

July 19, 2021

The Stillwater Township Board of Education met on July 19, 2021 at 7:00 p.m. remotely via Zoom for a Regular Board of Education Meeting.

The meeting was called to order by Danielle LoCascio at 7:01 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald, Township Journal & Star Ledger on January 5, 2021. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website. Notice of remote meeting access due to COVID-19 was also provided to the public on July 13, 2021.

Mrs. LoCascio led the flag salute. The following Board members were present: Mrs. LoCascio, Mrs. Galante, Mrs. Williver, Mrs. Kraft, Mr. Franek, and Mrs. Thibault.

Absent: Mr. DeGroat, Mrs. Nothstine, and Mrs. Svendsen.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

BOARD BUSINESS

1. Motion made by Mrs. Williver, second by Mr. Franek to approve the Regular Board of Education Meeting minutes and Executive Session Meeting minutes from June 28, 2021. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Thibault, second by Mrs. Galante to approve the preliminary June 30, 2021 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,152,245.51 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of June 30, 2021 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

SUPERINTENDENT'S REPORT

Dr. Kochis reported on the following items:

- Reminder- Last Zoom Board of Education this evening, we will be returning to in person in August.
- Open Preschool teacher position & paraprofessional
- COVID/CDC Guidance Update
- Busy summer with ESY, building projects, and getting ready for opening in September!

CORRESPONDENCE

None.

PRESIDENT'S COMMENTS

Hope everyone is having a good summer! –Mrs. LoCascio

PUBLIC PARTICIPATION

None.

ACTION ITEMS:

PERSONNEL

1. Motion made by Mrs. Galante, second by Mrs. Thibault, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Galante, second by Mrs. Thibault to retroactively accept with regret, the resignation of Morgan Philhower as a part-time paraprofessional effective June 30, 2021. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Galante, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following substitute custodians & hourly rates for the 2021-2022 school year:

Sean Mahedy \$13.00/hour

A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Galante, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve the following substitute teacher/paraprofessional for the 2021-2022 school year:

Kamryn Polowy (pending criminal history & background check)

A voice vote was taken and unanimously approved.

POLICY

1. Motion made by Mrs. Galante, second by Mrs. Thibault to approve the second reading of the following new policies:

Policy #3542.2 School Meal Program Arrears
Policy #2224.1 Title IX- Sex-Based Discrimination
Regulation: #2224.1 Title IX- Sex Based Discrimination Procedures and Grievance Process
Exhibit #2224.1 Discrimination/Sexual Harassment Report Form

A voice vote was taken and unanimously approved.

- Motion made by Mrs. Galante, second by Mrs. Williver to approve the second and final reading of the following revised policy:

Policy #6140 Curriculum Adoption
A voice vote was taken and unanimously approved.

EDUCATION & CURRICULUM

None.

BUILDING & GROUNDS

- Mrs. Metzgar provided an update on the following Building and Grounds items:
 - Playground borders
 - Restroom Project
 - Security Gates
 - Masonry work on 88 band, 1941 steps, and front steps
 - Board office windows
- Motion made by Mrs. Williver, second by Mrs. Thibault to approve building and use calendar for August 2021. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Williver, second by Mr. Franek to approve the donation from Boy Scout Troop 83 to stain the garden split rail fence. Materials to be purchased by the BOE. A voice vote was taken and unanimously approved.

TRANSPORTATION

- Motion made by Mr. Franek, second by Mrs. Thibault to approve parent transportation contract for student #04182018 from September 1, 2021-June 30, 2022 for a total amount of \$1,000 for transportation to PG Chambers School. A voice vote was taken and unanimously approved.
- Motion made by Mr. Franek, second by Mrs. Kraft to approve renewal of transportation contracts with Stocker Bus Company for the 2021-2022 school year for the following routes and amounts as listed:

<u>Route</u>	<u>Prev. yrs Cost</u>	<u>Aide</u>	<u># OF Days</u>	<u>CPI 1.69%</u>	<u>Inc/Dec Provision</u>	<u>Total Renewal Cost</u>
1	\$ 150,711.76	N/A	180	\$2,547.01	2.00	\$ 153,258.77
2	\$ 41,443.10	N/A	180	\$700.38	2.00	\$ 42,143.48
3	\$ 37,644.03	N/A	180	\$636.18	2.00	\$ 38,280.21
TOTAL ANNUAL COST						\$233,682.46

Just a note: Route 1 includes ST5,ST6,ST8,ST9
Route 2 includes ST25
Route 3 includes ST7

A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Motion made by Mrs. Thibault, second by Mr. Franek, to approve regular checks from June 29, 2021-June 30, 2021 numbered 27263-27309, N0629, N0630, N0631, for a total of \$184,941.41. Cafeteria checks 2642-2643 for a total of \$25,570.35. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Thibault, second by Mrs. Galante to approve regular checks from July 1, 2021-July 19, 2021 numbered 27310-27349, N0701, N0715 for a total of \$249,068.66. Cafeteria check numbered 2644 for a total of \$1,850.00. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Thibault, second by Mr. Franek to approve June student activity checks numbered 6358-6360, for a total of \$3,380. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Thibault, second by Mr. Franek to approve the attached list of purchase orders over \$1,000 for 2020-2021 school year. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Thibault, second by Mrs. Kraft to approve the attached list of purchase orders over \$1,000 for 2021-2022 school year. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. Thibault, second by Mrs. Galante to approve transfers from June 1, 2021 to June 30, 2021 as attached. A voice vote was taken and unanimously approved.
7. Motion made by Mrs. Thibault, second by Mr. Franek to approve monthly travel as attached. A voice vote was taken and unanimously approved.
8. Motion made by Mrs. Thibault, second by Mrs. Williver to approve the renewal fee of \$35.00 for the Qualified Purchasing Agent license for René Metzgar. A voice vote was taken and unanimously approved.
9. Motion made by Mrs. Thibault, second by Mrs. Kraft to approve the school breakfast & lunch prices for the 2021-2022 school year as attached. A voice vote was taken and unanimously approved.
10. Motion made by Mrs. Thibault, second by Mr. Franek to accept the revised grant awards of these funds upon subsequent approval of the FY2022 IDEA Part B and IDEA Preschool Grant applications as listed:

IDEA Part B- \$74,160

IDEA Preschool-\$5,666

A voice vote was taken and unanimously approved.

LEGISLATION

Mrs. Kraft reported on the following:

- Grade repetition law
- Chapter 44 updates
- Securing Our Children's Bond Act

COMMUNITY RELATIONS

Mrs. Williver reported on the following items:

- Newton Theater Events- "Seussical, Jr." and "Peter Pan, Jr."
- Outdoor Movie Night at Memory Park in Newton.
- Sussex County Farm and Horse Show- August 7th-14th
- Sugar Shack Ice Cream Stand-Check out their Facebook page!
- Garriss General Store-Check out their Facebook page!
- Prana for Peace-Check out their Facebook page!

UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2021.
2. School Board Petitions due to the County Clerk's Office by July 26, 2021 by 4:00 pm.
3. NJSBA Virtual Conference- October 26-October 28, 2021. Please let Mrs. Metzgar know if you would like to attend.
4. Reminder: August 23, 2021 Regular Board of Education Meeting will be in person in the Stillwater School All Purpose Room beginning at 7:00 pm.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. Williver, second by Mr. Franek at 7:34 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing SEA Contract Negotiations it is expected that the minutes taken of this closed session will be made public when the reason

for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Mrs. Kraft, Mrs. Thibault, and Mrs. Cramer were excused from the meeting at 7:34 pm.

Motion made by Mrs. Williver and seconded by Mrs. Galante at 7:57 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

ADJOURN

Motion made by Mrs. Galante, second by Mrs. Thibault to adjourn the meeting at 7:59 p.m.
A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary