

Ault Elementary School Parent Handbook



21010 Maple Village Drive, Cypress, Texas 77433
Phone: (281) 373-2800

School Hours: 8:15 AM - 3:40 PM
Student Arrival: 7:50 AM - 8:15 AM

Who Can Help?

If you have questions about your child's school day, we are always happy to help you!

Name	Title	Concern	Contact
Dawn Morton	Receptionist	School information, phone messages to staff, transportation changes	(281) 373-2800 marydawn.morton@cfisd.net
Danielle Toet	Attendance Secretary/ Registrar	Student registration, transfers, attendance records, bus information	(281) 373-2800 ext. *133104 danielle.toet@cfisd.net
Ann Rader	Principal's Secretary	School information, phone messages to principal	(281) 373-2800 ext. *133102 ann.rader@cfisd.net
Jeff LaCoke	Principal	General concerns, suggestions or staff recognition	(281) 373-2800 jeffrey.lacoke@cfisd.net
Megan Breidenthal	Assistant Principal - PK, 1, 3, 5, & Life Skills	Student concerns, student schedules, discipline	(281) 373-2800 ext. *133107 megan.breidenthal@cfisd.net
Lynlea Dickerson	Assistant Principal - K, 2, 4 & Life Skills	Student concerns, student schedules, discipline	(281) 373-2800 ext. *133108 lynlea.dickerson@cfisd.net
Julie Barrett	Instructional Specialist – Math/Science	Curriculum	(281) 373-2800 julie.barrett@cfisd.net
Cherita McGahee	Instructional Specialist – Reading/Language Arts	Curriculum	(281) 373-2800 cherita.mcgahsee@cfisd.net
Laura Hernandez	Counselor	School adjustment concerns, parent groups, coping with family problems	(281) 373-2800 *133109 lisa.sudtelgte@cfisd.net
Stephanie Potter	Special Education Secretary	Special Education questions and concerns for diagnostician or speech pathologists	(281) 373-2800 *133114 stephanie.potter@cfisd.net
Ashley Wallace	School Nurse	Student illness, student medications, immunization records and requirements	(281) 373-2800 ext. *133103 ashley.wallace2@cfisd.net
Courtney Kaler	Media Specialist	Lost library books, book fairs, and library concerns	(281) 373-2800 ext. *133105 courtney.kaler@cfisd.net

****Changes and critical pieces of information have been highlighted for your convenience.****

-A-

Address/Phone Changes: It is very important to keep student records up-to-date. Please remember to update your information in Home Access Center or send a signed note to the front office when your address or phone number needs updating. Proof of Residency (utility bill - gas, electric, or water; lease agreement; or closing papers) is required by the district when changing your address.

Arrival: The building is open to car riders and hiker / bikers beginning at 7:50 a.m. Buses will unload beginning at 7:55 a.m. There is no supervision for students before this time. If your child is arriving at school before this time, administration will contact you and ask you to make different arrangements. Please see the "Club Rewind" section for available before and after school child care.

Attendance: Students arriving after 8:15 a.m. are tardy. **Attendance is marked daily at 10:10 a.m.** Students in attendance at that time are counted present for the day. If students are not physically present at the time, they must be counted absent for the entire day. Students are required to provide a note from a parent or guardian for each absence **within three days** from the date of the absence or consecutive absences. This note may be mailed, faxed, e-mailed, or delivered in person. This note is to include the student's name and grade, reason for absence, telephone number of parent or guardian, and signature of parent or guardian. If the student does not provide a note for being absent, the absence will be counted as unexcused. If your child is absent from school three days or parts of days in a four-week period without parental consent or is absent without an excuse for 10 or more days or parts of days in a six-month period, they will be automatically referred to the district's attendance officer for follow up. Subsequent absences will also be monitored.

In addition to earning passing grade, the state of Texas requires students to attend 90% of the instructional days each year to earn credit. When a student's attendance drops below 90% but remains at least at 75% of the instructional days offered, the student must earn credit for the class by completing a plan approved by the principal. If the student fails to successfully complete the plan, or when a student's attendance drops below 75% of the instructional days offered, the student, parent, or representative may request credit by submitting a written petition to the attendance committee. *For more information about Attendance for Credit, please refer to CFISD Board Policy [here](#).*

-B-

Birthdays: Party invitations may not be dispersed at school. Parents may use the Ault directory for phone numbers and addresses. This may aid you in dispersing invitations outside of school. Due to the "Foods of Minimal Nutritional Value (FMNV)" policy, parents may not bring cakes, cupcakes, cookies, or food of any kind. for any child other than their own. Balloons, flowers, or gifts should not be sent/brought to school. If a parent wishes to order cookies or ice cream from the cafeteria the following guidelines must be adhered to: the order should be made 1 month prior to the child's birthday (contact the cafeteria manager); the order must be paid in full when requested; the order must include everyone in the child's classroom; if the child's account has a negative balance, the balance must be paid in full before the order will be processed.

Bus: Per CFISD student Handbook, "For safety reasons, district bus service to and/or from different locations on different days is not allowed." For this reason, no student will be allowed to ride different buses home for any reason.

Bus eligible students may receive transportation to one eligible pick-up address and one eligible take home address within their attendance boundary at the following eligible locations:

1. The student's primary residence (if eligible for bus transportation based [CFISD's Transportation Plan 2024-25](#))
2. A state recognized childcare provider (including state recognized in-home care providers)
3. A grandparent responsible for providing before and after school care for the student

-C-

Cafeteria Services: When your child's account becomes low, you will be notified by the Food Services automated system of the need to replenish the account. Parents may monitor their student's account and add money electronically through the district's [SchoolCafe](#) website. Forms for free and reduced meals are available through the cafeteria or front office. ***Reapplication must occur each year.*** Copies of the food service monthly breakfast and lunch menus can be obtained by checking with the [Food Service website](#).

- **Breakfast:** Breakfast will be available for those students who wish to purchase beginning at 7:50. Students will use the Grab-n-Go program and eat breakfast in their classroom.
- **Lunch:** Grade level lunch times are as follows:

Pre-K: 10:45-11:15	Kindergarten: 12:45-1:15	1st Grade: 12:15-12:45
2nd Grade: 1:15-1:45	3rd Grade: 10:45-11:15	4th Grade: 11:45-12:15
5th Grade: 11:15-11:45		

Cell Phones/Communication Devices: Cellular phones and other communication devices should be silenced when visiting class or attending a school presentation. Students must keep cell phones on silent and in their backpacks during the instructional day. If cell phones are visible, a staff member will remind the student to put it in their backpack. If the cell phone is out or visible again, it will be confiscated and remain in the front office until the parent is able to come in to claim the phone and pay a \$15 administrative fee. At teacher discretion, students may be allowed to use cell phones for educational purposes. Students should not use their cell phones to call parents/guardians during the school day.

Chromebooks: Per CFISD policy, pre-k, kindergarten, and first grade students will leave their Chromebooks at school. Second through fifth grade students will bring their Chromebooks home after school.

When a District issued Chromebook is lost or intentionally damaged (deemed not accidental), the charge for total or components will be added to School Cash for the parent/guardian to pay. Intentional damage includes keys that have been popped off, scratches or engraving on the Chromebook, damage caused by throwing, slamming, etc., and more. When necessary, an investigation may be conducted.

There will be 2 options available if the entire device needs to be replaced.

Option A - Pay in full

Option B - Pay over time

When the first payment is made the student will be issued a device to use in school only. Once the charge is paid in full, the student will be authorized to take the device to and from school. If payments are not made regularly, the in school use will be revoked. **Regular payments must be made per the payment plan.**

In the event that a student continuously damages (either intentionally or accidentally) his/her Chromebook, the device may be put on restricted status and must remain at school.

Clinic: Should your child become ill at school, we ask that you pick him/her up promptly once notified. Students with a significant temperature or communicable disease will not be allowed to remain at school; before returning, children must be free of symptoms/fever for 24 hours. In some cases, the child may be allowed to rest in the clinic at the nurse's discretion. You may review the district's policy for keeping sick children home [here](#).

The nurse will not call each time a child is referred to the clinic. Ashley Wallace, R.N. will use her professional judgment and notify parents when necessary. The clinic phone number is 281-373-2810.

Club Rewind: Club Rewind is a Cy-Fair ISD before/after school care program at each elementary campus. It is open to students in Pre-K through 5th grade. The program is managed separately from the school through the office of Community Programs; however, Club Rewind administration works closely with the school principal/office staff to ensure the program functions optimally. Hours of operation of Club Rewind are as follows: Morning care begins at 6:30 a.m. and ends when students are allowed to go to the classrooms. After-school care begins immediately after school dismissal and closes at 6:30 p.m. Registration and other information can be found [here](#) or by calling 281-807-8900.

Communication: Establishing clear, open communication between school and home is a school goal. This requires the child to serve as the necessary link between school and home. Please check your child's backpack daily. The Home Access Center is an electronic way to monitor your child's current, most up-to-date grades. We recommend all parents regularly check the Home Access Center (grades 2-5 only). If you can not access your child's Home Access Center, please contact the Help Desk at 281-897-HELP.

Please refer to the following guidelines regarding electronic communication:

- Parents will receive weekly communication through email from their child's teachers regarding upcoming events and specific class or grade level communication.
- The Ault Advisory and most other whole campus communication will be distributed electronically. If you do not have access to e-mail, you may access weekly newsletters by going online to <https://ault.cfishd.net/>
- Parents will still need to check their child's backpack/binder daily for any graded papers or teacher communication that personally addresses their child. Please keep in mind that some assignments and graded work may be digital, so you would need to check your child's Schoology account to view these assignments.
- Additional flyers, etc. that cannot be sent electronically will be sent home on Fridays.
- School Messenger is the district's mass notification system. School Messenger will keep you informed about district and school activities, attendance, transportation, and food service; most importantly, it is used to provide accurate and real-time information during an emergency situation. Registration information can be found [here](#).

Conduct: Student conduct is communicated through phone calls, conferences, office referrals, progress reports, and report cards. Students are expected to follow the Code of Conduct, all school rules, and directives given by school personnel. Please refer to the *Cypress-Fairbanks I.S.D. Student Handbook and Code of Conduct* located [here](#) for specific guidelines.

-D-

Dress Code: Please refer to the *Cypress-Fairbanks I.S.D. Student Handbook and Code of Conduct* located [here](#) for specific guidelines about student dress. Students in violation of the dress code may be sent to the office to call the parent for a change of clothes. In some cases, the student may be asked to change into clothing that is available from the clinic.

-E-

E-mail: Teachers and staff check their email daily. Please understand that it may be 24 hours before you receive a response. Teachers are encouraged to call if the e-mail concerns specifics that require a two-way conversation. Teachers are not permitted to discuss student grades or conduct via email.

End of Year Placement: State law mandates minimum performance standards for promotion from one grade to the next. Board policy states, "To be promoted at the end of kindergarten and first grade, a student must earn an end-of-year grade of satisfactory in reading, language arts, and mathematics. To be promoted at the end of grades 2-5, a student must earn an end-of-year grade average of at least 70 in language arts, mathematics, science, and social studies. Additionally, students must attend 90% of the instructional days offered to meet promotional requirements.

-G-

Grading: In an effort to communicate progress to parents, work samples are collected and graded to show a student's mastery of specific skills. However, all assignments that come home are not necessarily graded. In addition, some assignments that come home with grades may not be recorded in the teacher's grade book. In grades K - 1st, teachers assess student work samples and record their achievement. In grades 2nd - 5th, graded work is recorded by the teacher and averaged each nine weeks to determine your child's nine weeks grade. These grades (2nd - 5th) can be accessed via the Home Access Center. Numeric grades may be converted as follows: A = 90 - 100, B = 80 - 89, C = 75 - 79, C- = 70 - 74, F = 0 - 69.

Per Board Policy, grade averages on report cards should:

- Reflect the level of mastery of TEKS designated in the District's scope and sequence for each nine weeks for elementary school students;
- Include a balance of assessment data—daily grades, test grades, benchmarks, and the like;
- Include a variety of student work samples—oral activities, journals, projects, worksheets, reports, and the like; and
- Reflect a sufficient and reasonable number of grades to support the nine-week average.
- The number of grades taken on components should correlate with the amount of time spent on each component during direct instruction. Assignments taken for a grade should emulate the instructional grade level standards.

Subject	# Grades per Grading Period
Reading/Language Arts	Minimum of 12 daily grades.
Math	Minimum of 10 daily grades.
Science	Minimum of 10 daily grades.
Social Studies (Integrated)	Minimum of 6 daily grades.

-H-

Homework: Ault is a "No Homework" campus, which means we do not assign homework assignments and take them for a grade. However, teachers may use their professional discretion to provide individual students or groups of students with opportunities to practice and/or reinforce specific skills at home based on their observations in the classroom (these opportunities will not be graded). Parents/guardians who would like for their child(ren) to continue their learning at home may utilize the digital resources provided by the district through [my.cfsd.net](#) on student Chromebooks.

-I-

I.D. Badges: All students will be issued two I.D. badges. One badge will be attached to the backpack (for use on buses), and one will remain in the classroom (for library and cafeteria). If the badge stops working and is undamaged, the

campus will replace the badge. In the event that the badge is lost or damaged by the student, the cost for replacement is as follows. Charges will show up in [School Cash](#):

Bus Badge (attached to backpack): \$5

Cafeteria/Library Badge (kept in class): \$4

Immunizations: Texas law requires certain immunizations before a student may attend school. These immunizations are listed in the *Cypress-Fairbanks I.S.D. Student Handbook and Code of Conduct*. More information can be found [here](#).

-L-

Late Work: At Ault Elementary, it is expected that students will complete and turn in all assignments on time. Teachers will establish when an assignment is complete and ready to be graded. It is up to teacher discretion to determine if an assignment will be graded "as is." If a student is continuously showing difficulty with completing work, the teacher will communicate this to parents. If the student shows difficulty in completing assignments, this can be indicated with an N on their work habits. Students will not be permitted to call home to retrieve forgotten work. They may bring their late work the following day.

Library Books: If a book is not returned or found before the last day of school, the student will be responsible for the cost of that book(s). Please ask your child's teacher for specific library check-out days.

Lost and Found: Please ensure that your child's personal items have their name on them in permanent marker (i.e. coats, hats). Lost and Found is located in the hallway near the cafeteria. If an item is lost, students/parents are urged to check the lost and found located in the cafeteria. Twice per year, all unclaimed items will be disposed of or donated to a charitable organization.

Lunch Visitors: Occasionally parents treat their children to special lunches from home or outside restaurants. While we encourage you to reward your children with these special celebrations, we ask that if you are joining your child for lunch that you arrive on time. There will be a special table for students who have visitors for lunch. Visitors are limited to parents/guardians and grandparents. To protect instructional time, any student waiting on a visitor ten minutes after lunch has begun will be sent through the cafeteria line. NOTE: In order to teach and review cafeteria procedures and routines, lunch visitors will not be allowed at the beginning of the school year and at mid-year. A schoolwide communication will be sent out with details regarding when lunch visitors will be allowed. Lunch visitors are permitted on Tuesdays, Wednesdays and Thursdays ONLY unless circumstances require a non-visitor day due to testing or other conflicts.

No lunch drop-offs will be allowed on any day.

-M-

Make-Up Work: Board policy states that students will be allowed the same number of days he/she was absent to turn in make-up work. Students shall not be given make-up work in advance of anticipated absences; however, in the instance that a student is absent for longer than three days, parents may make arrangements with the teacher to pick up missed work at appropriate intervals.

Medication: If it is necessary that medication be administered to your child at school, the medication must be delivered to the school by the parent/guardian. In addition, parents must transport the medication home. The medication must be in the original container with dosage information indicated. If the medicine is a prescription from a doctor, the dosage information must be listed on the original container. *Students are not permitted to transport or be in possession of any medication (over-the-counter or prescription) including cough drops.* More information may be found [here](#).

Money: If you must send money to school for any reason, we ask that you send it in a sealed envelope that has been clearly marked with your child's name and the purpose for which the money was sent. We are not responsible for lost or misplaced money.

-P-

Parent-Teacher Organization (PTO): The school has an established Parent-Teacher Organization. One of the most important functions that this group performs is the organization of its Volunteers in Public Schools (VIPS) program. Parents volunteer their time in a variety of ways to enhance the education of students. Ault values and appreciates the VIPS and their dedication to our students and staff. Please visit the [Ault PTO Facebook](#) page for more information.

PBIS (Positive Behavior Intervention & Supports): Ault is a PBIS campus (Positive Behavioral Interventions and Supports). We utilize school-wide rules and procedures which are consistent behavioral expectations throughout each and every classroom and location in the building. Our PBIS motto is "S.U.P.E.R." which stands for "Safe, United,

Prepared, Effort, and Respect.” These rules and procedures are routinely taught and reinforced daily. All students are expected to be safe, to be united, to come prepared, to give effort, and to show respect throughout the building. Staff will follow a continuum of consequences when students do not follow the S.U.P.E.R. matrix.

Personal Property: Students should not bring items to school other than school supplies. Other personal items (cameras, toys, etc.) should not be brought to school. We cannot be responsible for valuables being lost or stolen. Such items will be taken up and held in the office or by the assistant principal to be picked up by parents.

Physical Education (P.E.): State law requires that children have access to a minimum number of physical education minutes each week. Under some circumstances, a child may be required to refrain from physical education activities due to certain health issues. In this case, the parent may write a note to be given to the P.E. teacher and the nurse. If the amount of time requested exceeds three P.E. classes, a doctor’s excuse from physical activity will be required. Students not participating in P.E. will complete class work assigned by the P.E. teachers. Students who are unable to participate in P.E. will also sit out during recess for their safety.

Pictures: Pictures are permitted to be taken **during special school events** only. Photographs including any child other than your own should not be published (including published to websites such as Facebook) in order to honor the privacy of others.

Progress Reports: Students in kindergarten and first grade will receive paper copies of progress reports in the middle of each nine week grading period. Students in grades 2-5 will not receive a paper copy of their progress reports; instead, progress reports will be available in HAC in the middle of each nine week grading period. Parents will need to ensure that they know their Home Access Center parent login information. This will be sent via email from CFISD. If, for any reason, you do not know your parent login information, you will need to contact the district help desk at 281-897-HELP. Ault staff does not have access to provide this information to parents.

-R-

Redo/Retake Opportunities: Board policy states that the District shall permit a student, who meets the criteria details in the grading guidelines, a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade. A student may have three opportunities per subject area each nine weeks to redo assignments/major grades for which the student earned a grade of 69 or below. The request for a redo/retake must be made by the parent/guardian within two weeks of the grade being posted in Home Access Center.

Report Cards: Students in grades kindergarten - 5th will not receive a paper copy of their report cards; instead, report cards will be available in HAC at the end of each grading period. Parents will need to ensure that they know their Home Access Center parent login information. This will be sent via email from CFISD. If, for any reason, you do not know your parent login information, you will need to contact the district help desk at 281-897-HELP. Ault staff does not have access to provide this information to parents.

-S-

School Hours: 8:15 AM - 3:40 PM

School Events: School-aged children will not be allowed to check-out and attend sibling events held on campus during the school day such as Field Day, music performances, grade-level activities, parties, etc. In addition, school-aged children who may have been checked out from other campuses (including middle schools and high schools), visiting from out of town, or who may be home-schooled may not attend these events.

School Supplies: Parents/guardians will be responsible for purchasing grade level school supplies for their student(s). Many items are “pooled” for use as classroom supplies throughout the year. Students should not bring supplies other than those on the school supply list or requested by the teacher. Consumables may need to be replenished throughout the year.

School Telephone: The telephones in the school building are business phones and are not for student use. Parents should not call the school to talk to a child or leave messages for him/her. After-school plans should be made in the morning before your child leaves home. Assignments or items left at home do not constitute an emergency.

Snack Time: All students will have a designated snack time in the classroom. Each grade level will determine the time that their students will eat snack. Students should bring snacks that are healthy, dry, and non-greasy. Please do not send snacks that contain liquid, leave residue on fingers, or can spill or splatter.

-T-

Transportation: Parents will indicate **ONE** permanent mode of transportation for dismissal at the beginning of the school year. Students will be sent home daily as parents have indicated. Parents must send a note to school regarding any transportation changes. A note should be sent every day that a student will go home a different way than what is indicated by the one permanent mode of transportation.

Transportation changes must be received in writing by 2:30 PM on the day of the change. Emails will be accepted only by our front desk receptionist at marydawn.morton@cfisd.net. Emails to teachers will not be accepted as transportation changes. 3:00 PM is the latest a child may be picked up early in order to not interfere with campus dismissal procedures.

In the case of an emergency, parents may fax the school at 281-373-2823. A copy of the parent's driver's license **MUST** accompany the fax. Phone changes will **NOT** be accepted. All transportation changes **MUST** be made before 2:30 PM so that we may have adequate time to get a message to the teacher.

- **Bus Rider:** Board Policy and the Texas Education Agency (TEA) guidelines for transportation funding eligibility both make an allowance for parents to establish their student's transportation address as one of the following:
 1. Residence
 2. State recognized (Department of Family and Protective Services licensed, certified, or registered) and parent designated child care provider
 3. Grandparent's home (when the grandparent is responsible for providing before and after school care)

Each student will be placed on his/her scheduled bus each day, unless written permission is received to allow another means of transportation. Students riding the bus **MUST** have a badge in order to get on the bus; students who do not have a badge will not be permitted to ride the bus home. Students are not allowed to board another bus.

We enlist your support in working with your child concerning appropriate bus conduct. Students must realize that misbehavior on the bus can lead to unsafe conditions and will not be allowed. Students must exhibit respect and obedience to the bus driver and courtesy to fellow passengers during the bus ride. Failure to observe the bus rules will result in parent notification through a bus report. Excessive bus reports may result in the denial of this transportation privilege. Information concerning student conduct on buses is detailed in the *Cypress-Fairbanks I.S.D. Student Handbook and Code of Conduct* located [here](#).

- **Car Rider:** Those parents that provide transportation for their children are asked to use the appropriate drop-off/pick-up location which is at the back of the school. Students should **NOT** be dropped off before 7:50 a.m. The doors to the cafeteria will be closed and staff will not be available to unload cars before 7:50. The car rider line will end at 8:15. Students who arrive after 8:15 are considered tardy and must be escorted to the front office by their parent/guardian.

When picking up your child, we ask that you wait patiently in your car until he/she is released by school personnel. A double car rider line will be implemented in the afternoon in order to increase efficiency. It is essential to follow all signs and directives by school personnel in order to ensure student safety. Please do not drive around other cars unless directed to do so by school car rider staff. Car rider tags with students' car rider number should be displayed at all times while in the car rider line; please keep your car rider tag visible until you have your child in the car.

- **Cross Walks:** The district provides two crosswalks for the safety of our students. One is located at the corner of Vista Heights and Chappell Knoll, and the other is located near the corner of Maple Village and Chappell Knoll. If your child is a biker or walker, they will be required to cross **at the crosswalk**. Please **DO NOT** park your vehicle on Maple Village, Vintage Falls, or the Garden Grove Pool during arrival or dismissal times. This area is reserved for our hiker / biker students **only**. Car pickup is restricted to our car rider line in the back of the building. Cars parked along these routes during arrival and dismissal times block the vision of other traffic and students. We appreciate your support in helping us maintain safety for the benefit of our students and families at Ault!
- **Hiker/Biker Dismissal:** If your student is in Pre-K or Kindergarten and is a hiker biker, they must have an older sibling to walk or bike home with OR a parent/guardian. If they do not have an older sibling or a parent/guardian, they will be held in the front office and parents will be notified. Parents must designate an alternate mode of transportation for inclement weather days.
 - **Hikers (Walkers):** We provide crossing guards for students who walk to and from school. Parents who choose to have their child be a walker assume full responsibility for their child's safe journey. All walkers will arrive and exit through one of two building doors - either the door on the hardtop (Hardtop Hiker/Bikers) or the door on the pool side of the building (Pool Side Hiker/Bikers). We request that parents who meet their walkers do so outside the gates. We urge you not to have your children rely on meeting you in your car along their route home. There have been instances where a parent has been running late and the child becomes scared and returns to school upset and afraid.
 - **Bikers:** Bike riders should walk their bike on all crosswalks surrounding the school. Bikes need to be parked at the bike racks inside the gates on the playground (located on both sides of the school). No

motorized bikes or scooters will be allowed due to the safety of others. Bike riders shall enter and exit through one of two building doors - either the door on the hardtop (Hardtop Hiker/Bikers) or the door on the pool side of the building (Pool Side Hiker/Bikers). Ault Elementary assumes no responsibility for lost or stolen bikes and parents who choose to have their child ride a bike to school assume full responsibility for their child's safe journey to and from school.

- ***Inclement Weather Dismissal:*** The school will send a message calling Inclement Weather Dismissal through School Messenger when there is lightning in the area. Inclement Weather means no students will be allowed to walk or ride their bike; students will be placed on a bus (if they are eligible for bus service) or in the car rider line to go home. At the beginning of the year, parents will choose their students' inclement weather transportation. If it is raining, but there is no lightning in the area, students who walk or ride their bikes will still be dismissed.

-V-

Visitors: For security reasons, all visitors must use their driver's license or government issue identification to sign in. This will generate a name tag which must be worn at all times during your visit. Visits to individual classrooms during instructional time are permitted only with prior approval from school administration. Parents who wish to visit a classroom during instructional time should contact the child's assistant principal. The assistant principal will set up a date/time that will not be disruptive to any classroom activities. Student visitors (school-aged children) are not permitted during the instructional day for any reason including party days. School personnel may ask any person not having legitimate business to leave the premises.