Overlook PTO

Meeting Minutes
February 13, 2024 @ 6:30 PM in the Overlook Library
Attendees: M. Bailey, S. Tatter, D. Ryder, L. Stine, D. Brumfield, C. Bladder, C. Shaffer, S. Drollinger, A. Rossi, L. Pal, K. Ashby, L. Moore, K. Ott, R. Hess, B. Kuhn, G. Schleifer

January Meeting Minutes: Approved (Stine 1st Ott 2nd)
Budget: Approved Moore 1st Ott 2nd)

Board Member Reports
PTO is seeking a nomination committee chair and is currently accepting nominations for the PTO Board Positions of Vice President and Treasurer. D. Brumfield named as committee chair for Staff Appreciation Week that will be May 6-10.

Treasurer- Please be mindful of budgets for committees as we move towards the end of the school year. Please reach out to the Treasurer regarding available funds before purchasing items for events.

Principle Report
The conference night meal was amazing. The after school Chess Club is going well. The Chess Club consists of approximately 30 players. Valentine's Day Parties are tomorrow. Students are excited and looking forward to the party. The 2nd Trimester will end on March 1st. B. Laino and D. Ryder are collaborating on preparing for the second Yes Day of the school year. The event will be STEM related. The Character Strong program is being utilized within classrooms. Overlook Staff and students are doing a great job with the program and having a lot of fun. Field Day is scheduled for May 28th. There will be no school on April 8th. Spring Break will be extended one day to accommodate for the total eclipse that Ohio will experience on April 8th. The PBIS once a month pancake event is going well. There is a fun event planned for Overlook Staff related to Fat Tuesday. Staff will collect beads. Staff member who collects the most bead wins.

Teacher Liaison
Thank you for the grant approval. Conference meals make life easier for Overlook Staff. Thank you for the conference meal.

Grants
Ott- 100th Day Kindergarten Team Celebration- Approved $130.95

Staff Appreciation Committee- D. Brumfield named as committee chair. M. Bailey will follow-up with email with information about the event and a list of individuals interested in helping with the event. Staff Appreciation week is May 6-10. M. Bailey shared D. Ryder had approved teachers & support staff to spend $200 Scholastic Dollars through creating Wish Lists. M. Bailey stated she would be happy to set this up early April for teachers so requested items would arrive by Staff Appreciation Week. The committee will also reach out to Overlook Families for donations to cover the week long event.

3rd/4th Grade Testing Breakfast- Committee is working on a plan and determining needs for the event. Breakfast will be served for students on April 18th and April 19th.

4th Grade End of Year Event- Committee chairs have been notified and provided with a list of individuals interested in helping with the event. The Committee will reach out to D. Ryder to determine a date for the event. L. Stine indicated there is a $500 budget for the event and asked that all committees be mindful of their budget as the school year comes to a close.

Spirit Lunch Sales- The new items are popular. The group discussed possibly having the Spirit Table available at OGT, Family Night, and Spring Open House.

Restaurant Night- Feb. 26th or 28th will be Gianino Pizza. Overlook will receive 10% of all sales for that day.

Conference Meals- Thank you to T. Behrens with TGIF Friday's for providing food for the last conference meal at cost. Thank you to K. Cole for donating gift certificates for Dolce. C. Blythin will continue to serve as committee chair for conference meals for the 2024-2025 school year.

Family Night Out- Planning is going well. The last planning meeting will be on Thursday @ 6:00 PM at Panera. The meeting was moved to Dolce via Facebook post and committee notification prior to the meeting. Communication was sent again to families via a REMIND message, posted to Facebook, and shared with the Teacher Liaison who asked teachers to send out to families as well.

Indoor Movie Night- The event went well. Thank you to L. Moore for setting up a photo station. Left over items are being used for other events that are coming up. The students seemed well behaved during the event. K. Ashby is a maybe for chairing the event next year.

Skate Party- The event went well. There were a total of 168 tickets sold. Overlook made a profit from the event. A deposit was held for next year. L. Moore will organize the event for next year.

Incredible Kid Day- The event will be March 21st. There will be an ice cream sunday bar for students. The committee has purchased mini stress balls with positive messages on the stress balls for students. The students will also receive water bottle stickers with positive messages. There will be a morning shift and afternoon shift for the event. The committee is checking with B. Laino for student food allergies.

Overlook's Got Talent- There is a smaller number of acts this school year than last school year. The first practice was today. The committee is working through logistics. A recommendation was made to check with Silver Creek Florist and other local places for flower options for the event. Another recommendation was made that perhaps we add a Krispy Cream fundraiser element to the event. Families would get their donuts upon leaving the event. The committee asked if a facilities request needed to be submitted in order to use the stage at Overlook during practices. The committee will investigate options for performing for Overlook Students after the OGT show.

Spring Flower Sale- Volunteers will be needed on Feb. 22 @ 2:00 PM for about 1 hour to stuff envelopes. Flower Packets will be given to teachers by March 6th to be sent home with students on March 8th. The sale ends on March 25th. Online sales for the event cannot be extended. Families will need to email S. Tatter or D. Brumfield to be added to the site for online sales. Flowers will be delivered May 6th. Flower delivery day is a rain or shine event. The biggest challenge for this event is pick-up. Volunteers will be needed at 9:00 AM on delivery day to help with unloading and organizing the flowers. Pick-up will be handled in two shifts 11:30 AM- 3:00 PM and 4:00 PM-6:00 PM. Flowers will arrive by Mother's Day. The vendor is offering the same selection and pricing as last year. Overlook will received 30% of the sales.

Egg My Yard- The flier is ready. The committee chairs were encouraged to reach out to a PTO Board Member who would walk the committee chairs through the process of making copies and getting the copies to teachers. It was recommended the fliers be sent out ASAP in order to notify families Overlook would be having the event. There are many other organizations in the community who also offer Egg My Yard. Forms will be due my March 15th. A sign-up for volunteers and items will go out on Mar. 1st. Egg stuffing is scheduled for March 20th. Delivery Day for Group 1 is March 23rd. Delivery Day for Group 2 is March 30th. The committee chairs will create a Google Sheet to share with the Treasurer in order to document/verify sales.

Spirit Wear- People are please with the products from the vendor. Overall consensus seems to be to continue to use the vendor for the next school year. L. Klancer will be taking over as Committee Chair.

Adjourn- (Ott 1st C. Shaffer 2nd)

March 1–Family Snowball Night- @ Wadsworth Middle School 6:00-8:00 PM
March 8–Spring Flower Sale Kicks Off
March 12–PTO Meeting @ 6:30 PM
March 14- Overlook's Got Talent @ O.J Auditorium @6:00 PM
March 25–Spring Flower Sale Ends
March 23- Egg My Yard- Group 1
March 29– No School
March 30- Egg My Yard- Group 2
April 1-5– No School- Spring Break
April 8- No School
April 18- No School PS- G2
April 19- No School PS-G2
April 24-26– Spring Book Fair
April 25– Book Fair & Open House @Overlook 6-7:30 PM
May 3– Overlook Night at the Rubber Ducks @ 7:05 PM (Overlook Students singing "God Bless America"- Fireworks will take place following the game.
May 28- Field Day
May??- Grade 4 End of Year Event