



Watkins Middle School

Student Absences and Retest/ Redo Guidelines

Our goal at Watkins Middle School is to help our Bulldogs reach the highest level of mastery possible. In accordance with state and local guidelines, students at Watkins Middle School are permitted to make-up/retest/redo graded assignments according to the following guidelines:

Make-Up for Absent Students

- Late work due to absences can be accepted from the student up to the equal number of missed school days upon their return.
- The grade reflects mastery of the content and not a consequence of behavior or work habits.
- If the student missed more than 5 days of school, please contact the grade-level counselor immediately.

Retest/ Redo Guidelines

- A student shall have one opportunity each grading period in each course to retake a test (**Summative Assessment**) for which he/she earned a failing grade (a grade below 70).
 - The highest grade a student can earn on a test retake will be a 70. A student may not earn a grade lower than the original grade.
 - Prior to retesting, the student will participate in an intervening action (tutorial, study group, test correction, etc.)
- A student shall have at least one opportunity each grading period in each course to redo a **Relevant Application** for which he/she earned a failing grade (a grade below 70). Number of opportunities is at the teacher's discretion.

- The highest grade a student can earn on a redone relevant assessment will be a 70. A student may not earn a grade lower than the original grade.
- Teachers shall allow students to redo at least one daily grade or class assignment (Checking for Understanding) for which the student received a failing grade (a grade below 70). Number of opportunities is at the teacher's discretion.
 - The highest grade a student can earn on a redone assignment will be a 70. A student may not earn a grade lower than the original grade.
- Teachers may work with students through re-teaching opportunities in order to allow students to demonstrate mastery of the TEKS before providing a retake opportunity. The re-teaching opportunity does not count as the retake opportunity.
- District assessments such as DPMs or Benchmarks are not included in the retest/redo opportunities.
- Assignments eligible for retest/redo opportunities must be completed within the grading period they were assigned.
- Assignments completed during the final week of the grading period are not eligible for retest/redo opportunities.

For any questions regarding redo/ retake opportunities, please contact the classroom teacher.