JOB TITLE:	BASE TEACHER	
QUALIFICATIONS:	 Valid Missouri Teaching Certificate preferred. Experience working with children. 	
REPORTS TO:	BASE Program Director/Principal	
JOB GOAL:	To provide an enriching educational environment for students before and after school in contributing to their development as productive citizens.	

PERFORMANCE RESPONSIBILITIES:

- 1. Meets and instructs assigned classes in the locations and at the times designated.
- 2. Plans a program of study that meets the individual needs, interests and abilities of the students.
- 3. Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
- 4. Prepares for classes assigned, and shows written evidence of preparation upon request of immediate supervisor.
- 5. Establishes and maintains a positive classroom environment to promote learning.
- 6. Implements effective learning techniques, strategies and skills to meet instructional objectives of curriculum goals.
- 7. Guides the learning process toward the achievement of curriculum goals and establishes clear objectives for all lessons, units and projects to communicate these objectives to students.
- 8. Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided and the needs and capabilities of the individual or student groups involved.
- 9. Strives to implement the district's philosophy of education and instructional goals and objectives.
- 10. Assesses the accomplishments of students on a regular basis and provides progress reports as required.
- 11. Recognizes the characteristics of special needs students on a regular basis, seeking the assistance of district specialists as required for evaluation.
- 12. Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities.
- 13. Maintains accurate, complete, and correct records as required by law, district policy and administrative regulation.
- 14. Assists the administration in implementing all policies and rules governing student life and conduct for the classroom.
- 15. Encourages students to set and maintain high standards of classroom behavior, develops reasonable rules for classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.

16. Makes provision for being available to students and parents for education-related
purposes outside the instructional day when required or requested to do so under
reasonable terms.

- 17. Plans and supervises purposeful assignments for each teacher aide(s) and volunteer(s) and, cooperatively with department heads, evaluates their job performance.
- 18. Strives to maintain and improve professional competence.
- 19. Attends BASE meetings and serves on BASE committees as requested.
- 20. Strives to be a positive role model by setting and maintaining high moral standards and values.
- 21. Demonstrates effective interpersonal relationships with students, school personnel and parents/community members.
- 22. Maintain confidential nature of all school-related matters.
- 23. Other duties as assigned by the principal/BASE Program Director.

TERMS OF EMPLOYM	ENT: Salary and wor of Education.	rk year to be established by the Board
EVALUATION:	accordance wi	f this job will be evaluated in th provisions of the Board's policy on Support Personnel.
Signed:	(BASE Teacher)	Date:
Signed:(BASE	E Program Director)	Date:
Signed:(Build	ing Administrator)	Date: