

**WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, July 9, 2024**

Date: July 9, 2024

Time: 6:00 PM

Location: School Committee Conference Room
77 Poland Street, Webster, MA 01570

The meeting was called to order by: Chair Seddiki

The following Committee Members were present

- Member Millet
- Member Adamopoulos
- Member Blythe
- Member Sgariglia

The following Committee Members were absent:

I. Call to Order: Pledge of Allegiance

Chair Seddiki stated as a reminder this meeting is being taped both audio and video and will be put on the district website

II. Approval of June 11, 2024 Minutes

Motion: To approve June 11, 2024 as presented

The motion was made by: Member Millet

The motion was seconded by: Member Adamopoulos

The following roll call vote was taken:

4 members having voted in the affirmative

_ members having voted in the negative

1 members having abstained

The motion: X Passed

_ Failed

III. Superintendent's Report

Superintendent Pierangeli announced new hires, transfers and resignations. The Superintendent will continue to keep the list of updated positions.

Superintendent Update/ District Wide Reports / Correspondence

1. Personnel Update

New Hires - Rachel Jewell - Speech and Language Assistant at PAE

David Bove - ELL Teacher at WMS

Nicole Guzinski - Speech and Language Pathologist at WMS and BHS

Lisa Boisvert - Special Education Team Chair (Grades K-2) at PAE

Resignations - Lauren Maher - ABA at PAE

Mikayla Chenevert - Paraprofessional at WMS

Carmen Rivera - Paraprofessional at PAE

Jared Karp - English Teacher at BHS

Meghan McGovern - Math Teacher at WMS

Transfers - Alicia Coakley transferring from Preschool to Kindergarten

Vacant - PAE- Grade 2 Teacher
PreK Teacher
ABA (2.4 positions)
Paraprofessionals (1.4 position)
Speech & Language Assistant
WMS- Grade 7 Math Teacher
Guidance Counselor
Paraprofessional (3 positions)
BHS- Mathematics Teacher
Paraprofessionals (5 positions)
School Psychologist

2. Instructional Leadership Update

On June 21st the District uploaded the new Instructional Priority to the office of the SSOS(Statewide Systems of Support). This IP was created based on data and with collaboration of the DILT and the districts SSoS Partners who facilitated our Instructional Prioritization Sessions back at the end of May. Because the District has 2 schools that are in need of support we are required to do this annually.

Superintendent Pierangeli reported that on July 11 & 12 they will be having their Administrative Retreat. During these 2 days they will be looking at structuring our upcoming school year and will spend this time reviewing our instructional priority and how that will guide our instruction and professional development throughout the 24-25 school year. The Administrative team will also use this time to review our policies and expectations for the upcoming year.

Summer Programming will be starting on July 8th. They will have summer programs at all 3 schools. Park Avenue will have its typical 21st Century/PASS Program running from 7:50-1 for students. Students who attend this program are identified according to grant guidelines and invited to participate. Also at PAE, the Special Education Extended School Year Program runs from 8:30-12:30. For those students who are already registered to attend Kindergarten in the Fall, PAE is hosting a "Jumping into Kindergarten" program for one week camps. For more information, please reach out to Mrs. Wojo at gwojnarowicz@webster-schools.org or Mrs. Freeman at rharringtonfreeman@webster-schools.org.

Webster Middle School will host summer programming for Grades 5-7 for those students identified as needing academic support in summer. Families may drop off registrations at the Main Office. Webster Middle School will also host special topics camps- each for one week at a time. Camp topics include video production, theater, jewelry making, tennis, basketball, and Shark Tank. Students are eligible to attend these special camps if they are not failing classes and referred to summer school.

This year, students who are transitioning to Grade 9 (8th graders going into grade 9) who were referred to summer school, or identified as benefiting from this transition program, will be participating in Transition to High School Summer 2024. The 4 week program runs at the same time as all other programs, and is on the same schedule as WMS and BHS summer school. Students will have classes in Math, Biology, English, and an

Introduction to Project Leads the Way (PLTW). The hope is that participation in this program increases their readiness for high school.

Dr. Mackay said she stopped by yesterday at one of the classrooms and they were engaging, participating, and laughing and it was a different summer school. Dr. Mackay is looking forward to monitoring the effectiveness of these students transitioning into high school.

In addition to the Transition to High School program, Bartlett High School will offer its traditional Credit Recovery Summer School, where students have an opportunity to take some courses again if they did not meet with success during the school year. Most of these courses are taught online, but students have to be present at the school in order to get the support they may need.

Superintendent Pierangeli mentioned both Webster Middle School and Bartlett High School summer programs will run from 8am to 12pm, July 8th to August 2nd and will include breakfast and lunch.

3. Other Updates

In addition to the Summer Programming starting on July 8th our summer feeding program will be ongoing throughout the summer from July 8th through August 15th at Park Avenue from 11:30 - 12:30, Monday through Friday and the Gladys Kelly Library from 12:00 - 1:00 Monday through Thursday. The Middle School will also be serving from July 8th to August 2nd from 11:30 - 12:30 Monday through Friday. Meals are available for free to anyone age 18 and under. If any adults are interested they can purchase a meal for \$5.00. Meals must be consumed on site as per the regulations we cannot allow to-go meals.

Superintendent Pierangeli is excited to announce that Project Bread has selected Webster as a site visit from Congressman McGovern on July 18th to visit the Webster library. We have been fortunate to partner with the Webster Public Library and they have fully supported our summer feeding program. We expect Congressman McGovern to be at the library between 12:15 pm and 12:30 pm. Superintendent Pierangeli hopes some committee members can make it to the event.

Superintendent Pierangeli announced the award of the Capital Skills Grant. Webster will be receiving \$75,000 to use for supporting our Innovative Career Pathways Program. Superintendent Pierangeli thanked Michele Bigelow for her efforts in constantly looking for alternative funding to help support these programs. A few examples as to what will be purchased are the following:

- PLTW Gateway Automation and Robotics VEX EXP Kits
- PLTW has updated the Principles of Engineering (POE) course, necessitating the purchase of additional, new durable equipment. Both POE and Computer Integrated Manufacturing (CIM) share VEX equipment. Without sufficient equipment for both classes, robotics units must be staggered, and robots eligible for competitions need to be disassembled for other students to complete their coursework.
- Purchase four HQIM durable kits from PLTW for this new program. These units will introduce all 5th graders to hands-on, project-based learning and the PLTW experience, preparing them to choose between Bartlett's ICP in Advanced Manufacturing or Healthcare & Social Assistance.
- PLTW Gateway Medical Detectives Durable Equipment.
- Equipment acquisition is necessary to equip this new class offering, which has been introduced to familiarize Webster Middle School (WMS) students with the Healthcare & Social Assistance Innovation Career Pathway (ICP).
- PLTW Common Capstone

The Common Capstone course integrates students from both the Advanced Manufacturing and Healthcare & Social Assistance Innovation Career Pathways (ICP) to collaboratively solve real-world problems. Student teams will present their projects at local showcase events and the One8 Applied Learning Spring Showcase. Previously, students completed capstone projects within their individual pathways; this new course fosters a more realistic workplace environment by encouraging cross-disciplinary collaboration.

On July 16th through the 18th, the Superintendent's conference will be held at Cape Cod. Superintendent Pierangeli is looking forward to networking with other colleagues and is looking forward to taking this opportunity to advance her knowledge and skill set. Superintendent Pierangeli will report back to the committee at the next meeting.

Superintendent Pierangeli is also working on the final year Student and Staff data that gets sent over to the state via the student information system. This year the district has been informed that they will be taking a particular look at student and staff attendance. Staff attendance has been an issue across the state. They will collect information and will be running some reports to help develop policies in support of improved student outcomes.

Superintendent Pierangeli reported that on Monday July 8th, Dr. Mackay, Lisa Kontoes and herself participated in a meeting with the federal office of oversight for ESER two Liquidation. As you know the district receives a large amount of federal funds through the years. Some of these federal funds were used for the purchase of the two mini buses. The ESER two grant ended in September and the buses were not received until later on in the year. For this reason additional paperwork needs to be completed to have extra time to spend the funds.

Webster has been one of the districts to get audited. Superintendent Pierangeli explained how the state was so happy with all the collected data and gave a huge thank you to Dr. Mackay for all her hard work and data keeping.

Ms. Millet extended her kudos to Ms. Bigelow for her tireless dedication and care in creating numerous opportunities for our students. Ms. Millet highlighted how beneficial these programs are for our students.

Additionally, Mr. Collins praised Ms. Bigelow for her excellent collaboration with other teachers, emphasizing the positive impact of her teamwork.

B. Business Manager Report - Lisa Kontoes

- Phase I completion will extend from February 2025 to April 2025 (school vacation week due to the power infrastructure and the ability to get the Switch Gear in in time coupled with some constraints from National Grid. This extension will not impact the timelines on the other phases or have a cost impact.
- Footings, piers, and foundation walls are in place for the auditorium, future loading dock area and the outdoor classroom.
- The basement drainage design is being modified to address concerns about the elevation of the plumbing relative to the perforated drain. The town Building Inspector has requested that the perforated drain be lowered approximately four feet. The GeoTech Engineer will run a test once the drain is installed to determine the appropriate pump size.
- Additional site work continues with the installation of additional sewer lines. The construction zone was expanded by the gymnasium and the fence is now occupying a portion of the roadway. Campus traffic is now being detoured through the WMS bus loop.

2. Maintenance Update

BHS ~ No updates at this time

WMS ~ No updates at this time

PAE ~ No updates at this time

3. End of Year Audit:

The Fiscal Year 2023 end of year audit report was provided to the district on May 20, 2024 by Roselli, Clark & Associates. There were two findings related to Schedule 1. Schedule 1 reports on revenue and expenditures by the School and by the Town (in support of the school). Included in your packet is the final report. The first was related to a late change in revenues reported by DESE after the original end of year report was filed. The other was a reduction needed to rental/lease amounts that was identified during the audit and corrected before the final report was issued.

IV. Old Business

Monthly Report on Fundraising

- Bartlett Gridiron Club - selling swag and concession at BHS football games
- Varsity Softball & Baseball - selling snacks at WMS Football games
- Student Activities at Webster Middle School - selling calendar raffle tickets

Superintendent Evaluation:

Chair Seddiki explained that the three important roles of the school committee are to set policy, approve the budgets, and hire and evaluate the Superintendent. Additionally, Chair Seddiki mentioned this is Superintendent Pierangeli's first evaluation. The school committee has taken a lot of time and effort to complete this evaluation and has taken it very seriously.

Chair Seddiki highlighted some key factors in the evaluation and has mentioned some of the school committee's comments. The first section has three sets of goals which are professional practice goals, student learning goals and district improvement goals. Under the professional practice goals two members have rated Superintendent Pierangeli to meet those goals and two members have rated her as exceeding those goals. Under the student learning goals all four members have rated her as exceeding goals. Under the district improvement goals two members rated her as meeting her goals and two members as exceeding her goals. Chair Seddiki stated that the reason why there are only four school committee members evaluating the Superintendent's performance is because Member Sgariglia is a new member to the committee and who will hopefully be able to evaluate the Superintendent for this coming year.

Chair Seddiki moved on to step two in which is accessing the Superintendent in her standards. There are four standards. Standard number one is instructional leadership and in this category three members evaluated Superintendent Pierangeli as proficient and one member as exemplary. Standard two is management and operation. One member rated the Superintendent as proficient and three members rated her as exemplary. The third standard is family and community engagement. Two members rated the Superintendent as proficient and two members as exemplary. The fourth standard is professional culture. Two members rated the Superintendent as proficient and two members are exemplary. Chair Seddiki congratulated Superintendent

Pierangeli on her evaluation and moved on to highlighting some of the school meeting members' written comments on the evaluation.

Member Blythe mentioned that it has been amazing to see Superintendent Pierangeli grow from a Business Manager to Superintendent. Additionally, added how Superintendent Pierangeli has always approached all situations in a professional manner. Member Blythe feels very lucky to be part of this school building committee and school committee.

Superintendent Pierangeli mentioned that this has been a collaborative effort with her team. Superintendent Pierangeli is very proud of their work and how much they have accomplished. Superintendent Pierangeli thanked her team staff, teachers, families and school committee for being so supportive.

Chair Seddiki mentioned how this a very good evaluation for a first year as a Superintendent and congratulated her on a successful first year.

V. New Business

A. Approval of Bartlett High School new Science Curriculum - Open SciEd

Superintendent Pierangeli explained how the High School has had an undergoing curriculum review with their Science Department and they have looked at three different Curriculums. Director of Curriculum, Ms. Debbie Rivera presented a powerpoint presentation on this new Science Curriculum for Bartlett High School.

Member Millet suggested that teachers visit other school districts actively utilizing this new Science Curriculum to understand how the program is being implemented. Ms. Rivera explained that they have planned for this, but it was already the end of the year. However, Mr. Collins noted that they have reached out to Taunton Publics schools, and the teachers are on board to make this happen.

Motion: To approve Bartlett High School New Science Curriculum - Open SciEd as presented

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed

_ Failed

B. Approval of Surplus Items - Bartlett High School Miller Levine Science textbooks and manuals

Motion: To approve Surplus Items at Bartlett High School - Miller Levine Science textbooks

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed
 _ Failed

C. Approval of Employee Handbook

Superintendent Pierangeli stated there were only a few minor changes to the employee handbook and she reviewed them.

Motion: To approve Employee Handbook

The motion was made by: Member Blythe
The motion was seconded by: Member Millet
The following roll call vote was taken:
 5 members having voted in the affirmative
 _ members having voted in the negative
 _ members having abstained
The motion: X Passed
 _ Failed

D. Approval of Substitute Handbook

Superintendent Pierangeli stated there were only a few minor changes to the Substitute Handbook and she reviewed them.

Motion: To approve Substitute Handbook

The motion was made by: Member Blythe
The motion was seconded by: Member Millet
The following roll call vote was taken:
 5 members having voted in the affirmative
 _ members having voted in the negative
 _ members having abstained
The motion: X Passed
 _ Failed

E. Approval of Bartlett High School Handbook

Mr. Collins mentioned there were very few minor changes. Mr. Collins listed and reviewed all the changes in the Bartlett High School Handbook.

Motion: To approve Bartlett High School Handbook

The motion was made by: Member Blythe
The motion was seconded by: Member Millet
The following roll call vote was taken:
 5 members having voted in the affirmative
 _ members having voted in the negative
 _ members having abstained
The motion: X Passed
 _ Failed

F. Approval of Webster Middle School Student Handbook

Ms. Peterson listed and reviewed all the minor changes made to the Middle School Handbook.

Motion: To approve Webster Middle School Handbook

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed

_ Failed

G. Approval of Park Ave Elementary Student Handbook

Ms. Puliaficio listed and reviewed all the minor changes made to the Park Ave School Handbook.

Motion: To approve Park Ave Elementary Handbook

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed

_ Failed

H. Approval of Coaching Handbook

Superintendent Pierangeli listed and reviewed all the minor changes made to the Coaching Handbook.

Motion: To approve Coaching Handbook

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed

_ Failed

I. Approval of Fundraising Organization - The Gridiron Club

Superintendent Pierangeli explained the school committee approves the fundraising organization on an annual basis. Included in the packet is one from The Gridiron Club for the 2024-2025 school year.

Motion: To approve approval of Fundraising Organization for The Gridiron Club

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed

_ Failed

J. Acceptance of Donations

A list of Donations is listed below:

Misc. items to Bartlett High School Senior Class Overnight Event

- Clarinet from Seivard Family to Webster Middle School
- Treadmill from anonymous donor to Webster Middle School
- \$1,015.00 from Global Partners to Park Ave Elementary Family Engagement
- \$500.00 form Special Olympics to Webster Middle School Unified Basketball Program for uniforms

Chair Seddiki thanked all of these donors for their generous contributions to the Webster Public Schools.

Motion: To approve Acceptance of donations

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed

_ Failed

K. Approval of 1.0 FTE ABA at Park Ave Elementary

Superintendent Pierangeli explained the request from Special Education to support the needs of a student receiving Special Education Services. Superintendent Pierangeli added that they will be using Circuit Breaker funds to cover for this position. Additionally, Superintendent Pierangeli noted that if any salary savings become available, they will return to the School Committee to request that the funding be reallocated.

Motion: To approve 1.0 FTE ABA at Park Ave Elementary School

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed

_ Failed

L. Approval of Job Description - Assistant Superintendent for Federal Programs & Data

Superintendent Pierangeli explained how this position is being reclassified from our Previous Director of Title I, ELL, Grants Management, MCAS Coordination, Mentoring, and Before and After School Programming. Dr. Mackay's contract expired on June 30th and she believes this title change is in complete alignment with the needs of the District and the Central Office. This will provide a clear understanding of who is responsible in my absence. Dr. Mackay has the knowledge and experience to support and lead the district protocols for instruction and safety. With the growing compliance demands combined with the volume of grants, it is critical to have someone who is focused on compliance and alignment with ALL grant programs across the district. In addition, we have spent the last year working on systems to support data decision making across the district. Dr. Mackay being overall responsible for MCAS & ACCESS will be responsible for keeping data at the forefront of our discussions and decision making process to ensure that we are addressing disparities, enhancing student success and promoting equitable outcomes for all students. Dr. Mackay has been and will continue to be a valuable advocate for our students and teachers here in Webster. Superintendent Pierangeli respectfully requests for the School Committee's support for this change.

Member Blythe asked how this new position would be funded. Superintendent Pierangeli responded it will be funded in the same manner that it is currently being funded.

Motion: To approve Job Description - Assistant Superintendent for Federal Programs & Data

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed

_ Failed

VI. Review / Transfer / signing of Warrants, Bills, Payroll and Vouchers

A. Approval of request in the amount of \$18,138.23 from Bartlett High School Student Activity savings to checking account.

Motion: To approve Transfer of \$ 18,138.23 from Bartlett High School Student Activity savings to checking account

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed
 _ Failed

VII. Adjournment

Motion: To adjourn the meeting at 7:15 PM

The motion was made by: Member Blythe

The motion was seconded by: Member Millet

The following roll call vote was taken:

5 members having voted in the affirmative

_ members having voted in the negative

_ members having abstained

The motion: X Passed

_ Failed

Respectfully,
Desiree A. Moniz

Documents included in the packet:

July 9,2024 minutes

Monthly Fundraising Application - Gridiron

Varsity Baseball and Softball mini concession stands during games

WMS Student Activities calendar raffle

Superintendent's Evaluation

New Science Curriculum

BHS Surplus

Employee Handbook

Substitute Handbook

Coaches/Athletics Handbook

Park Ave Elementary Handbook

Webster Middle School Handbook

Bartlett High School Handbook

Senior Night Donation List

Upcoming Events / Dates:

July 18, 2024 Webster Library 12:15 estimated - Congressman

McGovern attending Summer

Feeding Program

August 13, 2024 Town Beach National Night Out

August 20, 2024 District 6:00 pm School Committee Meeting

August 20-21, 2024 District New Teacher Orientation

August 26, 2024 District Opening Day

August 29, 2024 District First Day of School

September 2, 2024 District No School - Labor