

WEST PLAINS SCHOOL DISTRICT

JOB TITLE: Title I TEACHER

QUALIFICATIONS:

1. Bachelor's Degree in Education with special preparation in the area in which they teach.
2. Valid Missouri teaching certificate.
3. Updated transcript of college credit.

REPORTS TO: Building Administrator

JOB GOAL: The Title 1 teacher promotes and develops successful reading instruction for students and performs related duties in accordance with District policies and terms of the teacher contract. The teacher also maintains a cooperative attitude with staff, parents, and students.

The Title 1 teacher is responsible for group and individual instruction of reading, communication arts, and/or mathematics for students who meet state and federal guidelines. The Title 1 teacher supervises and develops lessons for paraprofessionals, and measures student progress.

PERFORMANCE RESPONSIBILITIES:

A. The competent Title I teacher will:

1. Implement a variety of assessment instruments to determine eligibility and instructional needs of students in reading, communication arts, and/or math
 - 1.1 Provide pre- and post-assessment data to program supervisor
2. Provide a variety of situationally appropriate instructional techniques and methods
 - 2.1 Promote high levels of achievement in relation to individual abilities
 - 2.2 Use techniques and methodologies appropriate to student abilities
3. Demonstrate knowledge of and ability to use research-based principles of effective instruction
 - 3.1 Organize instruction using learning objectives with clearly defined student outcomes
 - 3.2 Employ teaching strategies congruent with planned student outcomes
 - 3.3 Select teaching strategies emphasizing student involvement
 - 3.4 Monitor student learning and pace instruction accordingly

4. Develop and maintain a classroom environment conducive to effective student learning
 - 4.1 Develop written rules of classroom behavior and communicate those rules to all students
 - 4.2 Enforce written rules for classroom behavior
 - 4.3 Communicate goals and academic expectations to students
 - 4.4 Provide for the health and safety of students in all instructional settings
5. Prepare effectively for class
 - 5.1 Prepare daily lesson plans
 - 5.2 Provide instruction based on District reading, communication arts, and/or mathematics standards
6. Develop and communicate appropriate progress grading standards to students
 - 6.1 Establish written grading standards that are clear and incorporate a variety of graded activities
 - 6.2 Assure that grading standards are explained, understood by the students, and available to parents
7. Develop and maintain positive interpersonal relationships
 - 7.1 Model personal behaviors of honesty, fairness, courtesy and consideration
 - 7.2 Maintain a cooperative relationship with administration, staff, students, and parents
 - 7.3 Communicate with parents, counselors, and students
 - 7.4 Communicate with classified, certified, and administrative staff
 - 7.5 Instruct and direct assigned instructional assistants to maximize delivery of instructional services
8. Provide documentation of student progress
 - 8.1 Provide timely and accurate feedback/documentation to students and parents
 - 8.2 Maintain appropriate records of student performance
 - 8.3 Assign and check homework and provide feedback, when appropriate
 - 8.4 Keep parents and teachers informed through written and oral communication
9. Build motivation and interest in learning
 - 9.1 Exhibit personal interest and encourage student interest in the subject area
 - 9.2 Maintain a current awareness of literature/activities in reading

10. Maintain an ongoing personal program of professional growth and development
 - 10.1 Develop and implement annually an approved plan for professional growth and development
 - 10.2 Identify and request to attend professional workshop activities intended to increase the teacher's instructional effectiveness
 - 10.3 Participate in District sponsored inservice offerings appropriate to assignment
11. Act as an instructional leader in the area of reading
 - 11.1 Coordinate and develop the Title I program in the school based on guidelines established by the District and state and federal governments
 - 11.2 Provide information to teachers about best practices in the area of reading
 - 11.3 Assist mainstream teachers in the location and preparation of reading, communication arts, and/or mathematics materials
 - 11.4 Help develop inservices and learning opportunities for teachers and instructional assistants
 - 11.5 Plan activities for Title I parents' involvement in the school
12. Perform other related duties as assigned by the principal and/or superintendent
 - 12.1 Perform duties in accordance with District policy and terms set forth in the negotiated agreement
 - 12.2 Assist in the enforcement of school and District rules and policies
 - 12.3 Assume a share of responsibility for non-classroom student activities with the assigned workday