

Greenwood Elementary School Mission Statement

The mission and purpose of **Greenwood Elementary School** is to ensure that our student body is well-educated, individual creativity is nurtured, kindness and personal well-being are fostered, and a love of learning is established. We value and celebrate the unique qualities of each, individual child. Greenwood's school environment is one in which all learners will have the opportunity to succeed and excel through our Core Values:
Responsibility, Respect, Perseverance, Integrity, Empathy and Trustworthiness

Greenwood Elementary School Vision Statement

ONE school . . . a united team of professionals and dedicated students
ONE vision . . . to ensure Greenwood students have access to the academic and SEL services they need to succeed
ONE mission . . . to promote and foster the personification of Greenwood's six core values



GREENWOOD ELEMENTARY SCHOOL

Parent/ Student Handbook

2024 – 2025

www.htsdnj.org/Greenwood

X (formerly Twitter) @HTSD_Greenwood

2069 Greenwood Avenue
Hamilton, NJ 08609
(609) 631-4151





GREENWOOD ELEMENTARY SCHOOL

X (Twitter): [@HTSD_Greenwood](#)
2069 Greenwood Avenue
Hamilton, NJ 08609
(609) 631-4151
Fax: (609) 631-4118

Dr. Dickens-Simon
Principal

Mrs. Piñero
Head Secretary

Mrs. Fouratt
Guidance Counselor

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On behalf of Greenwood Elementary School, it is a privilege to welcome you to the 2024-2025 school year! I hope you experienced a wonderfully relaxing summer and are prepared to embark upon an exciting new school year. I am delighted that you are part of our amazing learning community and I welcome your positive energy and dedication to excellence in education. Let us partner through on-going parent/teacher communication, family participation, and student celebration. **Please join our Parent Teacher Association (PTA) this year**, as our students benefit from your involvement and contributions to the school. Contact lboughton@htsdnj.org

Greenwood PTA President VACANT
Greenwood PTA Vice President VACANT
Greenwood PTA Treasurer VACANT
Greenwood PTA Secretary VACANT
Greenwood PTA/School Liaison, **Ms. Latanya Boughton**

This Greenwood Student/Parent Handbook provides essential information regarding student services, school policies, procedures and important dates at Greenwood Elementary School. The Student/Parent Handbook can also be accessed on the school's website (www.htsdnj.org/greenwood). This handbook serves as a resource for students to both understand school rules and document their daily classroom assignments. We ask that you review this handbook and guide your child's learning by ensuring that he/she:

- 1) Attends school daily and arrives on time, ready for the day's learning experience
- 2) Completes all homework assignments given by teachers
- 3) Reads daily to develop a love for reading and to improve literacy skills
- 4) Shares school experiences with you so that you are aware of his/her school life

A few school security practices:

- 1) Door 2 is closed between 8:55 a.m. – 3:35 p.m. All visitors **must** enter through Door 1
- 2) Students may **not** be picked up between 3:15 – 3:35 p.m.
- 3) Dismissal begins at 3:30 on the playground
- 4) Cell phones are not permitted in school. They must be powered down and stored in a book bag or left at home.
- 5) Greenwood does **not** celebrate Halloween (no costumes or candy)

Please contact the Main Office of Greenwood Elementary School at (609) 631-4151 with any questions regarding the 2024 - 2025 Student/Parent Handbook. I look forward to a successful school year! **“Learn and Grow! Let The Knowledge Flow!”** What a fantastic 2024-2025 school wide theme!

Sincerely,

Dr. Simon
Principal

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Hamilton Township School District Mission Statement

Quality Education for Every Student

The Hamilton Township School District will graduate students who know how to learn, enjoy learning and recognize that learning is a life-long process. We will graduate students with the attitudinal skills and academic, technical or vocational skills necessary to become successful citizens in the world of tomorrow. We care; therefore, we will ensure that: The students will be provided a quality education that maximizes intellectual, social, physical and emotional growth. The students will receive a quality, comprehensive curriculum which will meet their diverse needs and the diverse needs of the community. There is a learning environment which is conducive to implementing the appropriate programs and services consistent with the diverse needs of our students and community. The staff will receive the professional growth and development necessary to meet the challenges of the future. The staff will strive to instill the necessary attitudes and life skills in our students. The community will be informed about our programs, the quality of our education and their cost effectiveness.

GENERAL SCHOOL INFORMATION

Hamilton Township Elementary School Hours

Parents are asked **not to pick up their children between 3:15 p.m. - 3:35 p.m.**

Students begin the dismissal process at 3:30 p.m. and Greenwood would like to maintain the safety of all students by minimizing visitors and disruptions at the end of the school day.

Full Day

8:45 a.m. – 3:35 p.m.

One-Session Day

8:45 a.m. – 1:15 p.m.

School Colors: Blue/Gold

School Mascot: Bronco

Greenwood Elementary School Telephone Numbers

Main Number: (609) 631-4151

Main Office – Press 1

Nurse's Office – Press 2

Guidance Office – Press 3

Attendance – Press 4

School Fax Number: (609) 631-4118

ARRIVAL PROCEDURES

Only **Door One** is utilized between **8:55 a.m. - 3:35 p.m.** All visitors must use Door One to ring bell, gain access to the school, then show photo identification in the Main Office. For the safety of our students, we ask that no one enter the school playground during school hours.

Walkers

Students in 4th grade and older may walk home without a parent, but only if the classroom teacher has received the *Student Arrival and Departure Plan* form to designate the means by which your child will be transported from home-to-school and from school-to-home. All walkers are dismissed from Door #2.

Car Pick Up

Parents picking up their children by car are encouraged to park their cars in the township's municipal parking lot across the street from the school or along Greenwood in front of the school or on Ward Avenue. Please obey New Jersey driving rules. It is illegal to park along the white or yellow curb line. Parking is not permitted on the grave yard side of Ward Avenue, and in the school's parking lot twenty minutes prior to the start and end of the school day for safety purposes.

BEFORE AND AFTER SCHOOL CARE

The Mercer County CYO operates the Before and After School Program at Greenwood Elementary School. The morning program operates from 7:20 – 8:45am and the After School Program from 3:35pm – 6:00pm. The program will follow the district's calendar, including half day dismissal times. Enrollment applications are made directly through the CYO. If interested, please call (609) 585-4280, ext. 102. Parents dropping off children who are enrolled in the program may do so as early as 7:20AM. Please park your car in the designated parking spaces with yellow lines, turn the car off, and escort your child(ren) to the multi-purpose room entrance.

GENERAL INFORMATION FOR PARENTS/GUARDIANS

PARENT/GUARDIAN – SCHOOL RELATIONSHIP

The Greenwood School staff and administration believe in the establishment of a positive working relationship between the home and school. Key to the development of this relationship is effective and clear communication and cooperation between the parents and school personnel. Whenever parents/guardians have questions regarding their children or other school policies or procedures, they should feel free to contact the school. The cooperation and collaborative efforts of parents/guardians and school personnel will ensure a successful experience for all students.

ADDRESSING PROBLEMS AND CONCERNS

As in any organization, problems, concerns or conflict can occur. Most questions or problems can be resolved by speaking to the individuals who are directly involved. In most of these cases, the teacher and parent can resolve the problems expeditiously and in the best interest of the student. Please contact the teacher to schedule an appointment to discuss your concern. Matters that cannot be resolved at the teacher level should then be brought to the attention of the principal. Please contact the office at 631-4151 to schedule an appointment.

CONFERRING WITH SCHOOL PERSONNEL

In addition to the regularly scheduled parent-teacher conferences, parents/guardians are encouraged to confer with teachers when necessary. All families are asked to sign-up for ClassDojo. This is a quick and easy way to communicate with school staff. The main office is open between 8:00 a.m. and 4:00 p.m. daily. Messages will be given to teachers throughout the day. Teachers will typically return calls during their planning periods, as well as before and after school.

OPEN COMMUNICATION

When/if your child comes home and shares a problem, please talk to your child's teacher immediately. Don't assume your child is totally accurate in describing the incident or problem. Young children can be confused. Ask the teacher for help in resolving the issue and encourage your child to tell the teacher about all problems that occur in school.

GREENWOOD ELEMENTARY SCHOOL CELL PHONE POLICY

Greenwood students grades K – 5 may not use cell phones throughout the school day. This applies to their time spent at Greenwood (8:45 a.m. – 3:35 p.m.), as well as off-grounds during a school-sponsored field trip.

Students may maintain their powered down (off) cell phone stored in their bag until the end of the school day.

The focus of our students should be the curriculum and the experiential opportunities provided by the Greenwood Staff. Thank you.

REPORT CARDS AND PARENT/TEACHER CONFERENCES

Report Cards are issued three (3) times during the year for grades K-5. Scheduled parent conferences are included as part of the report card schedule. In addition to the regular report card, an interim report is used at approximately the mid-point of each trimester to make parents aware of any deficiencies in their child's school performance.

ACHIEVEMENT TESTING

Students in grades 3, 4, and 5 are administered the New Jersey Student Learning Assessment (NJSLA), a State of New Jersey mandated test. A report of your child's score will be sent to you, and a copy is maintained in your child's academic folder.

ATTENDANCE AND ABSENCE REGULATIONS

State law (NJSA 18A:38-25) requires every parent, guardian, or other person having control or charge of a child, to send such child to school regularly. A child absent from school must present a written excuse, signed by the parent, stating the reason for the absence. **Doctor's notes and parent notes do not excuse the absence. Only Take-Your-Child-To-Work Day and State-approved religious holidays are considered "excused absences."**

Please call to report your child's absence. State your child's name, give the teacher's name and the reason for their absence (609) 631-4151.

Late arrivals to school must report to the school office for a late pass. Parents are requested not to escort their child to class unless given permission from the office. A child is tardy if he/she arrives at school **later than 8:55 a.m.** We request that parents/guardians make every effort to have their children arrive on time. This will assist children in developing a lifelong skill of being on time. Punctuality and attendance are important habits for students to develop and maintain. Families are asked to respect the importance of the school day by insuring their child's daily attendance and timely arrival.

EARLY DISMISSAL

Families are asked not to pick up their children between 3:15 p.m. - 3:35 p.m. Students begin the dismissal process at 3:30 p.m. and Greenwood would like to maintain the safety of all students by minimizing visitors and disruptions at the end of the school day.

Parent/guardians must call the Main Office by 10:00 a.m. to request an early dismissal or submit a note to the classroom teacher whenever an early dismissal is requested. This note should indicate the time and the date of the request. The teacher will attempt to have the child ready to leave at the requested time. Parents/guardians must report to the main office to meet and sign out students. Parents/guardians are asked not to report to classrooms to pick up their child(ren).

ARRIVAL AT SCHOOL

At 8:35 a.m., students will be permitted to enter door #2 to participate in our breakfast program in the cafeteria. Students should remain supervised by their family until they enter the school. Families who escort their children to the entrance will say their good byes at the door. After 8:55, students will be marked late and must report to the Main Office for a late pass.

REPORTING ABSENCES/LATE ARRIVALS

It is imperative for the safety of our students that the school be notified by 9:00 a.m. when a student is absent. Parents/Guardians are responsible for reporting student absences when they occur. We will assume your child should be in school unless otherwise notified. You may report a student absent by calling 631-4151, press 4 for the attendance line, and leave a message. **Messages can be left 24 hours a day.** In your message, please include **the student's name, grade, teacher and reason for the absence or late arrival.**

STUDENT RESPONSIBILITIES

SENDING MONEY TO SCHOOL

During the year, it will be necessary for you to send money to your child's teacher for various reasons. This would include lunch and snack, student pictures, school store, trip(s), etc. **Please send the exact amount in an envelope properly marked with your child's name and teacher.** This will help reduce the amount of time your child's teacher must spend on administrative tasks before classes begin. We discourage children from carrying money to school for no particular purpose.

CARE OF BOOKS/SCHOOL PROPERTY

All basic textbooks, necessary workbooks and library books are provided at no cost to the students. The school may, however, require that students pay a fine for books that are abused or lost. Students should check all books that they are issued and bring to their teacher's attention any unusual condition.

All books should be covered and properly cared for since they are on loan to students and will be used by others. Lost books should be reported immediately. Appropriate fines will be assessed by the classroom teacher in case of damage or loss of school property.

PERSONAL PROPERTY (LOST AND FOUND)

Articles such as clothing, books, schoolbags, lunch boxes and the like, should be plainly marked showing ownership. A lost and found area is maintained downstairs. All unclaimed items will be disposed of at the end of the school year. Students should not bring valuable articles such as electronic devices, expensive jewelry, cell phones or large sums of money to school. Articles of significant monetary or personal value should not be brought to school.

ITEMS NOT PERMITTED IN SCHOOL

- Gum, soda, Energy Drinks, or candy – No Sharing Food
- Skateboards or scooters
- Cell Phones, electronic hand held games and other similar electronic devices
- Toys (including playing cards or trading cards)
- Weapons (toy or real)
- Nail glue, eyelash glue, polish remover

SAFETY

The school staff shares your concerns for the safety of your children. We must continue to work together to stress the importance of safety to our children. Visitors will not be allowed in the school without an appointment.

SAFE SCHOOL PROCEDURES

Student safety at Greenwood Elementary School must be of paramount importance. Because of this, the following safety procedures will be strictly enforced:

- During school hours, all families and visitors may “buzz in” from only Door # 1, and state their name and the purpose of their visit. If admitted, they must then report to the Main Office with photo identification. Visitors will receive a visitor badge and sign-in.
- Dogs or any other animals are **not** permitted on school grounds – Board Policy 7490

SCHOOL CROSSING GUARD

A school crossing guard, provided by the Hamilton Township Police Department, is stationed in front of the building on Greenwood Avenue. The guards are on duty from 8:30 – 9:00 and 3:20 – 3:50. Crossing guards are also present on one-session and early dismissal days. Only cross in the designated crosswalk.

SCHOOL SAFETY PATROL

The School Safety Patrol is composed of ten (10) fourth grade students. The patrol is supervised by faculty advisors and meets regularly to discuss problems and creative solutions to improve student, staff, and school safety.

DISTRICT SAFE SCHOOLS PLAN

Greenwood is required by law (NJSA 18A:41-1) to conduct one fire drill and one school security drill each month. These drills will better prepare us in the event of an unforeseen crisis situation (i.e. intruder in the building, weather condition, and bomb scare). All staff members have received training in emergency codes and procedures to be followed. Some of these codes call for remaining in the classroom and taking shelter, while others include evacuation. **As always, it is imperative that we have accurate information on your emergency cards that includes the most up-to-date contact information and phone numbers.**

TRAFFIC SAFETY

The following rules and safety policies were established for the safety of our students. Please share these rules with the people responsible for dropping off or picking up your children. These rules must be followed **WITHOUT EXCEPTION.**

Traffic officers are assigned Greenwood to spot check school traffic and meet with crossing guards in order to eliminate dangerous situations that occur when the community does not adhere to the specific guidelines outlined below. A violation of the traffic statutes may result in a traffic summons from either a traffic officer or crossing guard.

Traffic Statutes:

- No double parking
 - No parking 10 feet before or after a fire hydrant
 - No parking within 25 feet of the nearest crosswalk
 - No parking in a crosswalk
 - No parking in an intersection
 - No parking on a public or private driveway
 - No U-turns when specifically designated or on a curve in the roadway.
- Parking around the school is limited. Poor weather conditions create additional traffic problems. On inclement days, parents are asked to limit their time at the school. Please drop off and leave so traffic moves and parking spaces become available for other parents. Do not enter the school parking lot.

GENERAL GUIDELINES

Children should not be on school grounds before 8:35 a.m. There is NO adult supervision on school grounds before 8:35 a.m.

- Do not allow children to arrive before the crossing guards. Crossing guard hours are approximately 8:30 a.m. – 9:00 a.m. and 3:20 p.m. – 3:50 p.m.
 - Dogs, pets, animals are not permitted on school property – Board Policy 7490
 - Bicycles may be locked on the fence inside the playground; Helmets are required – it is a State Law.

- Scooters, skateboards, skates and roller-blades/roller sneakers are not permitted on school grounds.
- Older siblings who drop off or pick up students should respectfully adhere to our procedures at all times.
- Please do not gather at exit areas and block the flow of students entering or exiting.
- Children should dress appropriately for daily weather conditions. Hats and gloves are necessities during the cold weather months. Students remain outside in the morning and have a thirty-minute play period, except during inclement or extremely cold weather or when playground conditions are hazardous.
- Please keep younger siblings under control at all times. When waiting for dismissal, please keep in mind that school is in session until 3:35 p.m. and classroom activities are taking place. Do not congregate outside classroom windows or interfere with gym or recess activities.

STUDENT CONDUCT AND DISCIPLINE

A district Pupil Code of Conduct provides standards for acceptable pupil behavior. All district elementary schools adhere to the guidelines contained in the Code of Conduct to ensure uniformity and consistency of treatment from school to school. Standards for pupil conduct include, but are not limited to, respect to teachers, other students and all school personnel; respecting school property, authority, and the personal safety of others; and attending school on a regular basis.

In order for learning to take place, children are expected to regularly attend school and put forth their best effort with their daily classroom activities. Our goal is to provide an environment in which all children can grow academically, socially, emotionally, and culturally. Therefore, no child will be permitted to interfere with the education of other children. **District Suspension Policy 5610**

Greenwood Elementary School students will be expected to:

Demonstrate our six core values: Trustworthiness, Respect, Empathy, Integrity, Responsibility, and Perseverance

- ✓ ARRIVE AT SCHOOL PREPARED TO LEARN.
- ✓ BE KIND. USE KIND WORDS. USE HANDS AND FEET FOR KIND ACTS.
- ✓ DEMONSTRATE RESPECT FOR OUR SCHOOL.
- ✓ SETTLE DISPUTES PEACEFULLY.
- ✓ SAY “NO” TO ALCOHOL AND DRUGS!

SCHOOL DISCIPLINARY ACTIONS

The following behaviors will be cause for disciplinary action:

- Inappropriate behavior: e.g., pushing, name calling, teasing, abusive/disrespectful conduct, profanity, gestures, obscenities, or inappropriate attire
 - Cheating, lying or stealing
 - Open defiance/insubordination
 - Fighting/instigating a fight – **District Suspension Policy 5610**
 - Assault
 - Threatening/intimidating/harassing others
 - Vandalism/deface/damage to bus or property of others
 - Leaving school grounds without permission
 - Use or distribution of drugs, tobacco, and/or alcohol
 - Possession or use of weapons or dangerous instruments
 - Misbehavior on the bus

Any one or more of the following consequences may occur for demonstrating the above behaviors:

Restorative Circle / PBIS Intervention

Teacher/student conference
Parent/guardian notification
Parent/teacher/student conference with possible counselor intervention
Suspension of privileges
Lunch/recess detention
Referral to Principal
School Suspension/Suspension off the bus
Child Study intervention
I & RS referral
DCP&P and/or police notification
Referral to District Attendance Officer
Community Service - Campus Clean-up
Behavior Modification Plan

The families and the school must strive for an environment in which desirable behavior is encouraged through discipline of a positive rather than negative type. Self-discipline (recognizing and accepting the responsibility for one's action) is one of the important, ultimate goals of the home and the school. Respect for the rights of others should be encouraged and opportunities should be made available for pupils to develop ideals, interests, habits, and skills, which will provide training in self-discipline and good citizenship. Clear communication between the pupil, home, and school is imperative to the educational program.

FIELD TRIPS

Each year, educational field trips are planned as a part of your child's educational experience. In order for a child to participate, the parents/guardians must sign and return a permission slip giving approval and return the permission slip, along with funds requested for the cost of the trip. Students not attending the trip are expected to attend school.

CHAPERONES FOR CLASS TRIPS:

In order to provide a well-supervised class trip, parent chaperones may be needed to assist the teacher and school staff. Parent chaperones assist in the supervision of our students while maintaining a small group learning atmosphere for our students. The number of chaperones needed for each trip will be determined by the grade level teachers.

Siblings: Siblings are not permitted to attend class trips.

HOMEWORK

Homework is an important part of each pupil's educational program. As part of the learning process, homework helps students learn to organize time, work independently, develop good study skills, and develop self-discipline. Homework is assigned for reinforcement and in preparation for future lessons. Parent awareness of homework assignments is encouraged and parents are urged to stress the importance of completion of all assignments. You are advised to check with your child's teacher during scheduled parent conferences or at any time to answer questions/concerns you may have.

Teachers receive requests from parents/guardians to pick up homework assignments for their children when they are absent from school. Please call your child's teacher(s) to arrange a time of mutual convenience to secure these assignments.

Suggested Time Limits: Grades K-2 Maximum of ½ hour per night
Grades 3-5 Maximum of 1 hour per night

SPECIAL PROGRAMS OF INSTRUCTION

MTSS Math and MTSS ELA

A Multi-Tiered System of Supports (MTSS) is a systemic, continuous-improvement framework in which data-based problem solving and decision-making is practiced across all levels. Teachers will use September student test results to create a classroom plan to improve math and reading skills. This data will also be used to identify students who have additional academic gaps. These students will receive additional small group instruction until they have mastered their individualized learning goals.

Special Education

The Board of Education provides special educational services to eligible educationally handicapped pupils who are impaired physically, emotionally, intellectually, or socially to such an extent that without the aid of special education and/or related services, they are at an educational disadvantage.

The Board directs the identification, referral, and evaluation of each potentially handicapped pupil. Procedures shall be instituted for the identification of pupils with the participation of professional staff members, parents, and related agencies to alleviate the pupils' educational problems.

Guidance Program

Developmental classroom or large group activities have been developed for the Elementary level as one means of meeting the objectives. The counselor carries out his/her objectives through individual counseling, small groups, and coordinating various K-5 activities throughout the year.

A comprehensive developmental program of guidance and counseling is provided for all students. The guiding concepts include:

1. A guidance content that all students should learn in a systematic, sequential manner;
2. Activities and procedures to assist students in continuously monitoring and understanding their growth and development in terms of their personal goals, values, abilities, aptitudes, and interests so that they can take action on their next steps educationally and occupationally;
3. A continuing provision of crisis counseling, diagnostic and remediation activities, and consultation and referral.
4. The administration and management of this comprehensive program requires an ongoing support system consisting of staff development; orientation between schools, students, parents and community; community relations and linkage with labor, business, industry and related service agencies.

Teachers supplement guidance and counseling services utilizing a *2-STEP* program (grades K-3) during the year, and a *Steps to Respect* program (grades 4-5). These programs help the children grow in the following areas:

1. Anger Management
2. Impulse Control
3. Empathy

Greenwood School will participate in the district-wide Character Education Program. This initiative sponsored by the NJ Department of Education encompasses the Six Pillars of Character. The Six Pillars of Character that our students will be learning are: Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship.

SCHOOL HEALTH SERVICES AND REGULATIONS

School Health Services are conducted by the school physician or school nurse for the following purposes:

1. Care of emergency sickness or injury in school;
2. Communicable disease prevention and control;
3. Determination of health needs, and
4. Follow up and interpretation of health needs to pupils and parents.

Periodic assessment of each child's health status is regularly conducted as follows: K-5: height, weight, hearing, vision, and dental; grades 4-5: scoliosis.

Parent cooperation is requested in the following situations:

1. The nurse can **dispense medication to your child only with a written statement from a physician and a signed permission slip from the parent.**
2. An excuse note shall accompany your child when returning to school from an absence due to illness.
3. If your child is sick, call the school (609) 631-4151.
4. Students may not carry medication, including cough drops.
5. Parents should promptly advise the school nurse of any personal or health problems of the student.
6. Students should be kept home, and the nurse should be contacted, if he/she has contacted any communicable diseases; i.e. COVID, measles, mumps, strep throat, ringworm, chicken pox, etc. A doctor's note to return to school will be required after five (5) days or more absence. A Doctor's Note does not excuse the absences,
7. In the event that your child becomes seriously ill in school, you may be called to come to school to bring him/her home. Parents/Guardians are asked to ensure that the main office has your up-to-date home phone and emergency phone numbers. Sign-up for ClassDojo.
8. If your child has signs and symptoms of illness or communicable disease, please do not send your child on class trips or evening PTA functions/performances.

The School Nurse incorporates health teaching in all activities performed in the school. The school nurse:

- Plans health instruction regarding the screening program
- Serves as a resource for students, staff and parents
- Provides in-service education to staff
- Provides informal health instruction when administering first aid or emergency care
- Promotes good nutrition

BREAKFAST/LUNCH PROGRAM

A FREE balanced breakfast/lunch are offered in the school cafeteria. Money is required only for an optional snack. Students in grades K, 1, 2 may purchase one snack for \$1 on Fridays only. Grades 3, 4, 5 may purchase one snack daily for \$1. Please send the exact amount in an envelope properly marked with your child's name and teacher. This will help reduce the amount of time your child's teacher must spend on administrative tasks before classes begin. The menu is provided each month to all pupils to hand carry home, so that you can select days on which to order lunch. The menus are also available on-line at the district website.

In September, a food application and instructions are given to each student to bring home to the parent/guardian. Properly completed and signed applications that are submitted will be confidentially reviewed by the school principal for approval and submission to the district office.

FRESH FRUIT and VEGETABLE PROGRAM

The Fresh Fruit and Vegetable Program (FFVP) provides all Greenwood students with a variety of free fresh fruits and vegetables two days per week—separate from the lunch or breakfast meal program. This program is a federally funded program administered through the State of New Jersey.

LUNCHROOM RULES

All students must remain seated throughout the entire lunch period.

- Students must walk into the lunchroom in an ORDERLY MANNER and sit at their assigned table. · Students are asked to speak softly to classmates next to or across from them.
- Students must raise their hand to ask for a spoon/straw/napkins, go to the lavatory.
- Students are responsible for their eating area and must take care of their own garbage.
- Students are NEVER to play with, share, or throw food.

· WHEN THE SIGNAL IS GIVEN – SILENCE IS EXPECTED

- Teachers will dismiss students by table. Students are dismissed in an ORDERLY MANNER. · Students are not permitted to return to their classroom for any reason during lunch/recess.

- Students must keep their hands, feet and objects to themselves at all times.
- STUDENTS MUST SHOW RESPECT TO CLASSMATES AND STAFF.

- Students should display proper manners at all times.
- Gum is not allowed at any time in school or on the playground.
- Food or drink is not permitted outside.
- Cell phones or electronic devices are not permitted during lunch and recess

PUPIL INFORMATION

Registration

A child must be 5 years of age by October 1 to be admitted to kindergarten in September of that year. Certificates of birth, residency forms, and inoculation against diphtheria, measles, polio, and mumps must be presented at registration. **TRANSFERS** Parents are urged to contact the school as soon as possible if a student is transferring from the school. A pupil “Transfer Card” must be completed to enroll in the new school. All books and school materials must be returned to your child’s teacher, and other obligations must be fulfilled before a “Transfer Card” can be issued. Upon notification from the receiving school, all records will be mailed to the new school.

STUDENT APPEARANCE AND ATTIRE

It is recommended that choice of school dress be made on the basis of cleanliness, practicality, comfortableness, simplicity, modesty and safety. Good personal appearance plays an important part in a positive educational environment. The cooperation of families and students is appreciated in helping our school maintain high standards.

School uniforms are strongly encouraged. The uniform colors are:

- **Shirts** - yellow, light blue or dark blue
- **Pants** – dark blue or khaki pants, slacks, skorts or Bermuda style shorts
- **Sweaters** – dark blue, button-down or V-neck pullovers
- **Footwear** - Sneakers or casual leather shoes are acceptable. No flip flops or sandals without back straps. Sneakers must be worn on gym day.

The following items may NOT be worn in school:

1. Sunglasses, hats, caps, and head coverings are not permitted in school
2. Revealing shorts, shirts, blouses, and skirts, which are considered to be inappropriate when they are worn to school.
3. Clothing with inappropriate pictures or sayings.
4. Flip flops, slippers, water shoes, or slides.

DISTRICT POLICIES

Greenwood School operates in accordance with the following policies established by the Hamilton Township Board of Education to protect and guide our students. These policies, along with others, can be viewed in their entirety in the Office of the Director of Administration, the main office at our school, **or** online at www.htsdnj.org

P 2260	Affirmative Action for School and Classroom Practices
P 2361	Acceptable Use of Computers Networks/Computers and Resources
P 2415.20	No Child Left Behind Complaints

P 5250	Excusal from Class or Program
P 5512	Harassment, Intimidation and Bullying
P 5530	Substance Abuse
P 5331	Management of Life Threatening Allergies in Schools
P 5533	Pupil Smoking
P 5750	Equal Educational Opportunity
P 5751	Sexual Harassment
P 5755	Equity in Educational Programs and Services
P 8601	Pupil Supervision After School Dismissal
P 9150	School Visitors
P 5610	Suspension



INCLEMENT WEATHER AND OTHER EMERGENCY SCHOOL CLOSINGS

When school must be closed due to inclement weather or other emergency conditions, an announcement will be made over the following radio/TV stations, and the school bulletin board (631-4154 press 5), beginning at 6:00 a.m.

FM STATIONS Cable TV STATIONS TV CHANNELS WKXW (101.5) Cablevision

HTV (Channel 78) WPVI (Channel 6)

WPST (94.5) FIOS HTV (Channel 22)

DELAYED OPENING

90 Minute Delay
School Starts at 10:25 AM

EARLY CLOSINGS

Fox (Channel 5)
News 12 (Channel 12) NBC (Channel 10)

When school must be closed after students have arrived for class, one of the following schedules will be used:

One-Session Early Closing -
(Announcement by 10:00 a.m.)

One Hour Early Closing -
(Announcement by 12:00 p.m.) 1:30 PM 2:35 PM

Please do not call the school regarding emergency closings, except to report vital information, since we need our lines open for emergency calls.

Parents/guardians should make contingency plans/arrangements for their children in the event of an early school closing and review these plans with their children.

On any of the above days our school is extremely busy. The district makes every effort to inform parents/guardians of school closings and emergency notifications. Throughout the year, please keep your emergency phone numbers up-to date.



ATTENDANCE MATTERS

Missing a day of school here and there may not seem like much, but absences add up!

When a student misses 2 days a month..

They will miss 20 DAYS a year.

They will miss 30 HOURS of math over the school year.

They will miss 60 HOURS of reading & writing over the school year.

They will miss over 1 YEAR of school by graduation.

When a student misses 4 days a month..

They will miss 40 DAYS a year.

They will miss 60 HOURS of math over the school year.

They will miss 120 HOURS of reading & writing over the school year.

They will miss over 2 YEARS of school by graduation.



GREENWOOD ELEMENTARY SCHOOL

Twitter: @HTSD_Greenwood
2069 Greenwood Avenue
Hamilton, NJ 08609
(609) 631-4151
Fax: (609) 631-4118

Dr. Dickens-Simon
Principal

Mrs. Piñero
Head Secretary

Mrs. Fouratt
Guidance Counselor

Declaración de la Misión de la Escuela Primaria Greenwood

La misión y propósito de la Escuela Primaria de Greenwood es garantizar que nuestro alumnado esté bien educado, se fomente la creatividad individual, se fomente la bondad y el bienestar personal, y se establezca el amor por el aprendizaje. Valoramos y celebramos las cualidades únicas de cada uno de ellos, un niño individual. El entorno escolar de Greenwood es uno en el que todos los alumnos tendrán la oportunidad de tener éxito y sobresalir a través de nuestros valores fundamentales: Responsabilidad, Respeto, Perseverancia, Integridad, Empatía y Confiabilidad

Declaración de Visión de la Escuela Primaria Greenwood

UNA escuela . . . Un equipo unido de profesionales y estudiantes dedicados

UNA VISIÓN . . . para garantizar que los estudiantes de Greenwood tengan acceso a los servicios académicos y SEL que necesitan para tener éxito

UNA misión . . . para promover y fomentar la personificación de los seis valores fundamentales de Greenwood

LA ESCUELA PRIMARIA DE GREENWOOD

Manual para Padres/Estudiantes

2024 – 2025

www.htsdnj.org/Greenwood

X (antes Twitter) @HTSD_Greenwood

2069 Avenida Greenwood
Hamilton, NJ 08609
(609) 631-4151

¡En nombre de la Escuela Primaria de Greenwood, es un privilegio darles la bienvenida al año escolar 2024-2025! Espero que hayas experimentado un verano maravillosamente relajante y estés preparado para embarcarte en un nuevo y emocionante año escolar. Estoy encantado de que formes parte de nuestra increíble comunidad de aprendizaje y doy la bienvenida a tu energía positiva y dedicación a la excelencia en la educación. Asociémonos a través de la comunicación continua entre padres y maestros, la participación familiar y la celebración de los estudiantes. **Únase a nuestra Asociación de Padres y Maestros (PTA) este año**, ya que nuestros estudiantes se benefician de su participación y contribuciones a la escuela. Póngase [en contacto con lboughton@htsdnj.org](mailto:lboughton@htsdnj.org)

Presidente de la PTA de Greenwood VACANTE
Vicepresidente de la PTA de Greenwood VACANTE
Tesorero de la PTA de Greenwood VACANTE
Secretario de la PTA de Greenwood VACANTE
PTA de Greenwood/Enlace Escolar, **Sra. Latanya Boughton**

Este Manual del Estudiante/Padre de Greenwood proporciona información esencial sobre los servicios estudiantiles, las políticas escolares, los procedimientos y las fechas importantes en la Escuela Primaria Greenwood. También se puede acceder al Manual del Estudiante/Padre en el sitio web de la escuela (www.htsdnj.org/greenwood). Este manual sirve como un recurso para que los estudiantes entiendan las reglas de la escuela y documenten sus tareas diarias en el aula. Le pedimos que revise este manual y guíe el aprendizaje de su hijo asegurándose de que él/ella:

- 1) Asiste a la escuela todos los días y llega a tiempo, listo para la experiencia de aprendizaje del día.
- 2) Completa todas las tareas asignadas por los maestros.
- 3) Lee diariamente para desarrollar el amor por la lectura y mejorar las habilidades de lectoescritura.
- 4) Comparte contigo experiencias escolares para que estés al tanto de su vida escolar

Algunas prácticas de seguridad escolar:

- 1) La puerta 2 está cerrada entre las 8:55 a.m. y las 3:35 p.m. Todos los visitantes **deben** entrar por la puerta 1
- 2) Los estudiantes **no** pueden ser recogidos entre las 3:15 y las 3:35 p.m.
- 3) La salida comienza a las 3:30 en el patio de recreo
- 4) Los teléfonos celulares no están permitidos en la escuela. Deben apagarse y guardarse en una bolsa de libros o dejarse en casa.
- 5) Greenwood **no** celebra Halloween (sin disfraces ni dulces)

Comuníquese con la Oficina Principal de la Escuela Primaria Greenwood al (609) 631-4151 si tiene alguna pregunta sobre el Manual del Estudiante/Padre 2024 - 2025. ¡Espero con ansias un exitoso año escolar! "**¡Aprende y Crece! ¡Deja Que el Conocimiento Fluya!**" ¡Qué fantástico tema escolar 2024-2025!

Sinceramente

Dra. Simón
Directora

Declaración de la misión del Distrito Escolar del Municipio de Hamilton **Educación de calidad para todos los estudiantes**

El Distrito Escolar del Municipio de Hamilton graduará a estudiantes que sepan cómo aprender, disfruten aprendiendo y reconozcan que el aprendizaje es un proceso que dura toda la vida. Graduaremos a los estudiantes con las habilidades actitudinales y las habilidades académicas, técnicas o vocacionales necesarias para convertirse en ciudadanos exitosos en el mundo del mañana. Nos importa; Por lo tanto, nos aseguraremos de que: Los estudiantes reciban una educación de calidad que maximice el crecimiento intelectual, social, físico y emocional. Los estudiantes recibirán un plan de estudios integral y de calidad que satisfará sus diversas necesidades y las diversas necesidades de la comunidad. Existe un ambiente de aprendizaje que es propicio para implementar los programas y servicios apropiados consistentes con las diversas necesidades de nuestros estudiantes y comunidad. El personal recibirá el crecimiento y el desarrollo profesional necesarios para enfrentar los desafíos del futuro. El personal se esforzará por inculcar las actitudes necesarias y las habilidades para la vida en nuestros estudiantes. La comunidad será informada sobre nuestros programas, la calidad de nuestra educación y su rentabilidad.

INFORMACIÓN GENERAL DE LA ESCUELA

Horario de la escuela primaria del municipio de Hamilton

Se pide a los padres que **no recojan a sus hijos entre las 3:15 p.m. y las 3:35 p.m.**

Los estudiantes comienzan el proceso de salida a las 3:30 p.m. y a Greenwood le gustaría mantener la seguridad de todos los estudiantes minimizando las visitas y las interrupciones al final del día escolar.

Día Completo

8:45 a.m. – 3:35 p.m.

Día de una sesión

8:45 a.m. – 1:15 p.m.

Colores de la escuela: Azul/Dorado

Mascota de la escuela: Bronco

Números de teléfono de la Escuela Primaria Greenwood

Número principal: (609) 631-4151

Oficina Principal – Prensa 1

Enfermería – Prensa 2

Oficina de Orientación – Prensa 3

Asistencia – Prensa 4

Fax de la escuela: (609) 631-4118

TRÁMITES DE LLEGADA

Solo **la puerta uno se utiliza entre las 8:55 a.m. y las 3:35 p.m.** Todos los visitantes deben usar la Puerta Uno para tocar el timbre, obtener acceso a la escuela y luego mostrar una identificación con foto en la Oficina Principal. Por la seguridad de nuestros estudiantes, pedimos que nadie ingrese al patio de la escuela durante el horario escolar.

Andaderas

Los estudiantes de 4º grado en adelante pueden caminar a casa sin un padre, pero solo si el maestro del salón de clases ha recibido el formulario del *Plan de Llegada y Salida del Estudiante* para designar los medios por los cuales su hijo será transportado de la casa a la escuela y de la escuela a la casa. Todos los caminantes son expulsados de la Puerta #2.

Recogida de Coches

Se anima a los padres que recojan a sus hijos en automóvil a estacionar sus autos en el estacionamiento municipal del municipio, al otro lado de la calle de la escuela, o a lo largo de Greenwood, frente a la escuela o en Ward Avenue. Por favor, obedezca las reglas de manejo de Nueva Jersey. Es ilegal estacionarse a lo largo de la línea de la acera blanca o amarilla. No se permite estacionar en el lado del cementerio de Ward Avenue y en el estacionamiento de la escuela veinte minutos antes del inicio y el final del día escolar por motivos de seguridad.

CUIDADO ANTES Y DESPUÉS DE LA ESCUELA

El CYO del Condado de Mercer opera el Programa Antes y Después de la Escuela en la Escuela Primaria Greenwood. El programa matutino funciona de 7:20 a 8:45 a.m. y el programa después de la escuela de 3:35 p.m. a 6:00 p.m. El programa seguirá el calendario del distrito, incluyendo los horarios de salida de medio día. Las solicitudes de inscripción se realizan directamente a través del CYO. Si está interesado, llame al (609) 585-4280, ext. 102. Los padres que dejan a los niños que están inscritos en el programa pueden hacerlo a partir de las 7:20 a.m. Estacione su automóvil en los espacios de estacionamiento designados con líneas amarillas, apague el automóvil y acompañe a su(s) hijo(s) a la entrada del salón de usos múltiples.

INFORMACIÓN GENERAL PARA PADRES/TUTORES

RELACIÓN PADRE/TUTOR – ESCUELA

El personal y la administración de la escuela Greenwood creen en el establecimiento de una relación de trabajo positiva entre el hogar y la escuela. La clave para el desarrollo de esta relación es la comunicación y cooperación efectiva y clara entre los padres y el personal de la escuela. Siempre que los padres/tutores tengan preguntas sobre sus hijos u otras políticas o procedimientos escolares, no duden en ponerse en contacto con la escuela. La cooperación y los esfuerzos de colaboración de los padres/tutores y el personal de la escuela asegurarán una experiencia exitosa para todos los estudiantes.

ABORDAR LOS PROBLEMAS Y LAS PREOCUPACIONES

Como en cualquier organización, pueden surgir problemas, preocupaciones o conflictos. La mayoría de las preguntas o problemas se pueden resolver hablando con las personas que están directamente involucradas. En la mayoría de estos casos, el maestro y los padres pueden resolver los problemas de manera expedita y en el mejor interés del estudiante. Por favor, póngase en contacto con el profesor para programar una cita y hablar sobre su inquietud. Los asuntos que no puedan resolverse a nivel de los maestros deben ser llevados a la atención del director. Comuníquese con la oficina al 631-4151 para programar una cita.

CONSULTAR CON EL PERSONAL DE LA ESCUELA

Además de las conferencias de padres y maestros programadas regularmente, se anima a los padres/tutores a consultar con los maestros cuando sea necesario. Se pide a todas las familias que se inscriban en ClassDojo. Esta es una forma rápida y fácil de comunicarse con el personal de la escuela. La oficina principal está abierta entre las 8:00 a.m. y las 4:00 p.m. todos los días. Se entregarán mensajes a los maestros durante todo el día. Por lo general, los maestros devolverán las llamadas durante sus períodos de planificación, así como antes y después de la escuela.

COMUNICACIÓN ABIERTA

Cuando su hijo llegue a casa y comparta un problema, hable con el maestro de su hijo de inmediato. No asuma que su hijo es totalmente preciso al describir el incidente o problema. Los niños pequeños pueden confundirse. Pídale al maestro que le ayude a resolver el problema y anime a su hijo a contarle al maestro sobre todos los problemas que ocurren en la escuela.

POLÍTICA DE TELÉFONOS CELULARES DE LA ESCUELA PRIMARIA GREENWOOD

Los estudiantes de Greenwood de los grados K a 5 no pueden usar teléfonos celulares durante todo el día escolar. Esto se aplica al tiempo que pasan en Greenwood (8:45 a.m. – 3:35 p.m.), así como fuera de las instalaciones durante una excursión patrocinada por la escuela.

Los estudiantes pueden mantener su teléfono celular apagado (apagado) almacenado en su bolsa hasta el final del día escolar.

El enfoque de nuestros estudiantes debe ser el plan de estudios y las oportunidades experienciales proporcionadas por el personal de Greenwood. Gracias.

BOLETAS DE CALIFICACIONES Y CONFERENCIAS DE PADRES Y MAESTROS

Las boletas de calificaciones se emiten tres (3) veces durante el año para los grados K-5. Las conferencias de padres programadas se incluyen como parte del calendario de la boleta de calificaciones. Además de la boleta de calificaciones regular, se utiliza un informe provisional aproximadamente a la mitad de cada trimestre para informar a los padres de cualquier deficiencia en el rendimiento escolar de sus hijos.

PRUEBAS DE RENDIMIENTO

A los estudiantes de 3º, 4º y 5º grado se les administra la Evaluación del Aprendizaje Estudiantil de Nueva Jersey (NJSLA), una prueba obligatoria del estado de Nueva Jersey. Se le enviará un informe de la puntuación de su hijo y se guardará una copia en la carpeta académica de su hijo.

NORMAS DE ASISTENCIA Y AUSENCIA

La ley estatal (NJSA 18A:38-25) requiere que todos los padres, tutores u otra persona que tenga el control o la responsabilidad de un niño, envíen a dicho niño a la escuela con regularidad. Un niño ausente de la escuela debe presentar una excusa por escrito, firmada por el padre, indicando el motivo de la ausencia. **Las notas del médico y las notas de los padres no justifican la ausencia. Solo el día de llevar a su hijo al trabajo y los días festivos religiosos aprobados por el estado se consideran "ausencias justificadas".**

Por favor, llame para informar de la ausencia de su hijo. Diga el nombre de su hijo, dé el nombre del maestro y la razón de su ausencia (609) 631-4151.

Las personas que lleguen tarde a la escuela deben presentarse en la oficina de la escuela para obtener un pase tardío. Se pide a los padres que no acompañen a su hijo a clase a menos que la oficina lo autorice. Un niño llega tarde a la escuela después **de las 8:55 a.m.** Solicitamos que los padres/tutores hagan todo lo posible para que sus hijos lleguen a tiempo. Esto ayudará a los niños a desarrollar una habilidad para toda la vida de llegar a tiempo. La puntualidad y la asistencia son hábitos importantes que los estudiantes deben desarrollar y mantener. Se les pide a las familias que respeten la importancia del día escolar asegurando la asistencia diaria y la llegada oportuna de sus hijos.

SALIDA ANTICIPADA

Se pide a las familias que no recojan a sus hijos entre las 3:15 p.m. y las 3:35 p.m. Los estudiantes comienzan el proceso de salida a las 3:30 p.m. y a Greenwood le gustaría mantener la seguridad de todos los estudiantes minimizando las visitas y las interrupciones al final del día escolar.

Los padres/tutores deben llamar a la Oficina Principal antes de las 10:00 a.m. para solicitar una salida temprana o enviar una nota al maestro del salón cada vez que se solicite una salida temprana. Esta nota debe indicar la hora y la fecha de la solicitud. El maestro intentará que el niño esté listo para salir a la hora solicitada. Los padres/tutores deben presentarse en la oficina principal para reunirse y firmar la salida de los estudiantes. Se les pide a los padres/tutores que no se presenten a las aulas para recoger a su(s) hijo(s).

LLEGADA A LA ESCUELA

A las 8:35 a.m., los estudiantes podrán entrar por la puerta #2 para participar en nuestro programa de desayuno en la cafetería. Los estudiantes deben permanecer supervisados por su familia hasta que ingresen a la escuela. Las familias que acompañen a sus hijos a la entrada se despedirán en la puerta. Después de las 8:55, los estudiantes serán marcados como tarde y deben presentarse en la Oficina Principal para obtener un pase tardío.

REPORTE DE AUSENCIAS/LLEGADAS TARDÍAS

Es imperativo para la seguridad de nuestros estudiantes que la escuela sea notificada antes de las 9:00 a.m. cuando un estudiante está ausente. Los padres/tutores son responsables de informar las ausencias de los estudiantes cuando ocurran. Asumiremos que su hijo debería estar en la escuela a menos que se notifique lo contrario. Puede reportar la ausencia de un estudiante llamando al 631-4151, presionando 4 para la línea de asistencia y dejando un mensaje. **Los**

mensajes se pueden dejar las 24 horas del día. En su mensaje, incluya **el nombre del estudiante, la calificación, el maestro y el motivo de la ausencia o llegada tardía.**

RESPONSABILIDADES DEL ESTUDIANTE

ENVIAR DINERO A LA ESCUELA

Durante el año, será necesario que envíes dinero al maestro de tu hijo por varias razones. Esto incluiría el almuerzo y la merienda, las fotos de los estudiantes, la tienda de la escuela, los viajes, etcétera. **Envíe la cantidad exacta en un sobre debidamente marcado con el nombre de su hijo y el maestro.** Esto ayudará a reducir la cantidad de tiempo que el maestro de su hijo debe dedicar a tareas administrativas antes de que comiencen las clases. Desalentamos a los niños a llevar dinero a la escuela sin ningún propósito en particular.

CUIDADO DE LOS LIBROS/PROPIEDAD ESCOLAR

Todos los libros de texto básicos, los libros de trabajo necesarios y los libros de la biblioteca se proporcionan sin costo alguno para los estudiantes. Sin embargo, la escuela puede exigir que los estudiantes paguen una multa por los libros que se abusan o se pierden. Los estudiantes deben revisar todos los libros que se les entregan y llamar la atención de su maestro sobre cualquier condición inusual.

Todos los libros deben estar cubiertos y debidamente cuidados, ya que están en préstamo a los estudiantes y serán utilizados por otras personas. Los libros perdidos deben ser reportados inmediatamente. Las multas apropiadas serán evaluadas por el maestro del aula en caso de daño o pérdida de la propiedad escolar.

BIENES PERSONALES (OBJETOS PERDIDOS)

Los artículos como ropa, libros, mochilas escolares, loncheras y similares, deben estar claramente marcados que muestren la propiedad. En la planta baja se mantiene una zona de objetos perdidos. Todos los artículos no reclamados se desecharán al final del año escolar. Los estudiantes no deben traer a la escuela artículos de valor como dispositivos electrónicos, joyas costosas, teléfonos celulares o grandes sumas de dinero. Los artículos de valor monetario o personal significativo no deben ser traídos a la escuela.

ARTÍCULOS NO PERMITIDOS EN LA ESCUELA

- Goma de mascar, refrescos, bebidas energéticas o dulces: no se pueden compartir alimentos
- Monopatines o patinetes
- Teléfonos celulares, juegos electrónicos de mano y otros dispositivos electrónicos similares
- Juguetes (incluyendo naipes o cromos)
- Armas (de juguete o reales)
- Pegamento para uñas, pegamento para pestañas, quitaesmalte

SEGURIDAD

El personal de la escuela comparte sus preocupaciones por la seguridad de sus hijos. Debemos continuar trabajando juntos para enfatizar la importancia de la seguridad para nuestros niños. No se permitirá la entrada de visitantes a la escuela sin cita previa.

PROCEDIMIENTOS ESCOLARES SEGUROS

La seguridad de los estudiantes en la Escuela Primaria Greenwood debe ser de suma importancia. Debido a esto, se aplicarán estrictamente los siguientes procedimientos de seguridad:

- Durante el horario escolar, todas las familias y visitantes pueden "entrar" solo por la Puerta # 1 y decir su nombre y el propósito de su visita. Si son admitidos, deben presentarse en la Oficina Principal con una identificación con foto. Los visitantes recibirán una credencial de visitante y un registro de registro.

- No se permiten perros ni ningún otro animal en las instalaciones escolares – Política de la Junta 7490

GUARDIA DE CRUCE ESCOLAR

Un guardia de cruce escolar, proporcionado por el Departamento de Policía del Municipio de Hamilton, está estacionado frente al edificio en Greenwood Avenue. Los guardias están de servicio de 8:30 a 9:00 y de 3:20 a 3:50. Los guardias de cruce también están presentes en los días de una sesión y de salida temprana. Solo cruce en el cruce peatonal designado.

PATRULLA DE SEGURIDAD ESCOLAR

La Patrulla de Seguridad Escolar está compuesta por diez (10) estudiantes de cuarto grado. La patrulla es supervisada por asesores de la facultad y se reúne regularmente para discutir problemas y soluciones creativas para mejorar la seguridad de los estudiantes, el personal y la escuela.

PLAN DE ESCUELAS SEGURAS DEL DISTRITO

Greenwood está obligado por ley (NJSA 18A:41-1) a realizar un simulacro de incendio y un simulacro de seguridad escolar cada mes. Estos simulacros nos prepararán mejor en caso de una situación de crisis imprevista (es decir, intrusos en el edificio, condiciones climáticas y miedo a una bomba). Todos los miembros del personal han recibido capacitación sobre los códigos de emergencia y los procedimientos que deben seguirse. Algunos de estos códigos exigen permanecer en el aula y refugiarse, mientras que otros incluyen la evacuación. **Como siempre, es imperativo que tengamos información precisa en sus tarjetas de emergencia que incluya la información de contacto y los números de teléfono más actualizados.**

SEGURIDAD VIAL

Se establecieron las siguientes reglas y políticas de seguridad para la seguridad de nuestros estudiantes. Por favor, comparta estas reglas con las personas responsables de dejar o recoger a sus hijos. Estas reglas deben seguirse SIN EXCEPCIÓN.

A los oficiales de tránsito se les asigna a Greenwood para verificar el tráfico escolar y reunirse con los guardias de cruce para eliminar situaciones peligrosas que ocurren cuando la comunidad no se adhiere a las pautas específicas que se describen a continuación. Una violación de los estatutos de tránsito puede resultar en una citación de tráfico por parte de un oficial de tránsito o un guardia de cruce.

Estatutos de Tránsito:

- No hay estacionamiento doble
 - No estacionarse 10 pies antes o después de una boca de incendios
 - No se puede estacionar a menos de 25 pies del cruce peatonal más cercano
 - No se puede estacionar en un paso de peatones
 - No estacionarse en una intersección
 - No se puede estacionar en un camino público o privado
 - No hay giros en U cuando se designa específicamente o en una curva en la carretera.
- El estacionamiento alrededor de la escuela es limitado. Las malas condiciones climáticas crean problemas de tráfico adicionales. En los días inclementes, se les pide a los padres que limiten su tiempo en la escuela. Por favor, deje y salga para que el tráfico se mueva y los espacios de estacionamiento estén disponibles para otros padres. No ingrese al estacionamiento de la escuela.

LINEAMIENTOS GENERALES

Los niños no deben estar en las instalaciones de la escuela antes de las 8:35 a.m. NO hay supervisión de un adulto en las instalaciones de la escuela antes de las 8:35 a.m.

() No permita que los niños lleguen antes que los guardias de cruce. El horario de guardia de cruce es aproximadamente de 8:30 a.m. a 9:00 a.m. y de 3:20 p.m. a 3:50 p.m.

- No se permiten perros, mascotas ni animales en la propiedad escolar – Política de la Junta 7490

- Las bicicletas pueden quedar bloqueadas en la valla dentro del patio de recreo; Los cascos son obligatorios, es una ley estatal.
- No se permiten scooters, patinetas, patines y patines/zapatillas de deporte en las instalaciones de la escuela. · Los hermanos mayores que dejan o recogen a los estudiantes deben adherirse respetuosamente a nuestros procedimientos en todo momento. (Por favor, no se reúna en las áreas de salida y bloquee el flujo de estudiantes que entran o salen).
- Los niños deben vestirse apropiadamente para las condiciones climáticas diarias. Los gorros y guantes son necesarios durante los meses de clima frío. Los estudiantes permanecen afuera por la mañana y tienen un período de juego de treinta minutos, excepto durante el clima inclemente o extremadamente frío o cuando las condiciones del patio de recreo son peligrosas.
- Mantenga a los hermanos menores bajo control en todo momento. Cuando espere la salida, tenga en cuenta que la escuela está en sesión hasta las 3:35 p.m. y las actividades en el aula se están llevando a cabo. No se congregue fuera de las ventanas del aula ni interfiera con las actividades del gimnasio o del recreo.

CONDUCTA Y DISCIPLINA ESTUDIANTIL

Un Código de Conducta Estudiantil del distrito proporciona estándares para el comportamiento aceptable de los estudiantes. Todas las escuelas primarias del distrito se adhieren a las pautas contenidas en el Código de Conducta para garantizar la uniformidad y la consistencia del trato de una escuela a otra. Las normas de conducta de los alumnos incluyen, entre otras, el respeto a los maestros, otros estudiantes y todo el personal de la escuela; respetar la propiedad escolar, la autoridad y la seguridad personal de los demás; y asistir a la escuela de manera regular.

Para que el aprendizaje tenga lugar, se espera que los niños asistan regularmente a la escuela y se esfuercen al máximo en sus actividades diarias en el aula. Nuestro objetivo es proporcionar un entorno en el que todos los niños puedan crecer académica, social, emocional y culturalmente. Por lo tanto, no se permitirá que ningún niño interfiera con la educación de otros niños. **Política de Suspensión del Distrito 5610**

Se espera que los estudiantes de la Escuela Primaria Greenwood:

Demostrar nuestros seis valores fundamentales: Confiabilidad, Respeto, Empatía, Integridad, Responsabilidad y Perseverancia

- ✓ LLEGAR A LA ESCUELA PREPARADO PARA APRENDER.
- ✓ SÉ AMABLE. USA PALABRAS AMABLES. USA LAS MANOS Y LOS PIES PARA ACTOS AMABLES.
- ✓ DEMOSTRAR RESPETO POR NUESTRA ESCUELA.
- ✓ RESOLVER LAS DISPUTAS DE MANERA PACÍFICA.
- ✓ ¡DI "NO" AL ALCOHOL Y A LAS DROGAS!

ACCIONES DISCIPLINARIAS ESCOLARES

Los siguientes comportamientos serán motivo de acción disciplinaria:

- Comportamiento inapropiado: p. ej., empujones, insultos, burlas, conducta abusiva/irrespetuosa, blasfemias, gestos, obscenidades o vestimenta inapropiada (Engañar, mentir o robar)
 - (· Desafío/insubordinación abierta
 - Pelear/instigar una pelea – **Política de Suspensión del Distrito 5610**
 - Asalto
 - Amenazar/intimidar/acosar a otros
 - Vandalismo/desfiguración/daño al autobús o a la propiedad de otros
 - Salir de la escuela sin permiso
 - Uso o distribución de drogas, tabaco y/o alcohol
 - Posesión o uso de armas o instrumentos peligrosos

