

March 2, 2023

The Stillwater Township Board of Education met on March 2, 2023 at 7:00 p.m. in the Stillwater School Library for a Regular Board of Education Meeting.

The meeting was called to order by Krista Galante, President, at 7:04 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on February 27, 2023. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartswood Post Office and the Stillwater School Website.

Mrs. Galante led the flag salute. The following Board members were present: Mrs. Galante, Mrs. Williver, Mrs. Frey, Mr. Franek, Mrs. Kraft, Mrs. Valeich, Mrs. Thibault, and Mrs. Voris.

Absent: Mr. DeGroat.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

### **BOARD BUSINESS**

1. Motion made by Mrs. Williver, second by Mrs. Frey, to approve the Committee of the Whole Board of Education meeting minutes and executive session meeting minutes from February 13, 2023. Motion approved by voice vote: Mrs. Galante- Aye; Mrs. Williver- Aye; Mrs. Kraft- Aye; Mrs. Valeich- Aye; Mrs. Voris- Aye; Mrs. Frey- Aye; Mr. Franek- Aye; Mrs. Thibault- Abstain.
  
2. Motion made by Mrs. Thibault, second by Mrs. Frey, to approve the January 31, 2023 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,476,180.21 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of January 31, 2023 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

### **SUPERINTENDENT'S REPORT**

Dr. Kochis reported on the following items:

- Read Across America Week
- Spanish Teacher alternative
- Law Enforcement training
- Character Ed/Social Emotional Learning Speaker-Brian Thomas

## CORRESPONDENCE

None.

## PRESIDENT'S COMMENTS

Mrs. Galante thanked the board of education members for being flexible to attend the meeting this evening that was rescheduled from Monday due to the snow.

Mrs. Galante was also excited to be a guest reader today for Read Across America. These events we do and seeing the children is what make this school so awesome!

## PUBLIC PARTICIPATION

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. \*\*\*Members of the public are requested to keep their comments to a maximum of 5 minutes. \*\**

None.

## ACTION ITEMS:

### PERSONNEL

1. Motion made by Mrs. Williver, second by Mr. Franek, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Williver, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve the following substitute paraprofessionals for the 2022-2023 school year:
  - Leighann Puccio- pending criminal history & background check
  - Karnrawee "Ping" Timsawatdikul- pending criminal history & background checkA voice vote was taken and unanimously approved.
3. Motion made by Mrs. Williver, second by Mrs. Frey, upon the recommendation of the Superintendent, to approve Meghan Earley and Steve Tiberi to receive a stipend of \$75.00 per person for attending the 6<sup>th</sup> Grade Activity night at Kittatinny Regional High School on March 31, 2023. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Williver, second by Mrs. Valeich, upon the recommendation of the Superintendent, to retroactively approve Holly DeStefano as a substitute bus aide

for the remainder of the 2022-2023 school year to be paid at the daily rate of \$17.17 (\$8.58/run) beginning February 22, 2023. A voice vote was taken and unanimously approved.

5. Motion made by Mrs. Williver, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following clubs to be paid through ARP-ESSER-Beyond the School Day. (These clubs were previously approved to be funded through Title IV):

B-Active Club	\$410.00	Meghan Radimer	Grades 3-6
B-Active Club	\$410.00	Maureen Riva	Grades 3-6
Girls Who Code	\$410.00	Elaine Makarevich	Grades 3-4
Lego League Jr.	\$410.00	Beth Johnson	Grade 2
Lego League Jr.	\$410.00	Ramona Knapp	Grade 2
LU Projector Club	\$410.00	Steve Tiberi	Grades 5-6
LU Projector Club	\$410.00	Meghan Radimer	Grades 5-6
Spring Morning Fitness	\$410.00	Maureen Riva	Grades K-2
Spring Morning Fitness	\$410.00	Meghan Radimer	Grades K-2
Spring Morning Fitness	\$410.00	Maureen Riva	Grades 4-6
Spring Morning Fitness	\$410.00	Meghan Radimer	Grades 4-6

A voice vote was taken and unanimously approved.

## **POLICY**

None.

## **EDUCATION & CURRICULUM**

1. Be It Hereby Resolved by Mrs. Kraft, second by Mrs. Voris, that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision regarding 2022-2023 Harassment, Intimidation, or Bullying Case #1-2223. A roll call vote was taken and unanimously approved.
2. Motion made by Mrs. Kraft, second by Mrs. Voris, to approve the 6<sup>th</sup> grade class trip to the YMCA Fairview Lake Camp on October 19 & 20, 2023. Student cost is \$TBD. Transportation to be paid for by the Board of Education. A voice vote was taken and unanimously approved.

## **BUILDING & GROUNDS**

1. Mrs. Metzgar reported on the following Building & Grounds items:
  - BOE Office Update
  - 1988 Section Cracks/Geotechnical engineer
2. Motion made by Mr. Franek, second by Mrs. Kraft, to approve building and use calendar for March 2023. A voice vote was taken and unanimously approved.

## **TRANSPORTATION**

1. Motion made by Mrs. Valeich, second by Mrs. Thibault, to approve the cost of transportation with Stocker Bus for the following field trips for the 2022-2023 school year:

<b>Date</b>	<b>Location</b>	<b>Grade</b>	<b>Cost</b>
March 23, 2023	Home Depot, Newton	Preschool	\$215.00
March 24, 2023	Home Depot, Newton	Preschool	\$215.00
May 8, 9, 15, 16, 2023	Fairview Lake, YMCA	SEEK/ASE Program	\$79.03/trip=\$316.12
May 23, 2023	Kittatinny Regional High School	Grade 6- Move Up Day	\$237.12
June 2, 2023	Nature Nurture Center, Easton, PA	Grade 4	\$405.00

A voice vote was taken and unanimously approved.

## **BUDGET & FINANCE**

1. 2023-2024 Budget Committee update- Mrs. Thibault provided an update on the budget meeting that was held prior to the board of education meeting. The committee went through line by line. Mrs. Metzgar also announced the loss of state aid for 2023-2024 will be \$147,194. This is a 22.24% reduction in aid.
2. Motion made by Mrs. Thibault, second by Mrs. Frey, to approve regular checks from January 24, 2023-February 27, 2023 numbered 28559-28628, N0123, N0131, N0215, void check 28434 for a total of \$723,405.02. Cafeteria checks 2683-2685, in the amount of \$23,950.19. For a grand total of \$747,355.21. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Thibault, second y Mr. Franek, to approve the attached list of purchase orders over \$1,000 for 2022-2023 school year. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Thibault, second by Mrs. Kraft to approve monthly travel as attached. A voice vote was taken and unanimously approved.

5. Motion made by Mrs. Thibault, second by Mrs. Frey to approve transfers from January 1, 2023 to January 31, 2023 as attached. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. Thibault, second by Mrs. Kraft to accept Round 3 Supply Chain Assistance Funding for the cafeteria in the amount of \$7,081.56. A voice vote was taken and unanimously approved.
7. Motion made by Mrs. Thibault, second by Mrs. Kraft to authorize the submission of the ESEA Title IV Grant amendment to the application for FY2023. A voice vote was taken and unanimously approved.

### **LEGISLATION**

None.

### **COMMUNITY RELATIONS**

Mrs. Voris reported on the following items:

- PTA's Dance was a success!
- PTA Roller Skating Night will be March 31<sup>st</sup>
- PTA Tricky Tray is March 24<sup>th</sup>
- PTA Mother/Son event- Child's Play Challenge course- April 21<sup>st</sup>
- KRHS Players presenting Legally Blonde on March 9<sup>th</sup>, 10<sup>th</sup> & 11<sup>th</sup>
- Local Resident is collecting socks for soldiers. Drop off is available at the town hall.

### **UNFINISHED BUSINESS**

1. Board member required training- Due December 31, 2023.
2. Board member Ethics/Financial Disclosure Forms

### **NEW BUSINESS**

None.

## **PUBLIC PARTICIPATION**

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None.

## **EXECUTIVE SESSION**

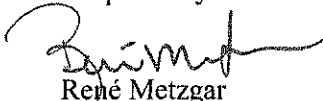
BE IT HEREBY RESOLVED by Mrs. Thibault, second by Mrs. Frey, at 7:34 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing Student Privacy & Personnel Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mr. Franek and seconded by Mrs. Frey at 8:24 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

## **ADJOURN**

Motion made by Mrs. Williver second by Mrs. Valeich to adjourn the meeting at 8:34 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar  
Business Administrator/Board Secretary