

Issued: 8/30/24

**TOWN PLAN AND ZONING COMMISSION  
REGULAR MEETING  
WEDNESDAY, SEPTEMBER 4, 2024  
LEGISLATIVE CHAMBER, ROOM 314  
TOWN HALL, WEST HARTFORD, CT 06107**

**AGENDA**

[Legal Notice](#)

**CALL TO ORDER/ROLL CALL: 7:00 P.M.**

**MINUTES:**

1. Approval of Minutes:
  - a. [Minutes](#) of the Regular Meeting, Monday, August 5, 2024

**COMMUNICATIONS:**

2. None

**NEW BUSINESS:**

3. **76 LaSalle Road** – [Application](#) (SUP #1458) of Heather Moran of The Book Club, LLC, requesting approval to operate a private school in order to offer short-term (45 minutes – 1 hour) classes for toddlers through upper elementary school students in groups of 12-15 children at one time. (Submitted for TPZ receipt. Suggest required public hearing be scheduled for October 7, 2024.)
  - [Business Plan](#)
  - [Floor Plan](#)
4. **60 Wampanoag Drive** – [Application](#) (SUP #1459) of Wampanoag Country Club, (R.O.), requesting approval of a Special Use Permit for the construction of a new +/- 32,650 Sq.Ft. clubhouse building, associated landscaping and site grading, all to replace the former clubhouse building that was destroyed by fire in April of 2024. Included in this request is a proposal for the installation of a 30' x 75' tent to support Club operations while the new building is being constructed. Pursuant to Section 177-50 M, the applicant has requested a waiver of the application fee. (Submitted for TPZ receipt. Suggest required public hearing be scheduled for October 7, 2024.)

- [Plan Set](#) – 8.23.24
- [Narrative](#) – 8.23.24
- [Design Renderings](#) – 8.23.24
- Fee Waiver Request – 8.30.24

**OLD BUSINESS:**

5. **95 Westminster Drive** – [Application](#) ( SUP #1455) of the Town of West Hartford requesting approval of a temporary Special Use Permit to install an approximately 5,000 s.f. +/- temporary classroom building at the Duffy School. (Submitted for TPZ receipt on August 5, 2024, with required public hearing scheduled for September 4, 2024.)
- [Narrative](#) – 8.13.24
  - [Site Plan](#) – 6.14.24
  - [Location Map](#)
  - [Staff Report](#) – 8.23.24
  - [Combined Staff Comments](#) – 8.27.24
  - [Response to Staff Comments](#) – 8.28.24

**TOWN COUNCIL REFERRAL:**

6. None

**TOWN PLANNER’S REPORT:**

7. None

**INFORMATION ITEMS:**

8. None

**REMINDER OF FUTURE TPZ REGULAR AND SPECIAL MEETINGS:**

- TPZ Regular Meeting, October 7, 2024 @ 7:00 PM

Anyone requiring auxiliary aid or service for effective communication or modification of policies or procedures to participate in a meeting, service, program or activity of the Town of West Hartford, should contact Suzanne Oslander, ADA Coordinator, at [suzanneo@westhartfordct.gov](mailto:suzanneo@westhartfordct.gov) or (860) 561-7580, as soon as possible, preferably seven days beforehand.