



RFP#: 25-05

RFP Title: Design Services Qualifications

Issued Date:8/30/2024.

Responses to Questions Received:

A. Does MPS have a budget in mind for the project? If so, please share that threshold.

MPS does not have a budget in mind for the project.

B. Has the client participated in product demonstrations in the last 12 months? If so, which vendors did you see?

MPS has not participated in product demonstrations related to this RFP in the last 12 months.

C. Will the client provide IT resources to build and maintain any of the required integrations, or is the vendor expected to deliver services and middleware for each required integration? Please provide more details about vendor expectations.

If IT integration with MPS systems is required, then MPS will ensure that MPS IT is involved in the integration process. If no integration is required with MPS system, then vendor is expected to deliver services and middle ware for each required integration.

D. Has MPS executed an FCA in the last year? If not, is this planned in the near future?

- a. If an FCA is being considered, is MPS interested in other professional services, such as asset barcoding services?



MPS has not executed an FCA in the last year. MPS is planning on completing FCA in the near future. No, we are not interested in bar code services. If vendor is interested in providing services regarding FCA, please review and submit your qualifications for RFP 25-09 Facility Condition Assessment Services.

- E. As we would be responding to the RFP 25-05: MPS Design Services Qualifications, would we not respond this RFP as well but rather submit the Appendix 1: Intention to Submit a proposal form with the “No” box selected? If that is the case, would not responding to this RFP exclude us from studies over the next five (5) years for MPS? Or are studies included within the scope of RFP 25-05?

Typical K-12 architectural services would be part of the scope of services for this response. Studies are within the scope of RFP 25-05 and would not exclude you from being able to complete them.

- F. Under A. Project Objective, there is the statement:

Any consultant/firm in the discipline area(s) of architecture, engineering, construction management, estimating, technology, scheduling, landscape or accessibility are encouraged to respond.

There was no question included in this statement.

- G. Page 11 – III.A.2. General Business Requirements – regarding policy on changing “account manager”. Does ‘account manager’ refer to the project manager on a contracted project or to the main point of contact for the qualifications process?

Account manager refers to person(s) managing client relationship with the district.



H. Pg. 11 – A.7 – Project examples require “list of products installed and operational” Is this referring to project description/project scope?

Correct.

I. Pg. 12 – D.7 – RFP asks, “who will be the main point of contact for MPS?” Is this referring to this qualifications process? Is this similar to ‘account manager’ noted above?

This refers to the person(s) responsibly maintaining client relationship with the district.

J. Pg 14. Section IV.A.1 – RFP asks us to “Identify and describe any and all other related services or concepts that your organization is offering as part of this proposal.” Is this referring to standard services or contract-dependent, project-specific optional services (ie. Energy modeling, physical models, predesign, etc?)

This refers to any services you can provide both as a in house as well as optional services.

K. Pg. 14 Section IV.B – the proposal structure is to follow the Project Management Institute (PMI) process groups. It is noted the design-build and design-bid-build are noted as aligning with these categories. Does MPS use other project delivery methods, such as CM at Risk or CM as Agent?

MPS uses other project delivery methods. Currently North Highschool project is using CM as agent project delivery method. On large scale district project, MPS may use CM delivery method (either at risk or as agent) however vast majority of project at MPS are delivered using the design bid build method.



- L. Pg. 14 Section IV.B – RFP states, “at a minimum, the following should be addressed: in-house capabilities to provide all technical services for a project.” Is this referring to architectural services or does this refer to contracting of consultant teams to provide the full technical services (ie MEPFP)?

At a minimum, the expectation is to address your in-house capabilities however if you would like to include your experience in contracting of consultant teams to provide the full technical services, that is acceptable.

- M. In SECTION I. F. 2., the RFP states, “Each response should be clearly numbered, and the full question listed.” In SECTION I. F. 4., the RFP states, “Any RFP submitted that is not double-spaced, uses margins less than 1-inch, and smaller than 12-point font will not be reviewed.” The RFP uses size 10-point Cambri font. In our response, do we need to double space and change RFP questions to 12-point font? Or does SECTION I. F. 4., only apply to our responses?

Font requirements only apply to the responses to the RFP.

- N. Please clarify, p.6, G, Submission of Proposals ...proposal is delivered to the designated district office in **item H**, above.
- Should this reference be noted as item G above?
 - Is only an electronic submission required?



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c. Is/are hard copies required to be delivered?

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