

JOB TITLE: SUCCESS FOR ALL READING FACILITATOR

QUALIFICATIONS:

1. Teaching experience
2. Strong understanding of the reading process, particularly early reading
3. Ability to provide support for other teachers in the implementation of the reading program
4. Background knowledge of cooperative learning
5. Good organizational and interpersonal skills

REPORTS TO: Building Principal

JOB GOAL: Provide support to all teachers and support staff to ensure successful functioning and effective implementation of the SFA program.

PERFORMANCE RESPONSIBILITIES:

1. Monitor program implementation with classroom visits; give teachers supportive feedback on their implementations.
2. Organize and distribute SFA materials.
3. Organize eight-week assessments, and assign students to reading groups and tutoring assignments in collaboration with teachers and tutors.
4. Monitor student achievement and programming to see that every child is making adequate progress.
5. Model instruction for teachers and students.
6. Mentor classroom teachers and tutors in the implementation of all curriculum areas.
7. Participate in the Solutions Team.
8. Facilitate communication between tutors and reading teachers.
9. Communicate and coordinate program with SFA trainers.
10. Inform and publicize the Success For All Programs to community and school.
11. Conduct regular component meetings and provide follow-up and small group training.
12. Participate in special education referral process to try to meet student needs without assigning them to special education or retention.

TERMS OF EMPLOYMENT: Salary and work year to be established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Success For All Reading Facilitator)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Building Principal)