

March 27, 2023

The Stillwater Township Board of Education met on March 27, 2023 at 7:00 p.m. in the Stillwater School Library for a Regular Board of Education Meeting.

The meeting was called to order by Krista Galante, President, at 7:03 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 10, 2023. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartwood Post Office and the Stillwater School Website.

Mrs. Galante led the flag salute. The following Board members were present: Mrs. Galante, Mrs. Williver, Mr. DeGroat, Mr. Franek, Mrs. Kraft, Mrs. Valeich, Mrs. Thibault, Mrs. Frey, and Mrs. Voris.

Absent: None.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, and members of the public.

BOARD BUSINESS

1. Motion made by Mr. Franek, second by Mrs. Valeich, to approve the Committee of the Whole Board of Education meeting minutes from March 14, 2023. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Frey, second by Mrs. Kraft, to approve the February 28, 2023 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,367,685.10 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of February 28, 2023 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

SUPERINTENDENT'S REPORT

Dr. Kochis reported on the following items:

- Thanked everyone who reached out to our local legislators to support Bill 3732 which supports returning 65% of state aid losses.
- District Band and Chorus at Kittatinny High School
- NJDOE invited Stillwater to participate in the ARP ESSER Roundtable to present our innovative programs.
- March 28th- Will be out second parent night
- Tuesday-Friday of Spring Break- Law enforcement training

CORRESPONDENCE

None

PRESIDENT'S COMMENTS

Mrs. Galante congratulated Dr. Kochis and staff for being invited to present at the ARP ESSER roundtable. She also thanked Dr. Kochis for working with Trooper VanGorden to set up the law enforcement training for spring break.

PUBLIC PARTICIPATION

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. ***Members of the public are requested to keep their comments to a maximum of 5 minutes. ***

-None

ACTION ITEMS:

PERSONNEL

1. Motion made by Mr. DeGroat, second by Mrs. Thibault, upon the recommendation of the Superintendent, to approve Jake Kramer to complete 5 observation hours through Sussex County Community College with Lynda Collier. A voice vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mrs. Thibault, upon the recommendation of the Superintendent, to approve Jeanne Smetana, LCSW to provide a parent night presentation on April 25, 2023 for a total cost of \$450, to be split with the Fredon Township Board of Education. To be paid through ARP ESSER Mental Health Funds. A voice vote was taken and unanimously approved.
3. Motion made by Mr. DeGroat, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve Justin Reed as the full-time physical education/health long term substitute to begin on or about March 28, 2023-June 16, 2023 at a rate of \$394.49 per day, no benefits, to be paid on the same schedule as all other substitute teachers. A roll call vote was taken and unanimously approved.
4. Motion made by Mr. DeGroat, second by Mrs. Valeich, upon the recommendation of the Superintendent, to approve an extension for the leave absence for employee

#881 from March 27, 2023 and return on April 10, 2023. This leave is no longer covered by FMLA or NJFLA and is unpaid. A voice vote was taken and unanimously approved.

- Motion made by Mr. DeGroat, second by Mrs. Frey, upon the recommendation of the Superintendent, to approve the following substitute teacher/paraprofessional for the 2022-2023 school year:

-Lanea Wehrheim- pending criminal history & background check
A voice vote was taken and unanimously approved.

- Motion made by Mr. DeGroat, second by Mrs. Kraft upon the recommendation of the Superintendent, to approve the following graduate class at The College of New Jersey for Maureen Riva, reimbursement as per SEA contract:

<u>Title of Course</u>	<u>Dates</u>	<u>Cost</u>
Curriculum Theory & Practice	5/20/23-6/11/23	\$2,058
Organizational Leadership & Supervision	7/29/23-8/13/23	\$2,058

A voice vote was taken and unanimously approved.

- Motion made by Mr. DeGroat, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following clubs to be paid through ARP-ESSER-Beyond the School Day. (These clubs were previously approved to be funded through Title IV):

Fall Morning Fitness	\$410.00	Meghan Earley	Grades K-2
Green Thumbs-Spring	\$410.00	Elaine Makarevich	Grades 5/6
Chess Club	\$410.00	Elaine Makarevich	Grades 4-5
Chess Club	\$410.00	Janet Mahedy	Grades 4-5

A voice vote was taken and unanimously approved.

POLICY

None.

EDUCATION & CURRICULUM

- Motion made by Mrs. Kraft, second by Mrs. Williver, to approve the 2023-2024 school calendar for the Stillwater Township Board of Education. A roll call vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar reported on the following Building & Grounds items:
-BOE Office Update
2. Motion made by Mr. Franek, second by Mrs. Williver, to approve building and use calendar for April 2023. A voice vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mrs. Valeich, second by Mr. DeGroat, to approve the Resolution for participation in Joint Transportation Agreement for special education with the Sussex County Regional Cooperative for the 2023-2024 school year as needed. A roll call vote was taken and unanimously approved.
2. Motion made by Mrs. Valeich, second by Mrs. Frey, to approve the Resolution for participation in Joint Transportation Agreement for Public/Private School with the Sussex County Regional Cooperative for the 2023-2024 school year as needed. A roll call vote was taken and unanimously approved.
3. Motion made by Mrs. Valeich, second by Mr. Kraft, to approve the Resolution for participation in Joint Transportation Agreement for Field Trips with the Sussex County Regional Cooperative for the 2023-2024 school year as needed. A roll call vote was taken and unanimously approved.

BUDGET & FINANCE

1. Motion made by Mrs. Thibault, second by Mr. DeGroat, to approve regular checks from February 28, 2023-March 27, 2023 numbered 28629-28677, N0228, N0301, N0306, N0315, for a total of \$698,043.30. Cafeteria check number 2686, in the amount of \$399.00, Student activity checks numbered 6649-6650 in the amount of \$1,292.00. For a grand total of \$699,734.30. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Thibault, second by Mr. DeGroat to approve the attached list of purchase orders over \$1,000 for 2022-2023 school year. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Thibault, second by Mrs. Williver, to approve monthly travel as attached. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Thibault, second by Mr. DeGroat to approve transfers from February 1, 2023 to February 28, 2023 as attached. A voice vote was taken and unanimously approved.

5. Motion made by Mrs. Thibault, second by Mrs. Frey, to accept the National School Lunch Program Assistance Grant award in the amount of \$19,857.74 for a serving line and milk cooler. A voice vote was taken and unanimously approved.

LEGISLATION

-None

COMMUNITY RELATIONS

Mrs. Voris reported on the following items:

- PTA Tricky Tray was a huge success!
- Friday, March 31st PTA is hosting roller skating night
- C&C Growers Fundraiser- April 1st to May 22nd
- 6th Grade Recognition Parents hosting Murder Mystery night at the Stillwater Fire Department
- April 2nd- Easter Egg Hunt- At Veterans Park and Fairview Lake Camp
- More information can be found in the Stillwater School Newsletter

Mrs. Williver also reported on:

- KRHS Players will be hosting the 3rd Annual Night Under the Stars at Andres Lakeside on May 16th.

UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2023.
2. Board member Ethics/Financial Disclosure Forms

NEW BUSINESS

Mr. DeGroat asked about negotiations.

Mrs. Williver spoke about a collection for Teacher Appreciation week in May.

PUBLIC PARTICIPATION

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-None

EXECUTIVE SESSION

None.

ADJOURN

Motion made by Mr. DeGroat second by Mrs. Thibault to adjourn the meeting at 7:28 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary