

San Mateo Union High School District

Minutes

Regular Meeting

April 25, 2024 6:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Absent- Jennifer Jacobson

Absent- Greg Land

F. OPEN SESSION

G. ROLL CALL

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Absent- Jennifer Jacobson

Absent- Greg Land

Hiroki Maruyama - Student Board Representative

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Student Board Representative Hiroki Maruyama

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

There were no actions taken in closed session

J. ADOPT THE AGENDA

Upon the motion of Robert Griffin and seconded by Teri Chavez, the Board moved to Adopt the Agenda with a vote of 3 to 0.

Preferential vote:

Yes- Student Board member Hiroki Maruyama

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

K. PUBLIC COMMENTS -

There were no requests for public comments

L. GOVERNING BOARD COMMENTS

M. COMMUNICATIONS TO THE BOARD OF TRUSTEES

N. RECOGNITION

1. Jewish American Heritage Month Proclamation

Upon the motion of Teri Chavez and seconded by Robert Griffin, the Board moved to approve the Jewish American Heritage Month Proclamation with a vote of 3 to 0.

Preferential vote:

Yes- Student Board member Hiroki Maruyama

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

2. Asian American Pacific Islander Heritage Month Proclamation

Upon the motion of Robert Griffin and seconded by Teri Chavez, the Board moved to approve the Asian American Pacific Islander Heritage Month Proclamation with a vote of 3 to 0.

Preferential vote:

Yes- Student Board member Hiroki Maruyama

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

3. Educator Appreciation Month Proclamation

Upon the motion of Teri Chavez and seconded by Robert griffin, the Board moved to approve the Educator Appreciation Month Proclamation with a vote of 3 to 0.

Preferential vote:

Yes- Student Board member Hiroki Maruyama

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

O. CONSENT AGENDA -

Upon the motion of Robert Griffin and seconded by Teri Chavez, the Board moved to approve the Consent Agenda with the exception of item 6, with a vote of 3 to 0.

Preferential vote:

Yes- Student Board member Hiroki Maruyama

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

Upon the motion of Teri Chavez and seconded by Robert Griffin, the Board moved to approve Consent item O.6 with a vote of 3 to 0.

Preferential vote:

Yes- Student Board member Hiroki Maruyama

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

2. Acceptance of Gifts to the District

3. Approval to Dispose of Obsolete Property/Equipment

4. 2024-2025 Home-to-School Bus Fees

5. 2024-2025 Facilities Use Rates

6. MOU with CORA

7. Approval of Testing Engineers Inc Proposal For Testing & Special Inspection Services For Increment II Of The Burlingame High School Gym Replacement Project

8. Approval To Advertise Solicit Bids For The HVAC Controls Replacement Projects At Aragon and San Mateo High Schools

9. Approval To Advertise Solicit Bids For Phase 3 of The Hillsdale High School Transite Encapsulation Project

10. Approval To File Notice of Completion For The Pool Competition Lighting Project At Aragon, Hillsdale, San Mateo High Schools

11. Approval of NV5 Proposal for Additional Services For The District Wide Public Facing EV Charging Stations Project

P. REGULAR REPORTS -

1. Report of the Superintendent

2. Report of Student Board Representatives

3. Report of the District Teachers Association Representative

4. Report of the CSEA Chapter 519 Representative

5. Report of the San Mateo Adult School Teachers Association

Q. SPECIAL REPORTS AND APPEARANCES -

1. Sustainability Waste Management Update

2. Equity Update

3. Presentation of 2022-2023 Measure O L Citizens Oversight Committee Annual Report and 2022-2023 Measure O L Annual Financial and Performance Audit

Upon the motion of Robert Griffin and seconded by Teri Chavez, the Board moved to approve the Presentation of 2022-2023 Measure O L Citizens Oversight Committee Annual Report and 2022-2023 Measure O L Annual Financial and Performance Audit with a vote of 3 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

R. CONSTRUCTION -

1. Approval of BHM Construction, LLC. Guaranteed Maximum Price “GMP” Contract For The Burlingame High School Music Class Renovation and Building C HVAC Replacement Projects

Upon the motion of Robert Griffin and seconded by Teri Chavez, the board moved to approve the BHM Construction, LLC. Guaranteed Maximum Price “GMP” Contract For The Burlingame High School Music Class Renovation and Building C HVAC Replacement Projects with a vote of 3 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

2. Approval To Authorize The Superintendent To Award A GMP Contract To Coulter Construction For Lease-Leaseback Construction Services For The Mills High School Site Improvements Project

Upon the motion of Robert Griffin and seconded by Teri Chavez, the Board moved to approve To Authorize The Superintendent To Award A GMP Contract To Coulter Construction For Lease-Leaseback Construction Services For The Mills High School Site Improvements Project with a vote of 3 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Robert Griffin and seconded by Teri Chavez, the Board moved to approve the Division of Human Resources Personnel Consent Agenda with a vote of 3 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

1. Personnel Actions

2. Approval of Student Transfers to San Mateo Adult Career and Education

3. Approval of the Memorandum of Understanding between Notre Dame de Namur University and San Mateo Union High School District for the CTC Classified to Teacher Grant

4. Revision of Student Acceptable Use Policy (AUP) to Address Usage of District-Issued Email

T. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Robert Griffin and seconded by Teri Chavez, the Board moved to approve the Personnel Actions Addendum with a vote of 3 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

2. Approval of Continued Funding For Parent Venture

Upon the motion of Teri Chavez and seconded by Robert Griffin, the Board moved to approve Continued Funding for Parent Venture with a vote of 3 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

3. Approval of the American Fidelity Renewal Agreement 2024-2025

Upon the motion of Teri Chavez and seconded by Robert Griffin, the Board moved to approve the American Fidelity Renewal Agreement 2024-2025 with a vote of 3 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Absent Jennifer Jacobson

Absent Greg Land

U. DIVISION OF STUDENT SERVICES

V. DIVISION OF INSTRUCTIONAL SERVICES -

W. DIVISION OF BUSINESS SERVICES -

X. BOARD OPERATIONS -

1. Review and Discuss the Specific Board Policies and Administrative Regulations- March 2024 Updates Part 1

move to consent next meeting

Y. FUTURE BOARD AGENDA ITEMS - Logo Update (May 23) ; CTE Pathways; Academic Counselors; Gateway Update; Instructional Leadership Update

Z. ADJOURNMENT -

The meeting adjourned at 9:53pm