

January 9, 2023

The Stillwater Township Board of Education met on January 9, 2023, at 7:17 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Krista Galante at 7:17 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on November 28, 2022. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website.

Mrs. Galante led the flag salute. The following Board members were present: Mrs. Galante; Mr. DeGroat, Mrs. Kraft, Mrs. Williver, Mr. Franek, Mrs. Valeich, Mrs. Frey, and Mrs. Voris.

Absent: Mrs. Thibault.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

## **BOARD BUSINESS**

1. School Board Social Media Training- John Burns, Esq., from New Jersey School Boards Association presented the board with training regarding board member use of social media. This was part of our board goals for increased training for board members. The presentation is attached to the minutes.
2. Motion made by Mrs. Frey, second by Mrs. Kraft, to approve the Regular Board of Education Meeting minutes from December 12, 2022. A voice vote was taken and unanimously approved.

## **COMMITTEE REPORTS**

### **PERSONNEL**

1. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Frey, second by Mrs. Williver, upon the recommendation of the Superintendent, to retroactively approve a leave absence for employee #881 from January 3, 2023 and return on January 17, 2023 covered under FMLA. Sick time may be used during this leave. A voice vote was taken and unanimously approved.

- Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following stipends to be paid through the SJS Recycle Grant for the 2022-2023 school year:

<b>Employee Name</b>	<b>Stipend</b>	<b>Amount</b>
Janet Mahedy	Cafeteria Connection Advisor	\$200
Elaine Makarevich	Cafeteria Connection Advisor	\$200

A voice vote was taken and unanimously approved.

### **POLICY**

None.

### **EDUCATION & CURRICULUM**

- Motion made by Mrs. Kraft, second by Mr. DeGroat, upon the recommendation of the Superintendent, to approve the contract with New Jersey Tutoring Corps for additional RTI support from January 9, 2023-June 30, 2023 for a cost not to exceed \$25,000. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Kraft, second by Mr. Franek, to approve contract agreement from January 9, 2023-June 30, 2023 with Applied Behavioral Consulting (ABC), LLC, for a BCBA Consultant, for an hourly rate of \$130/hour, not to exceed 6 hours per week. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Kraft, second by Mr. DeGroat, to approve the purchase of the 6<sup>th</sup> grade t-shirts by the Board of Education, in the amount not to exceed \$450. A voice vote was taken and unanimously approved.

### **BUILDING & GROUNDS**

- Mrs. Metzgar provided an update on the following Building and Grounds items:
  - Change in vendors for boiler repairs and plumbing
  - Board Office remediation update
  - Water issue with pipe in wall (C113)
  - ROD grant update
  - Masonry Phase 3 update
- Motion made by Mrs. Voris, second by Mrs. Williver, to accept the following new time and material quotes for the 2022-2023 school year, beginning January 1, 2023:

Heating/Cooling/Boiler Repairs: CJ Vanderbeck & Son, Inc \$140/hour  
 Plumbing/Water UV System/Soda Ash: Iron Mountain Mechanical \$150/hr  
 A voice vote was taken and unanimously approved.

3. Motion made by Mrs. Voris, second by Mrs. Valeich, to approve the ventilation installation project for the board of education offices with Iron Mountain Mechanical, LLC in the amount of \$29,715. To be paid for by ESSER II funds.  
Other quotes: Hackettstown Sheet Metal: \$33,950  
R. Poust Trade Services: no response  
CJ Vanderbeck & Son, Inc: no response  
McCloskey Mechanical Contractors: No response  
A voice vote was taken and unanimously approved.

### **TRANSPORTATION**

None.

### **BUDGET & FINANCE**

1. Stabilization Aid Update-Mrs. Metzgar informed the board that we were denied the Stabilization Aid. We also tried to file for an appeal, and the State said they were not going to approve any appeals.
2. Budget Update & Budget Calendar- Mrs. Metzgar informed the board the budget process has begun! Once we establish a new budget committee for this year, we will set up our meeting schedule.
3. Motion made by Mr. Franek, second by Mr. DeGroat, to authorize the submission of the ESEA Title I Grant amendment to the application for FY2023. A voice vote was taken and unanimously approved.
4. Motion made by Mr. Franek, second by Mr. DeGroat, to approve submission of the certification in support of receipt of FY2023 Funding to the SDA for “SDA Emergent Needs and Capital Maintenance in School Districts” and accept the grant allocation in the amount of \$6,228. A voice vote was taken and unanimously approved.
5. Motion made by Mr. Franek, second by Mr. DeGroat, to approve the submission of the FY2022 Equipment Assistance Grant Request Application for the food service program for the replacement of the serving line and/or a milk cooler. Total of the grant not to exceed \$20,000. A voice vote was taken and unanimously approved.

### **COMMUNITY RELATIONS**

KRHS Players are hosting a clothing drive from January 14<sup>th</sup>-21<sup>st</sup>.

### **LEGISLATIVE**

None.

## **PUBLIC PARTICIPATION**

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. \*\*\*Members of the public are requested to keep their comments to a maximum of 5 minutes. \*\**

None.

## **EXECUTIVE SESSION**

BE IT HEREBY RESOLVED by Mrs. Galante, second by Mr. DeGroat at 8:22 p.m., the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing Potential Litigation it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

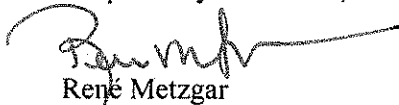
Mrs. Voris left the meeting at 8:23 p.m.

Motion made by Mrs. Williver and seconded by Mr. DeGroat at 8:32 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

## **ADJOURNMENT**

Motion made by Mr. DeGroat, second by Mrs. Kraft to adjourn the meeting at 8:32 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar  
Business Administrator/Board Secretary