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TO: Board of Education
FROM: Dale Ellis
DATE: February 5, 2018
SUBJ: ACTION ITEM (Snow Day Make-ups)

Due to the inclement weather we have experienced, we recommend the following make-ups. This will require your approval because we are requesting that a day be waived.

1. We missed Thursday, January 4th and we told all staff members not to report. We made up this day on Saturday, January 27th when January 20th was cancelled.
2. We missed Friday, January 5th and we made it an optional teacher workday. We will make up this day and have a regular student day on Friday, March 9th.
3. We missed Wednesday, January 17th and told all staff members not to report. This day will be made up for staff members on June 13th. We will have a workday until 12:00. Staff members can either work that half day or make up eight hours pursuant to board policy. This is the day that we are asking to be waived. In return for not making up this day, we will be in school all day on February 14th. We will not release 3 hours early. Eleven and Twelve month employees will either have to take an annual leave day, or make up the eight hours missed on January 17th.
4. We missed Thursday, January 18th. We made this a "No" day. This will be switched in the calendar with Friday, March 30th. We will be in school with students on March 30th (Good Friday).
5. We missed Friday, January 19th. We made this an annual leave day. It is switched in the calendar with Monday, May 28 (Memorial Day). We will be in school with students on May 28th.

I am available to answer any questions you might have.