

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

MINUTES

June 27, 2024

Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

X	Pete Conrad (sworn in today)
	Elizabeth Barber
X	Patrick Albright
X	Mark Dollar
X	Mindy Story
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Assistant Principal Kathleen Kearney
	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
X	Dean of Student Affairs Tiffany Burgess
X	Director of Operations Bev Hanawalt
	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
X	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis

PLEDGE OF ALLEGIANCE

CALL TO ORDER 6:05PM

- Approve agenda 6:05 PM

Moving swearing in of Pete Conrad to first item on agenda.

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

NEW BUSINESS

Swear in of new board member Pete Conrad.

BOD VACANCY CANDIDATE FORUM – (led by Ms. Timpe)

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – May 30, 2024
 Motion: Move to approve minutes
 Moved: Ms. Story
 Second: Mr. Dollar

Result: All in favor

DEPARTMENT REPORTS

- College Counseling Report

ADMINISTRATION REPORT

- Headmaster Report – Mr. Schaffer

UNFINISHED BUSINESS

- BOD Vacancy Appointment – Vote – Ms. Timpe
 Motion: Motion to move to appoint Raven Banning to the BOD vacancy position.
 Moved: Ms. Timpe
 Second: Mr. Dollar
 Result:

Y	Patrick Albright
Absent	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Pass 5-0

- Swear In New BOD Members BOD Vacancy Appointee – School Oath – Mr. Albright
- Swear In All BOD Members – State Oath – Mr. Albright
- Kindergarten Phonics Level A (Modern Curriculum Press) Consumable Workbook Approval – Vote – Mr. Albright

Motion from 5/30/24 Meeting

Motion: Move to approve kindergarten phonics level A consumable workbook.

Moved: Ms. Barber

Second: Dr. Story

Vote type: Roll call

Result:

Y	Patrick Albright
Absent	Elizabeth Barber
Abstain	Raven Banning
Y	Pete Conrad

Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Passes 5-0

- Accept Computer Science as Science & Engineering Elective Proposal – Vote – Mr. Albright
Motion from 5/30/24 Meeting
Motion: Move to accept computer science as science & engineering elective as approved by the AAC.
Moved: Ms. Barber
Second: Mr. Albright

Y	Patrick Albright
Absent	Elizabeth Barber
Abstain	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

RESULT: Passes 5-0

- BOD Self-Evaluation Survey – Discussion – Mr. Albright

NEW BUSINESS

- PSD School Purchase Letter - Mr. Dollar
- November Ballot Mil Increase – Mr. Dollar
- 2024-25 BOD Officer Elections – Vote – Mr. Albright

Motion: Move to nominate Mr. Patrick Albright for president of the BOD for the 2024-25 School year
Moved: Mr. Dollar
Second: Ms. Story
Vote by Acclamation -Passes

Motion: Move to nominate Ms. Elizabeth Barber for the vice president of the BOD for the 2024-25 school year.
Motion: Ms. Timpe
Second: Ms. Story
Vote by Acclamation - Passes

Motion: Move to nominate Ms. Elizabeth Timpe for the secretary for the BOD 2024-25 school year.
Moved: Mr. Albright
Second: Ms. Banning
Vote by Acclamation - Passes

Motion: Move to nominate Mr. Dollar.
Moved: Ms. Story
Second: Mr. Albright
Vote by Acclamation - Passes

- 2024-25 BOD Committee Leadership Confirmation – Discussion – Mr. Albright
- Annual Review of Bond Reserve Requirements and Amounts – Mr. Dollar
- Annual Confirmation by Secretary of 2023-24 BOD Policies Manual Activity – Mr. Albright
- Annual Confirmation by Treasurer of 2023-24 BOD Financial Activity – Mr. Dollar

SUB-COMMITTEE REPORTS

- Academic Advisory Committee – None
- Advancement Committee – Mr. Harkey
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Dollar
- Governance Committee – Mr. Albright
- Parent Education Committee – Ms. Story
- Policy Committee – Mr. Albright
- Security Committee – Mr. Dollar

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- None

ADJOURN 8:04 PM