

July 17, 2023

The Stillwater Township Board of Education met on July 17, 2023 at 7:00 p.m. in the Stillwater School Library for a Regular Board of Education Meeting.

The meeting was called to order by Krista Galante, President, at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 10, 2023. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartswood Post Office and the Stillwater School Website.

Mrs. Galante led the flag salute. The following Board members were present: Mrs. Galante, Mr. DeGroat, Mrs. Kraft, Mrs. Frey, Mrs. Valeich, Mrs. Williver, and Mrs. Voris.

Absent: Mr. Franek and Mrs. Thibault.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

### **BOARD BUSINESS**

1. Motion made by Mrs. Williver, second by Mr. DeGroat, to approve the Regular Board of Education meeting minutes and Executive Session Minutes from June 26, 2023. Motion approved by voice vote: Mrs. Galante- Aye; Mrs. Williver- Aye; Mrs. Kraft- Aye; Mrs. Voris- Aye; Mrs. Frey- Aye; Mrs. Valeich-Abstain; Mr. DeGroat-Aye.

### **SUPERINTENDENT'S REPORT**

Dr. Kochis reported on the following items:

- Summer School Program
- Pops on the playground
- Summer cleaning
- Donations- Thank you to Mr. & Mrs. Hammerle & the Paint Spot
- Open Teacher positions

### **CORRESPONDENCE**

None.

### **PRESIDENT'S COMMENTS**

Hope everyone is enjoying their summer!

**PUBLIC PARTICIPATION**

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. \*\*\*Members of the public are requested to keep their comments to a maximum of 5 minutes. \*\**

None.

**ACTION ITEMS:**

**PERSONNEL**

1. Motion made by Mr. DeGroat, second by Mrs. Frey, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve the following graduate class at Centenary University for Danielle Hoon, reimbursement as per SEA contract:

<u>Title of Course</u>	<u>Dates</u>	<u>Cost</u>
Approaches to Instruction for Special Education	August 28, 2023- December 17, 2023	\$2,111.25

A voice vote was taken and unanimously approved.

3. Motion made by Mr. DeGroat, second by Mrs. Valeich, upon the recommendation of the Superintendent, to change funding source for the following ESY staff:

<u>Name</u>	<u>Previous Funding Source</u>	<u>New Funding Source</u>	<u>Amount</u>
Michele Bird	ESSER 3 Summer Learning	IDEA-B	\$3,380
Alyssa Fedorczyk	IDEA-PS	ESSER 3 Summer Learning	\$3,380

A voice vote was taken and unanimously approved.

4. Motion made by Mr. DeGroat, second by Mrs. Williver, upon the recommendation of the Superintendent, to approve Kamryn Polowy as the Preschool Leave Replacement Teacher from August 30, 2023-December 22, 2023, at an annual salary of \$58,602 to be pro-rated to time worked, no benefits. A roll call vote was taken and unanimously approved.
5. Motion made by Mr. DeGroat, second by Mrs. Kraft to approve Annual Membership dues to the New Jersey Principals and Supervisors Association (NJPSA) for Cali Roberts for the 2023-2024 school year at a total cost of \$860.00 to be split by the region. A voice vote was taken and unanimously approved.

6. Motion made by Mr. DeGroat, second by Mrs. Kraft to approve Membership dues to New Jersey Association of Educational Leaders (NJ AEL) for William Kochis for the 2023-2024 school year at a total cost of \$585.00. A voice vote was taken and unanimously approved.
  
7. Motion made by Mr. DeGroat, second by Mrs. Frey, upon the recommendation of the Superintendent, to approve the following substitute teacher/paraprofessional/main office secretary for the 2023-2024 school year:
 

Sherri Callaghan

 A voice vote was taken and unanimously approved.
  
8. Motion made by Mr. DeGroat, second by Mrs. Valeich, upon the recommendation of the Superintendent, to approve NJ Boiler License Course for Low Pressure Black Seal NJ Boiler Operator for Robert Kay and Kimberly Kampka in the amount of \$1,200. A voice vote was taken and unanimously approved.
  
9. Motion made by Mr. DeGroat, second by Mrs. Frey, upon the recommendation of the Superintendent, to approve the following substitute nurse for the 2023-2024 school year:
 

Maureen Beckman

 A voice vote was taken and unanimously approved.
  
10. Motion made by Mr. DeGroat, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve the following nurse substitute for the summer program from July 5, 2023-July 28, 2023, funding source as listed:
 

Maureen Beckman-ESSER 3-Summer Learning \$211.25/day

 A voice vote was taken and unanimously approved.
  
11. Motion made by Mr. DeGroat, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve the following substitute technology coordinator for the 2023-2024 school year at a rate of \$65.00/hour:
 

-Christopher Pisciotta (pending criminal history & background check)

 A voice vote was taken and unanimously approved.

## **POLICY**

None.

## **EDUCATION & CURRICULUM**

1. Motion made by Mrs. Kraft, second by Mr. DeGroat, to approve the Title I District School Parental Involvement & Family Engagement Requirements for the 2023-2024 school year as attached. A voice vote was taken and unanimously approved.

2. Be It Hereby Resolved, by Mrs. Kraft, second by Mr. DeGroat, that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision regarding 2022-2023 Harassment, Intimidation or Bullying Case #3-2223. A roll call vote was taken and unanimously approved.
3. Be It Hereby Resolved, by Mrs. Kraft, second by Mr. DeGroat, that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision regarding 2022-2023 Harassment, Intimidation or Bullying Case #4-2223. A roll call vote was taken and unanimously approved.
4. Motion made by Mrs. Kraft, second by Mr. DeGroat to approve the Stillwater Township School Chapter 27 Emergency Virtual or Remote Instruction Plan and submit to the County Office. A voice vote was taken and unanimously approved.

### **BUILDING & GROUNDS**

1. Mrs. Metzgar provided an update on the following Building & Grounds items:
  - Exhaust Fan Replacement Project
  - 1941 Drainage Project
  - Cafeteria Serving Line
2. Motion made by Mrs. Frey, second by Mrs. Williver, to approve building and use calendar for August 2023. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Frey, second by Mrs. Valeich, to accept the following time and material quotes for the 2023-2024 school year:
  - Heating/Cooling/Boiler Repairs: CJ Vanderbeck & Son, Inc. \$140/hour
  - Plumbing/Water UV System/Soda Ash: Iron Mountain Mechanical \$160/hrA voice vote was taken and unanimously approved.
4. Motion made by Mrs. Frey, second by Mrs. Kraft, to approve the attached resolution to renew with the New Jersey Schools Insurance Group for a period of three years from July 1, 2023-June 30, 2026. A roll call vote was taken and unanimously approved.

### **TRANSPORTATION**

None.

**BUDGET & FINANCE**

- Motion made by Mrs. Valeich, second by Mrs. Frey, to approve the following checks from June 27, 2023-June 30, 2023 as attached:

<b>Account</b>	<b>Check Numbers</b>	<b>Amount</b>
Funds 10, 11, 12, 20	28850-28879, N0627, N0630	\$145,422.23
Student Activities	6664	\$1,036.60
Cafeteria	2695-2696	\$17,827.96
<b>Grand Total</b>		<b>\$164,286.79</b>

A voice vote was taken and unanimously approved.

- Motion made by Mrs. Valeich, second by Mrs. Williver, to approve the following checks from July 1, 2023-July 17, 2023 as attached:

<b>Account</b>	<b>Check Numbers</b>	<b>Amount</b>
Funds 10, 11, 12, 20	28880-28909	\$121,821.05
Student Activities	6665	\$944.00
Cafeteria	2697	\$2,010.03
<b>Grand Total</b>		<b>\$124,775.08</b>

A voice vote was taken and unanimously approved.

- Motion made by Mrs. Valeich, second by Mrs. Frey to approve the attached list of purchase orders over \$1,000 for 2022-2023 and 2023-2024 school year. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Valeich, second by Mrs. Kraft, to approve monthly travel as attached. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Valeich, second by Mrs. Kraft, to approve transfers from June 1, 2023 to June 30, 2023 as attached. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Valeich, second by Mr. DeGroat, to accept the donation of 4 LifeVACs from Justin & Kaitlyn Hammerle, for the preschool classrooms, estimated value of \$280.00. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Valeich, second by Mr. DeGroat, to accept the donation of paint from the Paint Spot for two classrooms, estimated value of \$TBD. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Valeich, second by Mr. DeGroat, to approve the procedures for using legal council in accordance with 6A:23A-5.2, as attached. A roll call vote was taken and unanimously approved.
- Motion made by Mrs. Valeich, second by Mrs. Frey to approve transfer of additional capital reserve funds to the general fund in the amount of \$68,400 to fund the additional costs of the 1941 Drainage Project at Stillwater School. A voice vote was taken and unanimously approved.

10. Motion made by Mrs. Valeich, second by Mr. DeGroat, to approve appropriation of the Supplemental Stabilization Aid in the amount of \$97,148 as of July 1, 2023. A voice vote was taken and unanimously approved.

## LEGISLATION

Dr. Kochis spoke about the new sick leave bill that was recently passed.

## COMMUNITY RELATIONS

Mrs. Voris reported on the following items:

-Stillwater Summer camp at the Community Center. August 7<sup>th</sup>-11<sup>th</sup> and August 14<sup>th</sup>-18<sup>th</sup>.

## UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2023.
2. NJSBA Conference Registration October 23-26, 2023.
3. School Board Petitions due to the County Clerk's Office by July 31, 2023 by 4:00 pm.

## NEW BUSINESS

Mrs. Metzgar spoke about the additional ARP Maintenance of Equity funding we are receiving.

## PUBLIC PARTICIPATION

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Paul Barta- commented that the use of the MOEq funds to bring back an RTI teacher is a good idea. He also updated the board on some township items regarding the fire truck purchase, new truck for the DPW, and the change in Level A storm management for Stillwater.

## EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. Frey, second by Mrs. Valeich at 7:39 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing Legal Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

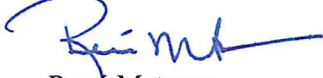
Mrs. Voris left the meeting at 7:53 pm

Motion made by Mr. DeGroat, second by Mrs. Kraft at 8:05 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

## ADJOURN

Motion made by Mr. DeGroat, second by Mrs. Kraft to adjourn the meeting at 8:05 p.m.. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar  
Business Administrator/Board Secretary