

JOB TITLE: PARENT EDUCATOR

QUALIFICATIONS:

1. Certification in **one** of the following areas: Early Childhood Education, Early Childhood Special Education, Elementary Education, Vocational Home Economics or Family and Consumer Sciences, Occupational Child Care Services
2. Demonstrated ability in working with young children and their parents;
3. Qualification through one of the following scenarios:
  - A two-year associate degree or two-year certificate program in Early Childhood Education, Child Development, or Nursing **and** demonstrated ability in working with young children and their parents.
  - Sixty college hours **and** two years of successful experience in a program working with young children and their parents;
  - Five years of successful experience in a program working with young children and their parents;

**AND**

- Successful completion of Department-approved training in parent education regardless of previous training and experience according to the following schedule: A minimum of 30 hours of pre-service training

4. Parenting experience is strongly recommended – not required.

REPORTS TO: Elementary Principal

PERFORMANCE RESPONSIBILITIES:

1. Planning and making personal visits.
2. Participates in recruitment activities.
3. Participates in screening activities.
4. Participates in group meetings with parents.
5. Keeps records on home visits.
6. Reports to the program coordinator on screening results that seem to warrant referral.
7. Supervises children in the center at scheduled times.
8. Other duties as assigned by the superintendent.

TERMS OF EMPLOYMENT: Salary and work year will be established by the Board of Education.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Support Personnel.

Signed:\_\_\_\_\_ Date:\_\_\_\_\_  
(Parent Educator)

Signed:\_\_\_\_\_ Date:\_\_\_\_\_  
(Building Principal)