



South Whidbey High School

Home Of Today's Learners... Tomorrow's Leaders!

John Patton
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August 30, 2024

STUDENT RECORDS

South Whidbey High School

Opt-Out Procedures Regarding Notification for Military Recruiters

TO BE COMPLETED FOR JUNIORS & SENIORS ONLY

Following, please find Opt-Out Procedures Regarding Notification for Military Recruiters and the Student Information Disclosure Form to be completed by Parents/Guardians of Junior and Senior students.

- **DEADLINE FOR SUBMISSION:**

Please submit the Student Information Disclosure Form no later than Monday, September 30, 2024, directly to your building principal, school administrator, or school registrar.

Two federal laws require the school district to provide military recruiters, upon request, the name, address and telephone number of each secondary school student in grade 11 or 12 unless the student or student's parent has advised the district that this information is not to be disclosed. Each school year prior to October 1, each school building responsible for student records of Juniors and Seniors will notify parents/students of the right to have their directory information withheld from release to the military. A form will be provided via mail and/or on the district/building website. In order to have your directory information withheld, please note the following:

- A request to withhold directory information must be in writing. You may use this school district form or appropriate forms from other sources. A request may also be handwritten.
- This request will apply only to the release of directory information to military recruiters. Requests to suppress directory information used for other purposes (such as student publications, colleges and universities, class rings, and yearbooks) are not covered by this notification. Such requests must be filed directly with the school.
- Both parents and students may sign this form. The parent signature must be on requests for students who are under the age of 18. For students who are 18 years of age or older, the student must sign the request.
- Written requests to be excluded from directory lists provided to military recruiters must be completed by October 1 of each school year. Those requests should be submitted directly to your building principal, school administrator, or school registrar.

STUDENT INFORMATION DISCLOSURE FORM FOR MILITARY USE

Regarding the RELEASE OF NAME, ADDRESS, AND TELEPHONE NUMBER

School: _____ Date: _____

Student Name: _____ Date of Birth: _____ Graduation Year: _____

As a student you have the right to request that your private information is or is not released to military recruiters. Complete this form and give it to your building Principal, School Administrator, or Registrar.

Sign in either the **RELEASE** or **DO NOT TO RELEASE** section below:

RELEASE INFORMATION

Please release this student's name, address, and telephone number to the Armed Forces and Military Recruiters, or Military Schools.

Signature of Parent or Guardian: _____

Or

I am 18 years old and request my own name, address, telephone number and school records be released to the Armed Forces and Military Recruiters, or Military Schools.

Signature of Student: _____

Date: _____

DO NOT RELEASE INFORMATION

Please do not release this student's name, address, and telephone number to Armed Forces and Military Recruiters, or Military Schools.

Signature of Parent or Guardian: _____

Or

I am 18 years old and request my own name, address, telephone number and school records not be released to the Armed Forces and Military Recruiters, or Military Schools.

Signature of Student: _____

Date: _____

Federal public law 107-110, section 9528 of the ESEA, 'No Child Left Behind Act' requires school district to release student names, addresses, and phone numbers to military recruiters upon their request. The law also requires the school district to notify you of your right to Opt-Out from this by requesting that the district not release your information to military recruiters. The completion and return of this form serves as your request to withhold or allow your private information to be released to the military. Failure to submit formal notification to the school district to withhold student information will result in the release of student directory information to the military.