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To: Board of Education
From: Mitch Taylor
Date: October 2, 2023
Subject: Agenda Item (Section – Consent Agenda)

Attached you will find the Budget Resolution for your consideration for the year ending June 30, 2023.

Fiscal Year 2023-2024 Budget Resolution

Corrected Version

At the September 11th Board of Education meeting, the board approved the Budget Resolution for the 2023 – 2024 school year. Afterwards, an error was discovered in Section 2 – Total State Revenues. The revenue figure in this section was reported as $16,366,016.00 but should have been $16,366,412.00. Since no subsequent budget amendments have been approved, the entire corrected version of the 2023 -2024 Budget Resolution is being re-submitted for approval.

The district's initial budget, or Budget Resolution, is established according to the portion of the budget code known as the purpose code and future budget amendments are approved based on subsequent changes to the purpose code amounts listed in the Budget Resolution. Within the state established 19-digit budget code system, the purpose code is the four-digit number which groups expenses according to what they are to be used for and are classified into 5 different purposes and are defined below:

5000 – Instructional Services

6000 – System-Wide Support Services

7000 – Ancillary Services (Child Nutrition)

8000 – Non-Program Charges (Federal In-direct Cost charges)

9000 – Capital Outlay Expenses

The district anticipates receiving revenues from state, federal, county and grant sources along with donations from private sources in the 2023/2024 fiscal year. Based on these sources of funding, a revenue and expense budget has been established for Montgomery County Schools, categorized by funding source and purpose code. This initial budget for the 2023/2024 fiscal year is referred to as the Budget Resolution. I have attached the 2023/2024 Budget Resolution for Montgomery County Schools. This is an action item and requires a vote.

BUDGET RESOLUTION 2023-2024

Montgomery County Schools

BE IT RESOLVED by the Board of Education of the Montgomery County School Administrative Unit:

Section 1 – The following amounts are hereby appropriated for the operation of the school administrative unit in the State Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

State Funds - Expenses		
5000	Instructional Services	13,229,192.46
6000	System-Wide Support Services	3,070,377.71
7000	Non-Programmed Charges	66,841.83
Total State Expenses		**16,366,412.00**

Section 2 – The following revenues are estimated to be available to the State Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

State Funds-Revenues		
3000	State Revenues	16,366,412.00
Total State Revenues		**16,366,412.00**

Section 3 – The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Local Funds-Expenses		
5000	Instructional Services	3,109,627.00
6000	System-Wide Support Services	3,555,389.00
7000	Ancillary Funds	2,000.00
8000	Non-Programmed Charges	329,000.00
Total Local Expenses		**6,996,016.00**

Section 4 – The following revenues are estimated to be available to the Local Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Local Funds-Revenues		
4000	Local Revenues	6,996,016.00
Total Local Revenues		**6,996,016.00**

Section 5 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Federal Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Federal Funds-Expenses		
5000	Instructional Services	1,419,160.21
6000	System-Wide Support Services	3915.15
7000	Ancillary Funds	285.68
8000	Non-Programmed Charges	31,793.05
Total Federal Expenses		**1,455,154.09**

Section 6 – The following revenues are estimated to be available to the Federal Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Federal Funds-Revenues		
3000	Federal Revenues	1,455,154.09
Total Federal Revenues		1,455,154.09

Section 7 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Capital Outlay Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Capital Outlay-Expenses		
6000	System-Wide Support Services	49,199.20
9000	System-Wide Support Services	951,750.14
Total Cap Outlay Expenses		**1,000,949.34**

Section 8 – The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Capital Outlay-Revenues		
3000	Capital Outlay Revenues	0
4000	Capital Outlay Revenues	1,000,949.34
Total Cap Outlay Revenues		**1,000,949.34**

Section 9 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Child Nutrition Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Child Nutrition-Expenses		
7000	Ancillary Funds	3,547,860.00
8000	Non-Programmed Charges	240,000.00
Total Child Nutrition Expenses		**3,787,860.00**

Section 10 – The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Child Nutrition-Revenues		
3000	State & Federal Revenues	2,942,000.00
4000	Local Revenues	845,860.00
Total Child Nutrition Revenues		**3,787,860.00**

Section 11 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Special Grants Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Special Grants Fund 8-Expenses		
5000	Instructional Services	3,042,406.60
6000	System-Wide Support Services	268,940.01
7000	Ancillary Funds	50,000.00
8000	Non-Programmed Expenses	190,376.35
Total Special Grants Expenses		**3,551,722.96**

Section 12 – The following revenues are estimated to be available to the Special Grants Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Special Grants Fund 8-Revenues		
3000	State & Federal Revenues	2,527,622.28
4000	Local Revenues	1,024,100.68
Total Special Grants Revenues		**3,551,722.96**

Total of all Revenues	*2023-2024 Fiscal Year*	*33,158,114.39*
Total of all Expenses	*2023-2024 Fiscal Year*	*33,158,114.39*

Section 13 – All appropriations shall be paid first from revenue restricted as to use and second from general unrestricted revenues.

Section 14- The Superintendent is hereby authorized to transfer appropriations within a fund under the conditions as follows:

A. Amounts may be transferred between functions within a purpose without limitations and without a report to the board of education being required.

B. Amounts may not be transferred between purpose codes or funds nor from any contingency appropriation with a fund without board of education approval.
C. Amounts may be transferred in state or federal projects upon prior approval of the appropriate funding agency. If such transfers require board of education approval under other provisions of this resolution, approval must be obtained prior to the transfers being made.
D. Amounts may not be transferred which would result in elimination of currently staffed positions and/or existing programs without board of education approval. NOTE: This condition does not preclude any budgetary decisions and/or recommendations not intended to alter the current educational offerings or levels of supporting service(s), such as, but not limited to site-based conversions of positions (i.e. converting teaching positions to/from teacher assistant positions); and /or restricting, downsizing or reallocating vacant positions.
E. For the purpose of year-end closeout only, the board of education agrees to suspend the restrictions/provisions of this resolution given that summary of all such transfers must be reported no later than July 31, 2023. And any such transfers resulting from extraordinary/unusual occurrences/circumstances must be notated and explained.

Section 15 – Copies of the Budget Resolution shall be immediately furnished to the superintendent and school finance officer for direction in carrying out their duties.

Adopted the 2nd day of October 2023.

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Chairman – Board of Education

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Secretary – Board of Education