

January 9, 2023

The Stillwater Township Board of Education met on January 9, 2023 at 7:00 p.m. in the Stillwater School Library for the Board Reorganization Meeting.

The meeting was called to order by René Metzgar, Board Secretary, at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on November 28, 2022. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website.

Mrs. Metzgar led the flag salute.

REPORT OF ELECTION RESULTS:

Mrs. Metzgar reported the following information:

Jeffery Parrott, Sussex County Clerk, certified the following election results for the Stillwater Township Board of Education:

Three-year full term for membership on the Board of Education:

Jennifer Kraft	1,253 votes
Karen Thibault	1,180 votes
Christine Voris	1,227 votes
Write-In	35 votes

Unexpired one-year term for membership on the Board of Education:

Amy Valeich	1,338 votes
Write-In- Other	18 votes

OATHS FOR NEW & RETURNING BOARD MEMBERS

(N.J.S.A:18A:17.11)

Mrs. Metzgar administered the oaths to the following people for the 3 year full term for membership on the Stillwater Township Board of Education:

For the 3-Three-year full term for membership on the Board of Education:

-Jennifer Kraft
-Christine Voris

-Due to Mrs. Thibault being absent, she will be administered her oath at the next board of education meeting.

Mrs. Metzgar administered the oath to the following individual for the 1 year unexpired term for membership on the Board of Education:

For the 1-Unexpired one-year term for membership on the Board of Education:

-Amy Valeich

Mrs. Metzgar congratulated all returning board members!

Mrs. Metzgar then called roll:

The following Board members were present: Mrs. Galante, Mr. DeGroat, Mrs. Kraft, Mrs. Williver, Mr. Franek, Mrs. Valeich, Mrs. Voris, and Mrs. Frey.

Absent: Mrs. Thibault.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

NOMINATIONS & ELECTION OF BOARD PRESIDENT

1. The President shall be elected by a roll call vote of a majority of Board members in attendance.

Mrs. Metzgar opened the floor for nominations for President of the Stillwater Board of Education.

Nominations: Mr. DeGroat nominated Mrs. Galante, seconded by Mrs. Valeich. Mrs. Galante accepted the nomination.

Mrs. Metzgar asked for any further nominations. Hearing none;

Mrs. Metzgar closed the nominations for Board President and called for a vote.

Vote: Mr. DeGroat- Mrs. Galante; Mrs. Galante-Mrs. Galante; Mr. Franek- Mrs. Galante; Mrs. Frey- Mrs. Galante; Mrs. Voris-Mrs. Galante; Mrs. Valeich-Mrs. Galante; Mrs. Williver- Mrs. Galante; Mrs. Kraft- Mrs. Galante.

Unanimously, Mrs. Krista Galante is elected Board President.

THE MEETING IS TURNED OVER TO THE BOARD PRESIDENT

NOMINATIONS & ELECTION OF VICE PRESIDENT **Board President**

1. The Vice President shall be elected by a roll call vote of a majority of Board members in attendance.

Mrs. Galante opened the floor for nominations for Vice President of the Stillwater Board of Education.

Nominations: Mr. DeGroat nominated Mrs. Williver, seconded by Mr. Franek. Mrs. Williver accepted the nomination.

Mrs. Galante asked for any further nominations. Hearing none;

Motion was made by Mr. DeGroat, second by Mrs. Kraft to close nominations for Board Vice President. A voice vote was taken and unanimously approved.

Mrs. Galante closed the nominations for Board Vice President and called for a vote.

Vote: Mr. DeGroat- Mrs. Williver; Mr. Franek- Mrs. Williver; Mrs. Frey- Mrs. Williver; Mrs. Voris- Mrs. Williver; Mrs. Valeich- Mrs. Williver; Mrs. Williver- Mrs. Williver; Mrs. Kraft-Mrs. Williver; Mrs. Galante- Mrs. Williver.

Unanimously, Mrs. Cheryl Williver is elected Board Vice President.

ANNUAL MOTIONS

1. Motion made by Mr. DeGroat, second by Mr. Franek, to adopt the present Stillwater Township Board of Education policy manual. A voice vote was taken and unanimously approved.
2. Motion made by Mr. Franek, second by Mr. DeGroat to designate the New Jersey Herald as the official newspaper for the 2023 calendar year and the Star Ledger or The Township Journal as an alternate newspaper and for select advertising. A voice vote was taken and unanimously approved.
3. Motion made by Mr. DeGroat, second by Mrs. Frey, to approve the following locations for posting all legal notices for the 2023 calendar year:
Stillwater Post Office
Stillwater Town Hall
Swartswood Post Office
Stillwater Board of Education Office
Stillwater Elementary School
A voice vote was taken and unanimously approved.
4. Motion made by Mr. DeGroat, second by Mrs. Frey, to hold Committee of the Whole meetings on the 2nd Monday of the month & regular meetings of the Board of Education on the 4th Monday of each month, unless otherwise noted, at 7:00 p.m. in the Stillwater School Library according to the attached schedule:

Committee of the Whole Meeting

February 13, 2023
March 14, 2023* (Tuesday)
No Committee Meeting in April
May 8, 2023
No Committee Meeting in June
No Committee Meeting in July
No Committee Meeting in August
September 11, 2023
No Committee Meeting in October
November 6, 2023*
No Committee Meeting in December

Regular Meeting

January 23, 2023
February 27, 2023
March 27, 2023
April 24, 2023
May 22, 2023
June 26, 2023
July 17, 2023
August 21, 2023
September 25, 2023
October 16, 2023*
November 20, 2023*
December 11, 2023*

*Change from 2nd & 4th Monday

A voice vote was taken and unanimously approved.

5. Motion made by Mr. DeGroat, second by Mrs. Kraft, to approve the following resolution regarding public relations and professional services maximum costs for the 2023-2024 school year.

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and

Whereas, the Stillwater Board of Education has established the following maximum dollar limits as required:

Public Relations	\$ 3,500
Architects	\$75,000
Attorneys	\$40,000
Auditors	\$14,500
School Physician	\$ 2,500

Whereas, if these professional services exceed the maximum amount listed, the Stillwater Board of Education will consider another motion to increase amounts listed. A voice vote was taken and unanimously approved.

6. Board Members took turns reading the Board Member Code of Ethics.
7. Motion made by Mrs. Frey, second by Mrs. Kraft, to acknowledge receipt and review of the State of New Jersey Code of Ethics as required by N.J.S.A. 18A. A voice vote was taken and unanimously approved.
8. Review of board member contact information. If any changes/additions are needed, please notify Mrs. Metzgar.

ANNUAL BOARD APPOINTMENTS & COMMITTEES

Mrs. Galante appointed the following Delegates:

1. Delegate and Alternate to the Sussex County School Boards Association
Delegate: Jennifer Kraft
Alternate: Cheryl Williver
2. Delegate and Alternate to the New Jersey School Boards Association
Delegate: Cheryl Williver
Alternate: Dennis DeGroat
3. Committees/Chairpersons-Forms handed out, please return to Board President.

BOARD MEMBER TRAINING

Training required for BOE Members: Registration is completed through Mrs. Metzgar.

- Dennis DeGroat- None
- Darrick Franek- Governance III
- Margaret Frey-Governance II
- Krista Galante – None
- Jennifer Kraft- Governance IV
- Karen Thibault-Governance IV
- Amy Valeich-Governance II
- Christine Voris-Governance II
- Cheryl Williver-None

PUBLIC PARTICIPATION

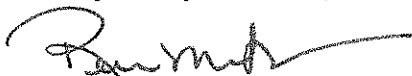
*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. *****Members of the public are requested to keep their comments to a maximum of 5 minutes. *****

None.

ADJOURN

Motion made by Mr. DeGroat, second by Mrs. Valeich to adjourn at 7:16 pm. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary