

June 24, 2024

The Stillwater Township Board of Education met on June 24, 2024 at 7:00 p.m. in the Stillwater School Library for a Regular Board of Education Meeting.

The meeting was called to order by Krista Galante, President, at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 3, 2024. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartswood Post Office and the Stillwater School Website.

Mrs. Galante led the flag salute. The following Board members were present: Mrs. Galante, Mrs. Williver, Mrs. Frey, Mr. DeGroat, Mrs. Voris, and Mrs. Thibault.

Absent: Mr. Franek, Mrs. Valeich, and Mrs. Kraft.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, and members of the public.

## **BOARD BUSINESS**

1. Motion made by Mr. DeGroat, second by Mrs. Williver, to approve the Regular Board of Education meeting minutes from June 3, 2024. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Frey, second by Mr. DeGroat, to approve the Executive Session Meeting minutes from June 3, 2024. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Thibault, second by Mr. DeGroat, to approve the May 31, 2024 Board Secretary's and Treasurer's Reports which balanced in the amount of \$3,398,835.30 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of May 31, 2024 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

## **SUPERINTENDENT'S REPORT**

Dr. Kochis reported on the following items:

- Thanked Mr. Both for a fantastic Spring Concert. Also thanked the staff for coming back to assist with the concert.
- Preschool Graduation & Preschool Orientation
- Field Day, thanked Mr. Tiberi, Mrs. Earley, and Mrs. Green for coordinating the events.
- Discussed the open positions for next year.
- Extended School Year begins next week.

## CORRESPONDENCE

None.

## PRESIDENT'S COMMENTS

None.

## PUBLIC PARTICIPATION

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. \*\*\*Members of the public are requested to keep their comments to a maximum of 5 minutes. \*\**

Dave Manser, Township Representative- Asked if we require a certificate of insurance for anyone to use our property.

Dr. Kochis responded that we do require all outside entities that request the use of our building or grounds to provide us with a certificate of insurance.

## ACTION ITEMS:

### PERSONNEL

1. Motion made by Mr. DeGroat, second by Mrs. Frey, to accept, with regret, the resignation of Marybeth Hromnak, Part-Time Paraprofessional, effective June 12, 2024. A voice vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mrs. Williver, to accept, with regret, the resignation of David Somma, Security Officer, effective July 3, 2024. A voice vote was taken and unanimously approved.
3. Motion made by Mr. DeGroat, second by Mrs. Williver, upon the recommendation of the Superintendent, to appoint Meghan Earley as the Staff Wellness Champion to be paid a stipend of \$1,000, pending grant approval, for the 2024-2025 school year. Paid through the SHIF Wellness Grant. A voice vote was taken and unanimously approved.
4. Motion made by Mr. DeGroat, second by Mrs. Thibault, upon the recommendation of the Superintendent, to approve contract with René Metzgar as School Business Administrator/Board Secretary/Technology Manager, from July 1, 2024-June 30, 2025, for an annual salary of \$128,018.41(pending negotiations). Contract was approved by the county office on June 24, 2024. A roll call vote was taken and unanimously approved.



5. Motion made by Mr. DeGroat, second by Mrs. Frey, upon the recommendation of the Superintendent, to approve contract with Marissa Cramer as Principal/Supervisor of Child Study Team, Special Education, BSI from July 1, 2024-June 30, 2025, for an annual salary of \$111,031.88 (pending negotiations). A roll call vote was taken and unanimously approved.

6. Motion made by Mr. DeGroat, second by Mrs. Frey, to rescind the following action taken at the January 2, 2024 Committee of the Whole Board of Education Meeting:

*Motion made by Mr. DeGroat, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve the following graduate class at the New Jersey City University for Christine Pagano:*

<u>Title of Course</u>	<u>Dates</u>	<u>Cost</u>	<u>Reimbursement</u>
<i>Classroom Management, Classroom Behavior, and Positive Behavior Supports</i>	<i>January 2024-May 2024</i>	<i>\$1,378.59</i>	<i>Yes, as per SEA Contract</i>

*A voice vote was taken and unanimously approved.*

A voice vote was taken and unanimously approved.

7. Motion made by Mr. DeGroat, second by Mrs. Williver, upon the recommendation of the Superintendent, to retroactively approve the following graduate class at the New Jersey City University for Christine Pagano:

<u>Title of Course</u>	<u>Dates</u>	<u>Cost</u>	<u>Reimbursement</u>
Building Meaningful Curriculum/Developmentally Appropriate Practice in Math & Science	January 2024-May 2024	\$2,474.16	Yes, as per SEA Contract

A voice vote was taken and unanimously approved.

8. Motion made by Mr. DeGroat, second by Mrs. Thibault, upon the recommendation of the Superintendent, to offer the following contract to the new non-tenured instructional staff members for employment for the 2024-2025 school year from August 28, 2024 to June 30, 2025, pending receipt of official transcripts, and criminal history & background check: (attachment)

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Caccavale, Alexandra	Special Education Teacher Full-Time	BA, 0	\$58,602 Pending Negotiations
Schumacher, Kayla	Preschool Teacher (PEA) Full-Time	BA+15, 5	\$65,452 Pending Negotiations

A roll call vote was taken and unanimously approved.

9. Motion made by Mr. DeGroat, second by Mrs. Frey, upon the recommendation of the Superintendent, to approve the following 2024 summer custodians:

<b>Name</b>	<b>Rate</b>	<b>Dates</b>	<b>Comments</b>
Paul Trotter	\$15.13/hour	July 1, 2024- August 9, 2024 (6 weeks) 7.5 paid hours per day	Pending working papers
Thomas Tosti	\$15.13/hour	July 1, 2024- August 9, 2024 (6 weeks) 7.5 paid hours per day	Pending working papers
Glenn Eisenecker	\$16.75/hour	July 1, 2024- August 27, 2024	N/A
Jennifer Siple	\$15.13/hour (Pending Negotiations)	July 29, 2024- August 27, 2024	N/A

A roll call vote was taken and unanimously approved.

10. Motion made by Mr. DeGroat, second by Mrs. Frey, to accept with regret the resignation of Ana Cristina Walaszczyk for the Summer School Bus Aide and Summer School Paraprofessional work for ESY 2024. A voice vote was taken and unanimously approved.

11. Motion made by Mr. DeGroat, second by Mrs. Thibault, upon the recommendation of the Superintendent, to approve the following personnel for the summer program from July 1, 2024 - July 26, 2024 (16 days), funding source as listed:  
IDEA B Para Account Number: 20-250-100-106-011-000  
IDEA B Bus Aide Account Number: 20-250-200-104-011-000  
Jennifer Siple: Bus Aide \$280 (IDEA-B)  
Molly Riva: Paraprofessional- \$1,150 (IDEA-B)

A roll call vote was taken and unanimously approved.

12. Motion made by Mr. DeGroat, second by Mrs. Thibault, upon the recommendation of the Superintendent, to approve the following personnel for the summer social work from July 1, 2024-August 31, 2024, funding source as listed:

IDEA B Account Number: 20-250-200-104-011-000

Jeanne Smetana \$3,440 (10 days)

A roll call vote was taken and unanimously approved.

13. Motion made by Mr. DeGroat, second by Mrs. Williver, upon the recommendation of the Superintendent, to approve the following CST member to conduct summer evaluations at a rate of \$57.00/hour not to exceed 6 hours, paid through IDEA Basic Grant:

IDEA B Account Number: 20-250-200-104-011-000

Brianne Dennis

A roll call vote was taken and unanimously approved.

14. Motion made by Mr. DeGroat, second by Mrs. Frey, upon the recommendation of the Superintendent, to approve the following staff members to hold a Preschool Pops on the Playground Event at a rate of \$34/hour, not to exceed 1 hour on July 16, 2024 (rain date July 17<sup>th</sup>):

-Christine Pagano  
-Joceyln Barmore  
-Katie Bradley

A roll call vote was taken and unanimously approved.

15. Motion made by Mr. DeGroat, second by Mrs. Williver, upon the recommendation of the Superintendent, to approve the following staff members for the custodial building use stipend of \$35.00/hour, as worked, for the 2024-2025 school year when organizations are using the building and it is scheduled to be closed:

Gary Post  
Michael Maggio  
Robert Kay  
Kim Kampka  
Robert Schalk

A roll call vote was taken and unanimously approved.

16. Motion made by Mr. DeGroat, second by Mrs. Thibault, upon the recommendation of the Superintendent, to approve the following substitute teachers/paraprofessionals/main office secretaries for the 2024-2025 school year:

Nicole DiRienzo  
Helen Sallitt  
Alexandra Caccavale  
Holly DeStefano  
Rebecca Pavlick  
Sandro Mazzola  
Gina Capano  
Nicole Vassallo  
Katelyn Witowski  
Sherri Callaghan  
Maria Amella  
Emily Perez

A roll call vote was taken and unanimously approved.

17. Motion made by Mr. DeGroat, second by Mrs. Thibault, upon the recommendation of the Superintendent, to approve the following substitute paraprofessionals/main office secretaries for the 2024-2025 school year:

Carissa Roycroft  
Molly Riva  
Megan Hurley  
Albina Voris

A roll call vote was taken and unanimously approved.



18. Motion made by Mr. DeGroat, second by Mrs. Williver, upon the recommendation of the Superintendent, to approve the following substitute nurses for the 2024-2025 school year:

Sandi Hryhor  
Kristina Eggleston  
Cassandra Tunison  
Marianne Pavone

A roll call vote was taken and unanimously approved.

19. Motion made by Mr. DeGroat, second by Mrs. Williver, upon the recommendation of the Superintendent, to approve the following substitute custodians for the 2024-2025 school year:

Kimberly Kampka- \$15.13/hour (pending negotiations)  
Robert Schalk \$17.00/hour (pending negotiations)  
Jennifer Siple \$15.13/hour (pending negotiations)

A roll call vote was taken and unanimously approved.

## **POLICY**

None.

## **EDUCATION & CURRICULUM**

1. Motion made by Mrs. Frey, second by Mrs. Williver, to adopt the attached curricula and textbooks for the 2024-2025 school year. A roll call vote was taken and unanimously approved.
2. Motion made by Mrs. Frey, second by Mrs. Williver, to approve the Language Instruction Education Plan (LIEP) for 2024-2027. (Copy of the plan is available in the main office for review). A roll call vote was taken and unanimously approved.
3. Motion made by Mrs. Frey, second by Mrs. Williver, to declare sale of surplus and properly dispose of Envision Math 2.0 textbooks and related materials in grades K-6. Copyright 2016 by SAVVAS Learning Company. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Frey, second by Mr. DeGroat, upon the recommendation of the Superintendent, to approve the shared service contract for the 2024-2025 school year for the part-time Regional Curriculum Coordinator, Cali Roberts, at annual cost of \$68,444.30, split equally between Sandyston-Walpack, Fredon, Hampton, Stillwater, and Kittatinny Regional High School. The Kittatinny Regional Board of Education will serve as the LEA. A roll call vote was taken and unanimously approved.

**BUILDING & GROUNDS**

- Mrs. Metzgar provided an update on the following items:
  - Additional Knox Box
  - Soffit & Fascia work on 1966 section
  - 1966 Classroom floor tiles/pipe scopes
  - Generator issues & repairs
- Motion made by Mrs. Williver, second by Mrs. Frey, to approve building and use calendar for July 2024. A voice vote was taken and unanimously approved.

**TRANSPORTATION**

- Motion made by Mrs. Voris, second by Mrs. Williver, to approve the attached listing of summer school bus routes & stops for the 2024 summer school program. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Voris, second by Mrs. Williver, to approve renewal of transportation contracts with Stocker Bus Company for the 2024-2025 school year for the following summer school routes in the following amounts as listed:

<u>Route</u>	<u>Prev. Yrs Cost</u>	<u>Aide</u>	<u># of Days</u>	<u>CPI 5.81%</u>	<u>Inc/Dec Provision</u>	<u>Total renewal Cost</u>
(8) ST 30	\$161.52	N/A	16	\$ 9.38	2.00	\$170.90
(8) ST 31	\$161.52	N/A	16	\$ 9.38	2.00	\$170.90

**TOTAL ANNUAL COST \$5,468.80**

\*Stillwater will only be charged for actual routes running.  
A roll call vote was taken and unanimously approved.

- Motion made by Mrs. Voris, second by Mr. DeGroat, to approve the contract addendum for a transportation contract with Stocker Bus Company for the 2024-2025 school year for Route #ST31 in the following amounts as listed:

<u>Addendum #</u>	<u>Effective Date Of Change</u>	<u>Adjusted contract cost (Prior addenda)</u>	<u># of Days</u>	<u>\$2.00 per Diem/mile # of miles</u>	<u>Per Diem Increase/Decrease</u>	<u>Final Adjusted Contract Amount</u>
1	7/1/24	\$2,734.40	16	15	\$30.00	\$3,214.40

A roll call vote was taken and unanimously approved.

- Motion made by Mrs. Voris, second by Mr. DeGroat, to approve renewal of transportation contracts with Stocker Bus Company for the 2024-2025 school year for the following routes and amounts as listed:

<u>Route</u>	<u>Prev. yrs Cost</u>	<u>Aide</u>	<u># OF Days</u>	<u>CPI 5.81%</u>	<u>Inc/Dec Provision</u>	<u>Total Renewal Cost</u>
1	\$ 165,338.47	N/A	180	\$9,606.14	2.00	\$ 174,944.61
2	\$ 45,465.19	N/A	180	\$2,641.52	2.00	\$ 48,106.71
3	\$ 41,297.42	N/A	180	\$2,399.38	2.00	\$ 43,696.80

**TOTAL ANNUAL COST            \$266,748.12**

Just a note: Route 1 includes ST5,ST6,ST8,ST9

Route 2 includes ST25

Route 3 includes ST7

A roll call vote was taken and unanimously approved.

**BUDGET & FINANCE**

1. Motion made by Mrs. Thibault, second by Mr. DeGroat, to approve the following checks from May 14, 2024-June 24, 2024 as attached:

Account	Check Numbers	Amount
Funds 10, 11, 12, 20	29484-29550, N0515,N0531, N0610, N0611, N0612, N0619, void CK#29229	\$1,054,028.48
Capital Reserve	N/A	\$0
Student Activities	6681-6685	\$2,258.00
Cafeteria	2719-2722	\$36,020.18
<b>Grand Total</b>		<b>\$1,092,306.66</b>

A voice vote was taken and unanimously approved.

2. Motion made by Mrs. Thibault, second by Mrs. Frey, to approve the attached list of purchase orders over \$1,000 for the 2023-2024 school year. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Thibault, second by Mr. DeGroat, to approve monthly travel as attached. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Thibault, second by Mr. DeGroat, to approve transfers from May 1, 2024 to May 31, 2024 as attached. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Thibault, second by Mr. DeGroat, to introduce the revised preliminary 2024-2025 School Budget and authorize the School Business Administrator to submit the revised preliminary budget to the Sussex County Office of Education for compliance and approval for advertisement as follows:

<u>Expenditures</u>	<u>Revenues</u>
Charter School	
\$69,120	
General Current Expense	<u>General Fund</u>
6,721,582	..Budgeted Fund Balance \$482,229
Capital Outlay	..Local Tax Levy \$5,773,375
\$37,915	..Capital Reserve \$0.00
Special Revenue	..Capital Reserve Int. \$15,000
\$1,162,425	..Maintenance Reserve \$0
Fund	..Maintenance Res. Int. \$3,000
Repayment of Debt	
\$ 0.00	



		..Misc Revenue	\$5,000
		..Tuition	\$6,800
		..State Aid	\$540,213
		...SEMI	\$3,000
		<b>Total General Fund:</b>	<b>\$6,828,617</b>
<b>Total Expenditures</b>	<b><u>\$7,991,042</u></b>	<u>Special Revenue Fund</u>	
		..Federal & State Aid	\$ 1,162,425
		<u>Debt Service</u>	\$0.00
		<b>Total Revenue</b>	<b><u>\$ 7,991,042</u></b>

As per NJAC 6A:23A-7.3, the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The maximum amount of travel and expense reimbursement for the 2023-2024 budget was \$9,232. As of March 1, 2024 the amount spent to date is \$4,990.36. The 2024-2025 tentative budget includes a maximum travel appropriation of \$10,776. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. Included in the 2024-2025 proposed budget is a maximum regular business travel amount of \$1,500 per employee.

Further be it resolved, the Stillwater Township Board of Education approves the use of \$86,476 in Enrollment Adjustment which will support instructional costs in the 2024-2025 fiscal year budget.

Further be it resolved, the Stillwater Township Board of Education approves the use of \$112,311 in Banked Cap which will support instructional costs in the 2024-2025 fiscal year budget.

Further be it resolved, the Stillwater Township Board of Education approves the use of \$214,495 in Tax Levy Cap Adjustment which will support instructional costs in the 2024-2025 fiscal year budget.

This proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

A roll call vote was taken and unanimously were opposed. Motion failed.

6. Motion made by Mrs. Thibault, second by Mr. DeGroat, to approve the 2024-2025 membership participation fee for Morris County Cooperative Pricing Council ("Township of Randolph") in the amount of \$1,100. A voice vote was taken and unanimously approved.
7. Motion made by Mrs. Thibault, second by Mr. DeGroat, to accept the final grant award funds for the Climate Change Education and Resilience Grant in the amount of \$40,362. A voice vote was taken and unanimously approved.
8. Motion made by Mrs. Thibault, second by Mr. DeGroat, to authorize the submission of the ESEA Grant applications for FY2025, and accepts the grant award of these funds upon subsequent approval of the FY2025 application as listed:
  - Title I, Part A- \$41,345
  - Title II, Part A- \$4,791
  - Title IV- \$10,000

A voice vote was taken and unanimously approved.

9. Motion made by Mrs. Thibault, second by Mrs. Frey, to approve the transfer from general fund to capital reserve in the amount of \$68,898 for construction projects under budget and/or not completed for FY24 (1941 drainage project & ROD Grant-Restrooms). A voice vote was taken and unanimously approved.
10. Motion made by Mrs. Thibault, second by Mrs. Frey, to approve the transfer from general fund to maintenance reserve in the amount of \$45,080 for maintenance projects not completed for FY24 (ROD Grant masonry work). A voice vote was taken and unanimously approved.
11. Motion made by Mrs. Thibault, second by Mr. DeGroat, to approve contract with E2E Exchange as our E-Rate Consultants at \$1,550 per year for category 1 funding and \$1,550 plus 3% of funding per year for category 2 services as needed, for the 2024-2025 & 2025-2026 school year. A voice vote was taken and unanimously approved.
12. Motion made by Mrs. Thibault, second by Mrs. Williver, to approve resolution for Report of Awarded Contracts:

Pursuant to PL 2015, Chapter 47 the Stillwater Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200 as per attached list. A roll call vote was taken and unanimously approved.

13. Motion made by Mrs. Thibault, second by Mrs. Frey, to approve resolution transfer of current year surplus to capital reserve:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

**WHEREAS**, the Board of Education has determined that (an amount not to exceed) \$700,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Board of Education that it hereby authorizes the district's School Business Administrator to make



this transfer consistent with all applicable laws and regulations.  
A roll call vote was taken and unanimously approved.

14. Motion made by Mrs. Thibault, second by Mrs. Frey, to approve resolution transfer of current year surplus to maintenance reserve:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

**WHEREAS**, the Board of Education has determined that (an amount not to exceed) \$155,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

A roll call vote was taken and unanimously approved.

## LEGISLATION

No Report.

## COMMUNITY RELATIONS

Mrs. Voris reported on the following items:

- Fireworks- July 6<sup>th</sup> in Branchville by the old Sussex County Fairgrounds at 9:30 pm and July 3<sup>rd</sup> in Blirstown.
- July 4<sup>th</sup>- Blirstown is having an American Independence Day Celebration.
- Stillwater Community Center- hosting series of Senior Citizen Safety Programs.
- Bus trip to NY Yankees game on August 10<sup>th</sup>
- Stillwater Rec Summer camp- August 12-16 & August 19-23.
- Historical Society is hosting a murder mystery dinner at the firehouse on July 13<sup>th</sup>
- Bentley Assisted Living at Branchville summer kickoff- June 26<sup>th</sup>



## UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2024
2. NJSBA Convention- October 21-24, 2024

## NEW BUSINESS

1. School Board Petitions due to the County Clerk's Office by July 29, 2024 by 4:00 pm.

## PUBLIC PARTICIPATION

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. \*\*\*Members of the public are requested to keep their comments to a maximum of 5 minutes. \*\**

None.

## EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. Thibault, second by Mrs. Williver at 7:50 pm, the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing SEA Contract Negotiations and the Superintendent Evaluation it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Mrs. Thibault was excused from the meeting at 7:50 pm.

Mrs. Thibault returned to the meeting at 8:01 pm

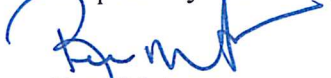
Mrs. Voris & Mrs. Metzgar were excused and left the meeting at 8:01 pm

Motion made by Mrs. Frey and seconded by Mrs. Williver at 8:20 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

## ADJOURN

Motion made by Mr. DeGroat and second by Mrs. Frey, to adjourn the meeting at 8:21 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



Rene Metzgar  
Business Administrator/Board Secretary