



**441 Page Street • P.O. Box 427  
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August 21, 2017

**RE: Montgomery Central High School  
Clearing & Grading Phase  
Recommendation for Bid Award – Professional Services**

Matthew:

In regard to our recent completion of the RFQ process that was utilized to solicit professional services qualifications, I recommend the following firm to serve as our partner for both phases of the construction project:

- **S & ME, Inc. – Greensboro, NC**

The decision was derived from the following criteria:

- Successful submittal of qualifications package, based from our August 2, 2017 RFQ
  - A copy of this RFQ is attached
- Analysis of evaluation worksheet
  - A copy of this worksheet is attached

At this time, there will be no financial commitment regarding this preliminary award. Once **S & ME, Inc.** has a chance to review our various construction documentation, we will solicit project estimates from them. Please feel free to contact me direct if you have any questions or need additional information.

Thank you,

A handwritten signature in black ink, appearing to read 'Jamin Niederhofer', is written over a light blue horizontal line.

Jamin Niederhofer  
Construction Project Manager  
Montgomery County Schools

**MONTGOMERY COUNTY SCHOOLS - NEW HS & CTE BUILDING  
PROFESSIONAL SERVICES RFQ – EVALUATION WORKSHEET**

Vendor	Key Individual Qualifications	PM & Quality Control	Testing Capabilities	Lab Facilities & Turnaround	References	Unit Pricing	Similar Project Experience	Location to Job Site	Total Score
Kleinfelder	5	5	5	3	5	2	5	3	33
Intertek/PSI	5	5	5	3	5	3	5	4	35
ESP Associates	5	5	5	3	5	3	4	3	33
<b>S &amp; ME</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>4</b>	<b>36</b>
Shield Engineering	4	4	5	3	4	4	4	3	31
ECS Southeast	5	5	5	4	5	3	4	4	35

Please note:

- The above mentioned firms submitted a qualified proposal based upon the criteria stipulated in our August 2<sup>nd</sup> RFQ.
- A one to five scale was utilized to compare the submittals with one being the lowest and five being the highest.
- No addendums were issued during the RFQ phase
  - The original RFQ is attached to this table as a reference.

CERTIFIED BY:

 08/21/2017

Jamin Niederhofer, PM

## REQUEST FOR QUALIFICATIONS FOR MONTGOMERY COUNTY SCHOOLS

### CONSTRUCTION MATERIALS TESTING, SPECIAL INSPECTIONS AND ENVIRONMENTAL SERVICES

*August 2, 2017*

Montgomery County Schools (MCS) plans to contract with one (1) professional firm to provide construction materials testing, special inspections and environmental services on an as-needed basis in connection with the new High School & CTE Buildings construction project, located in Troy, NC. MCS is seeking firms whose combination of experience and personnel will provide timely, cost-effective and quality professional services to support construction projects.

#### QUALIFICATIONS PACKAGE EVALUATION CRITERIA

Qualifications Packages will be evaluated on the firms' ability to meet the requirements of this RFQ. Evaluation criteria are as follows:

- Qualifications and abilities of key individuals identified in the Qualifications Package;
- Project management and quality control;
- Testing capability;
- Lab facilities and turn-around time;
- References;
- Unit Pricing;
- Experience in providing similar services for similar projects; and
- Location to the job site region.

#### SUBMITTAL REQUIREMENTS

If your firm would like to be considered for providing the required services for MCS, please submit four (4) bound copies of your Qualifications Package to:

Mr. Jamin Niederhofer  
Construction Project Manager  
Montgomery County Schools  
441 Page St  
P.O. Box 427  
Troy, NC 27371

Each firm is solely responsible for the timely delivery of its Qualifications Package. ***All Qualifications Packages must be received by 4 PM on August 21, 2017. No Qualifications Packages will be accepted after this deadline. Firms accept all risks of late delivery of Qualifications Packages regardless of fault.***

Please direct all questions and requests for information to [jay.niederhofer@montgomery.k12.nc.us](mailto:jay.niederhofer@montgomery.k12.nc.us), **no later than August 16, 2016**

Montgomery County Schools appreciates your interest in providing professional services for our project.