

**NORTH CLACKAMAS SCHOOL DISTRICT 12  
CLACKAMAS COUNTY, OREGON  
MINUTES — BOARD OF DIRECTORS WORK SESSION MEETING  
March 9, 2023  
Zoom/YouTube**

**Executive Session** With due notice having been given and a quorum present, Chair Mitzi Bauer convened executive session under ORS 192.660(2)(f), at 5:46 p.m. with the following members present:

Mitzi Bauer	–	Chair
Jena Benologa	–	Vice Chair
Orlando Perez	–	Director (open session only)
Tory McVay	–	Director
Kathy Wai	–	Director
Steven Schroedl	–	Director
Shay James	–	Superintendent
Donna Collingwood	–	Board Secretary

Also present were Tiffany Shireman, Cindy Detchon, Ivonne Dibblee, Michelle Riddell, Jollee Patterson, and Eden Vasquez.

**Legal Counsel** - The Board consulted with Jollee Patterson under (ORS 192.660(2)(f)) to consider information or records that are exempt by law from public inspection.

Executive session was adjourned at 5:57 p.m.

**Work Session** Chair Mitzi Bauer convened work session at 5:58 p.m.

**Ad Hoc Board Committee - Report**- The Board reviewed the proposed policy revisions and provided feedback on the draft FAQ and support documents.

Work session was adjourned at 6:25 p.m.

**Open Session** Chair Mitzi Bauer convened open session at 6:32 p.m.

Present, in addition to those in the executive session and work session, were Matt Makara, Khaliyah Williams-Rodriguez, Mayra Gomez, Tammy O’Neill, Joe Bridgeman, and Petra Callin.

**Community Comments** -

- Michael Corbus (on behalf of his child Kylie Corbus), Oak Grove, spoke regarding diversity, equity, and inclusion in schools.

- Jerry Lee, Happy Valley, spoke regarding school lunches.
- Michael Corbus, Oak Grove, spoke regarding LGBTQ+ community.
- Laura Kirk, Milwaukie, spoke regarding inclusion in our schools.
- Allister Brister-Smith, Happy Valley, spoke regarding equity in our schools.
- Angela Pederson, Oregon City, spoke regarding volunteering in our schools.

Jena Benolaga read the Native Land Acknowledgement. Tory McVay led the Pledge of Allegiance.

R22/23-56 **Minutes** – Jena Benolaga moved, Tory McVay seconded the motion to approve the minutes of the regular Board Meeting held February 9, 2023.

Motion passed unanimously, 6-0.

R22/23-57 **Minutes** – Kathy Wai moved, Tory McVay seconded the motion to approve the minutes of the regular Board Meeting held February 23, 2023.

Motion passed unanimously, 6-0.

R22/23-58 **Consent Agenda** – Jena Benolaga moved, Kathy Wai seconded the motion to adopt the consent agenda as recommended:

**Employment Changes** - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Executive Director of Human Resources:

- Licensed appointments, leaves, and terminations

**Clackamas Education Service District Local Service Plan** - Approve the Clackamas Education Service District Local Service Plan, authorizing services for 2023-2024.

**School Calendars 2023-24** - Approve the 2023-2024 calendar for elementary and middle/high school levels, including approval to use recess, parent/teacher conferences and staff professional development hours toward the annual instructional hours calculation as allowed by Oregon Administrative Rule (OAR) 581-022-2320.

**Authorization to Purchase K-2 Flexible Classroom Furniture and Developmentally Appropriate Material** - grant advanced authorization to the superintendent to enter into contracts to purchase developmentally appropriate flexible classroom furniture for K-2nd grade and developmentally appropriate materials from Lakeshore through a cooperative contract. The amount of the purchase is not-to-exceed \$300,000.

**Contract Extensions/Non-Renewals -**

- Approve extension of two-year contract, 2023-2025, for licensed staff
- Approve extension of three-year contract, 2023-2026, for administrators
- Approve licensed administrator non-renewal of contract 2023-2024
- Approve licensed staff and administrators renewal of contract 2023-2024
- Approve licensed staff non-renewal of contract 2023-2024

**Travel Request -**

- Grant permission for 80 students from Adrienne C. Nelson High School to travel to Anaheim, CA, April 13-17, 2023.

**Travel Request -**

- Grant permission for 20 students from Rex Putnam High School to travel to Phoenix, AZ, March 26-31, 2023.

**Travel Request -**

- Grant permission for 40 students from Sabin-Schellenberg Professional Technical Center to travel to Redmond, OR, March 16-19, 2023.

Motion passed unanimously, 6-0.

R22/23-59

**Proclamation - Classified Employee Appreciation Week** - Orlando Perez moved, Tory McVay seconded the motion to adopt the proclamation recognizing March 6-10, 2023 as Classified Employee Appreciation Week in North Clackamas School District.

Motion passed unanimously, 6-0.

R22/23-60

**Proclamation - Volunteer Appreciation Week** - Kathy Wai moved, Orlando Perez seconded the motion to adopt the proclamation recognizing April 16-22, 2023 as Volunteer Appreciation Week in North Clackamas School District.

Motion passed unanimously, 6-0.

**North Clackamas Education Association (NCEA) Featured Educator** - NCEA Representative Melinda Ryan recognized the NCEA Featured Educators of March, including: Literacy Specialists Nadia Boria, Kari Tunstill, and Jaime Clarke.

**Facilities Operations - Report** - Assistant Superintendent of Operations Cindy Detchon, Facilities Director Melinda Shumaker, Facilities Supervisor Stacy Skerjanec, Custodial Supervisor Amanda Wall, Field Custodial Supervisor Javier Torres, and Facilities Project Manager Rob Martinez presented a report on the department's success, challenges, and plans for the future.

**2023-2024 Interdistrict Transfers - Discussion**- Administrator for Community Connections and Enrollment Options Katie Cunningham discussed the 2023-2024

interdistrict transfer slots and timeline for 2023-2024 school year. This item will come back for approval in April.

**Early Literacy Update - Presentation** - Early Learning Coordinator Jen Kempf-Burkart presented information about the district's early literacy efforts.

**Superintendent Evaluation - Report** - Board Chair Mitzi Bauer read a public statement regarding the Superintendent's evaluation. Comments were made by the Board.

R22/23-61 **2023-2027 Integrated Grant Application for Student Success** - Tory McVay moved, Orlando Perez seconded the motion to approve of the 2023-2027 Integrated Application for submission to the Oregon Department of Education.

Motion passed unanimously, 5-0. Steven Schroedl was not present at time of vote.

R22/23-62 **Technology E-Rate Award for Network Equipment** - Tory McVay moved, Jena Benologa seconded the motion to approve to award a contract to CVE Technologies Group in the amount not to exceed \$1,071,396.66 for the purchase of network equipment.

Motion passed unanimously, 5-0. Steven Schroedl was not present at time of vote.

R22/23-63 **Contract Award: Ventilation System Filters** - Tory McVay moved, Jena Benologa seconded a motion to award a contract in the amount of \$207,000 to Total Filtration Services for MERV 13 HVAC Filters.

Motion passed unanimously, 5-0. Steven Schroedl was not present at time of vote.

R22/23-64 **Contract Award: Tennis Court Replacements** - Tory McVay moved, Orlando Perez seconded the motion to award a contract in the amount not-to-exceed \$1,204,990 to FieldTurf USA, Inc. for the demolition and installation of tennis courts at Alder Creek Middle School, Clackamas High School and Rex Putnam High School.

Motion passed unanimously, 5-0. Steven Schroedl was not present at time of vote.

There being no further business to come before the Board, the meeting adjourned at 9:01 p.m.

**Approved April 13, 2023**