

San Mateo Union High School District

Minutes

Regular Meeting

April 11, 2024 6:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

A. CALL TO ORDER

Motion to approve Trustee Teri Chavez's attendance

Upon the motion of Greg Land and seconded by Jennifer Jacobson, the board moved to approve Trustee Chavez's Virtual attendance with a vote of 3 to 0.

B. ROLL CALL

Ligia Andrade Zuniga - Absent

Robert Griffin

Teri Chavez - Per AB2449 Remote Attendance Trustee Chavez communicated that there was no individuals 18 years of age or older in the room at the remote location

Jennifer Jacobson

Greg Land

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by student Board member Hiroki

I. ADOPT THE AGENDA

Upon the motion of Greg Land and seconded by Jennifer Jacobson, the Board moved to Adopt the Agenda with a vote of 4 to 0.

Preferential vote:

Yes- Student Board member Hiroki Maruyama

Absent- Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

J. PUBLIC COMMENTS

Rich Fern - AYSO Soccer

K. GOVERNING BOARD COMMENTS

L. COMMUNICATIONS TO THE BOARD OF TRUSTEES

M. RECOGNITION

N. CONSENT AGENDA -

Upon the motion of Greg Land and seconded by Jennifer Jacobson, the Board moved to approve the consent agenda with a vote of 4 to 0.

Preferential vote:

Yes- Student Board member Hiroki Maruyama

Absent- Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

1. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

2. Acceptance of Gifts to the District

3. Confirmation of Bills and Salaries for March 2024

4. Approval to Dispose of Obsolete Property/Equipment

5. Use of Umland Funds for Burlingame High School Stadium Field Scoreboard

6. Approval To Authorize The Superintendent or Designee To Award Contract For The San Mateo High School Kiln Facility Once Finalized and Within Budget

7. Approval of Bockmon & Woody Electric Co., Inc. Proposal For Services Performed In Conjunction With The DistrictWide EV Charging Stations Project -

8. Approval of Guerra Construction Group Change Order No.2 For The Hillsdale High School Tennis Court Replacement Project

9. Approval of BHM Construction, LLC. Formerly Known As BHM Construction, Inc. Change Order No.4 For Pool Competition Lighting Project

10. Quarterly Report on Williams Uniform Complaints

11. Approval of Field Trip (AHS Robotics)

12. Approve Board Policy 3350 Travel Expenses

O. REGULAR REPORTS -

- 1. Report of the Superintendent**
- 2. Report of Student Board Representatives**
- 3. Report of the District Teachers Association Representative**
- 4. Report of the CSEA Chapter 519 Representative**
- 5. Report of the San Mateo Adult School Teachers Association**

P. SPECIAL REPORTS AND APPEARANCES -

Q. CONSTRUCTION -

R. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Jennifer Jacobson and seconded by Greg Land, the Board moved to approve the Division of Human Resources Personnel Consent Agenda with a vote of 4 to 0.

Absent- Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

1. Personnel Actions

- 2. Approval of the Memorandum of Understanding with San Mateo Union High School District and California State University, East Bay**
- 3. Approval of Students Transfers to the Adult School**

S. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Greg Land and seconded by Jennifer Jacobson, the Board moved to approve the Personnel Actions Addendum with a vote of 4 to 0.

Absent- Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Approval of Non-Represented Administrator Contract for the 2024-2025

School Year- Director of Special Education

Upon the motion of Jennifer Jacobson and seconded by Greg Land, the Board moved to approve the Non-Represented Administrator Contract for the 2024-2025 School Year- Director of Special Education with a vote of 4 to 0.

Absent- Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

3. Approval of Student Success Coordinator for the Adult Career and Education Job Description

Upon the motion of Greg Land and seconded by Jennifer Jacobson, the Board moved to approve the Student Success Coordinator for the Adult Career and Education Job Description with a vote of 4 to 0.

Absent- Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

4. Approval of the Instructional Technology Facilitator Job Descriptions

Upon the motion of Jennifer Jacobson and seconded by Greg Land, the Board moved to approve the Instructional Technology Facilitator Job Descriptions with a vote of 4 to 0.

Absent- Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

5. Approval of the Summer Internship Coordinator Job Description

Upon the motion of Jennifer Jacobson and seconded by Greg land, the Board moved to approve the Summer Internship Coordinator Job Description with a vote of 4 to 0.

Absent- Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

6. Approval of Continued Funding of Care Solace

Upon the motion of Greg Land and seconded by Teri Chavez, the Board moved to approve Continued Funding of Care Solace with a vote of 4 to 0.

Absent- Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

T. DIVISION OF STUDENT SERVICES

U. DIVISION OF INSTRUCTIONAL SERVICES -

V. DIVISION OF BUSINESS SERVICES -

W. BOARD OPERATIONS -

X. FUTURE BOARD AGENDA ITEMS

Add Logo Update May

CTE Pathways -

Y. ADJOURNMENT -

The meeting adjourned at 7:47 pm