Montgomery County Schools

441 Page Street ● P.O. Box 427 ● Troy, North Carolina 27371-0427
(910) 576-6511 FAX (910) 576-2044

TO: Board of Education

FROM: Dale Ellis

DATE: March 7, 2011

SUBJ: AGENDA ITEM (Section V – Board Norms)

Attached are the proposed Board norms that were discussed at our Mid-Year Review. I think the norms capture the essence of the conversation and they spell out expectations for both the presenter and the Board.

I present the norms to you for approval tonight. We can add or delete as necessary based upon the discussion.

I will be available to answer any questions you might have.

Proposed Board Meeting Norms

The Board members will:

1. Read summation memos prior to the Board meeting
2. Review all agenda items prior to the Board meeting
3. Listen attentively to all presentations
4. Hold questions to the end of the presentation unless prompted by the presenter
5. Ask questions of the presenter clearly and one at a time
6. Allow for professional discourse by giving all Board members time to make inquiries and discuss topics as necessary

The Presenter(s) will:

1. Prepare clearly and concisely worded memos that summarize agenda topics
2. Prepare clearly and concisely worded agenda items for the Board's review
3. Present with the understanding that pre-meeting materials have been reviewed and will refrain from re-hashing or re-reading the Board memos
4. Present agenda items that cover the topic, add clarity/understanding to the agenda item, and allow for discussion with the realization that time is of the essence
5. Clearly answer questions from the Board
6. Research items and questions that the answer is not known at the time and provide that answer to the Superintendent for follow-up with the Board