Overlook PTO

Meeting Minutes
May 14, 2024 @ 6:30 PM in the Overlook Library
Attendees: M. Bailey, S. Tatter, L. Stine, K. Ashby, D. Ryder, D. Brumfield, L. Klancer, K. Ott, S. Drollinger, A. Rossi, G. Schleifer, C. Blythin

March Meeting Minutes: Approved (Ott 1st Stine2nd)
Budget: Approved (Ott 1st Brumfield 2nd)

Board Member Reports

President- Profits from the Cavs Wadsworth Schools night is being split. Overlook PTO will receive $254. Overlook PTO owes $86.19 for the Transportation Luncheon and Fine Arts Festival. The use of Teacher Grant funds was discussed and clarified. There is a designated amount of the Overlook PTO Budget that is set aside for teacher grants. Once those funds have been utilized, there are no additional teacher grants available for the school year.

Treasurer- The 2023-2024 end of year budget was shared and discussed. The 2024-2025 budget was shared and discussed. The 2024-2025 budget was approved. (Ashby 1st and Tatter 2nd)

Secretary- Many of the committee chairs are in place for next year. Individuals serving as a committee chair this year were given the opportunity to continue as a committee chair next year.

Principal Report
There are many end of year events taking place. May 23rd is the Grade 3 Field Trip to Durling Park. The 4th grade students will be visiting CIS on May 17th. The Foam Party for 3rd and 4th grade students will take place on May 20th. May 23rd is graduation for preschool students. The final Yes Day will be on May 24th. Field Day is on May 28th. The 4th Grade Recognition will take place on May 30th at 2:00 PM at Overlook and parents are welcome. The Grade 4 Luau is taking place at Overlook at 6:00 PM on May 30th. Clap Out for grade 4 students will occur on May 31st and parents are welcome to attend. The potential of adding a Santa/Christmas Workshop was discussed and will be further investigated in the Fall. C. Hunter and D. Ryder have looked at potential vendors and will work with C. Blythin. D. Ryder thanked the PTO committee chairs and PTO members for all they do. Staff Appreciation week was wonderful and appreciated. The drink bar was a staff favorite. D. Ryder thanked the out going PTO Board Members S. Tatter and L. Stine for their service.

Teacher Liaison- The food for Staff Appreciation week lasted all week. Everything was great. A suggestion was made to consider having To-Go containers available next year. The Overlook Staff is thankful and grateful for everything the PTO did throughout the school year. The drink bar was again mentioned as a staff favorite.

Teacher Grants
Grade 3 Teachers- Food during Grade 3 Field Trips (Pizza for the picnic and frozen treats for the walking field trip to City Hall and the Fire Station) $256.04 (3 teachers pooled teacher grant funds)
E. Daw Powers- Paper and Paint Daubers- $106.25

New Business

A suggestion was made to consider offering babysitting as a potential fundraiser next year. Logistics will need investigate to determine if this is a possibility.

Santa/ Christmas Workshop- C. Blythin will chair. S. Drollinger would like to assist. Students would shop by class during the event. D. Ryder is looking at potentially having the event set up in the Music Room. Potential dates for the event would be the week of Dec. 9-13.

Outdoor Movie Night- M. Bailey will serve as committee chair for this event. The event will take place rain or shine on Sept. 19th. In the event of rain, the event will be moved inside. If the DVD of the movie is available, the featured movie will be *Garfield The Movie*. The movie is rated PG and was released in May of 2024.

Fall Book Fair- M. Bailey will serve as committee chair for this event. D. Ryder indicated the calendar for the next school year has not been finalized. M. Bailey will reach out to D. Ryder in a few weeks to finalize dates for the October Book Fair. The Book Fair will be paired with the Special Persons' Event.

Overlook Spirit Wear- L. Klancer will serve as committee chair. L. Klancer is working with vendors to find a vendor with a reasonable price point who can handle a large order for school wide shirts. Overlook families will be asked to pay $5 towards the purchase of shirts with the Overlook PTO covering the remaining portion of the cost of the shirts. There will be the option for families to donate funds that will be utilized to purchase shirts for Overlook students who are unable to purchase a shirt. L. Klancer has been in contact with A1 and determined A1 was not flexible and is investigating other vendors.

Rubber Ducks Event- The group determined we would like to move forward with an Overlook Rubber Ducks day again during the next school year. L. Moore shared the point of contact we have been utilizing in the past will not be with the Rubber Ducks and a new point of contact will need to be determined.

Overlook School Skate- The group determined an open skate that begins in the morning on a Sunday is not a good fit. The deposit can be left in place at this time. We will continue to work to find a date. A suggestion was made to move the event to October 10th. A suggesting was also made to possibly hold the skating event during Spring Break. M. Bailey will update L. Moore with information shared at the meeting.

Monsters Event- M. Bailey shared information from L. Moore about options for an Overlook Monsters night. Options for the event were discussed. Questions for L. Moore were gathered. It was determined that at this time we would not put down a deposit for priority scheduling. Additionally, family experiences will be further investigated if we reach designated ticket sales to qualify for the family experience. Due to the event being a new event, it was recommended to see how the event goes this year and adjust for next year if the event is continued. M. Bailey will share the group's questions with L. Moore.

Committee Reports

Restaurant Night-The final restaurant night will be at Swenson's. One additional social media post is needed to fulfill Overlook PTO's contract obligations. Sales for the allotted time period must exceed $100 or we will not receive the designated portion of sales as specified by the contract. L. Klancer will continue as committee chair during the upcoming school year.

Book Fair- The Spring Book Fair was successful. The cash payout from the event will help ensure funds are available for events at the start of the 2024-2025 school year. The Wish List opportunity provided to teachers was a success and appreciated by the teachers. D. Ryder approved shipping Wish List items to M. Bailey's home rather than the school next year for ease of sorting items and grouping items by teacher order. A suggestion was made to consider pairing the Spring Book Fair with a Breakfast with Books Event that would occur on a Saturday morning allowing families to have donuts, hear books read, and shop the Book fair. The event would replace Donuts with Dudes/Dears to allow for parking without impacting the school day. M. Bailey will continue as committee chair.

Staff Appreciation Committee- Staff Appreciation week was May 6-10. The week went well. The food from Book's BBQ was great. Everyone who had not had Book's before really loved the food. Additionally, Book's was a great vendor to work with. C. Shaffer will serve as committee chair for the upcoming school year.

4th Grade End of Year Event- The end of year event will be a Luau. The event is coming together. The committee is still waiting on some items from the Amazon Wish List to be purchased. Shirts for the student have been purchased. The event is from 6:00-8:00 PM on May 30th.

Scholarship Committee- Scholarship recipients have been chose. L. Klancer recommended having an odd number of individuals involved in the selection of scholarship recipients in order to ensure there is not a tie. L. Klancer volunteered to chair this committee.

Final Yes Day Event- Plans are in place for the event. Additional volunteers could be used for the event.

Adjourn- (K. Ott 1st L. Stine 2nd)

May 14– Final PTO Meeting of the school year @ Overlook Library 6:30 PM
May 15– 3rd grade City Hall and Fire Station field trip
May 17– 4th grade CIS visit
May 20–3rd and 4th grade Foam Party- testing reward- 2:00 PM
May 20– Dine to Donate- Swenson's from 5:00-8:00 PM (Montrose location)
May 23–3rd grade end of year picnic @ Durling Park
May 23–Preschool Graduation 10:00 AM and 2:00 PM
May 24– Final YES Day sponsored by the PTO
May 28– Field Day
May 30– 4th grade Class Recognition in Overlook Gym @ 2:00 PM- parents welcome to attend
May 30– Grade 4 End of Year Event
May 31– Students Last Day
May 31–4th grade Clap Out @ 3:00 PM- parents welcome to attend
June 11- Overlook Kindergarten Mingle @ 6:00 PM- Overlook Playground
Aug. 20- Open House Grades 1-4 from 6:00-7:30 PM (Families will be able to join the Overlook PTO and by their $5.00 dues if desired.)
Aug. 22- 1st day of school for students in grades 1-4 and KRA Assessments
Aug. 23- KRA Assessments
Aug. 26- Preschool Open House from 6:00-7:00 PM
Aug. 26- KRA Assessments
Aug. 27- Kindergarten Open House from 6:00-7:00 PM
Aug. 28- 1st day of school for student in Kindergarten and Preschool
Sept. 2- No School- Labor Day
Sept. 19- Outdoor Movie Night- movie will start between 7:30 and 7:45 PM
Sept. 20- No School for students in Pre K-Grade 6
Sept. 20- Conferences from 11:30-7:00 PM