

October 12, 2021

The Stillwater Township Board of Education met on October 12, 2021 at 7:00 p.m. in the Stillwater School All Purpose Room for a Regular Board of Education Meeting.

The meeting was called to order by Dennis DeGroat at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald, Township Journal & Star Ledger on January 5, 2021. Change of location was provided to the New Jersey Herald on September 30, 2021. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website.

Mr. DeGroat led the flag salute. The following Board members were present: Mr. DeGroat, Mrs. Svendsen, Mrs. Kraft, Mrs. Williver, Mr. Franek, and Mrs. Thibault.

Absent: Mrs. LoCascio, Mrs. Nothstine, and Mrs. Galante.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

BOARD BUSINESS

1. Motion made by Mrs. Svendsen, second by Mrs. Thibault, to approve the Regular Board of Education Meeting minutes & Executive Session Meeting minutes from September 27, 2021. Motion approved by voice vote: Mrs. Svendsen-Aye; Mr. DeGroat-Aye; Mrs. Thibault-Aye; Mrs. Kraft-Aye; Mrs. Williver-Aye; Mr. Franek-Aye.
2. Motion made by Mrs. Thibault, second by Mr. Franek, to approve the revised June 30, 2021 (after audit) Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,152,245.51 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of June 30, 2021 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Svendsen, second by Mr. Franek, to approve the revised July 31, 2021 (after audit) Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,468,774.18 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of July 31, 2021 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

4. Motion made by Mrs. Svendsen, second by Mr. Franek, to approve the revised August 31, 2021 (after audit) Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,503,854.33 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of August 31, 2021 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Svendsen, second by Mr. Franek, to approve the contract for LabQ to provide COVID-19 testing for staff in accordance with Executive Order 252 at no cost to the district. A voice vote was taken and unanimously approved.

SUPERINTENDENT'S REPORT

Dr. Kochis reported on the following items:

- Welcomed everyone to the board meeting
- Week of Respect
- Fire Prevention Day-Thank you to the Stillwater Fire Department
- First Grade Trip to Turtle Back Zoo
- Virtual/Remote Learning Plan

CORRESPONDENCE

None.

PRESIDENT'S COMMENTS

Saturday was the Stillwater Fall Festival hosted by the Stillwater Historical Society. It was a lot of fun with tractor parade, hayrides, and the Mill was open for tours. It was nice to see the community come together for such a great event!

PUBLIC PARTICIPATION

Mike Lupo- 939 Ridge Road- His issue is with the State of NJ in regards to Executive Order #251, not with Stillwater School. His concern is that masks are not clean. He has witnessed students sobbing into them at another district, food stains, and kids are constantly touching them. He understands the financial constraints the State has put on districts, but at some point, doing the right thing for students has to outweigh money.

ACTION ITEMS:

PERSONNEL

1. Motion made by Mrs. Williver, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.

2. Motion made by Mrs. Williver, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve Stillwater Township School to participate in the Northwest New Jersey Consortium for Excellence through Equity (NJCEE-Northwest) at the cost of \$7,500, split by KRHS, Fredon, Hampton, Sandyston-Walpack, and Stillwater, to be paid through ESSER II funding. KRHS will be the LEA. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Williver, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve leave of absence for employee #963 beginning on or about November 8, 2021 with the intent to return on February 28, 2022. Unpaid leave begins on or about November 17, 2021-February 28, 2022. Employee does not qualify for FMLA or NJFLA. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Williver, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve the following teacher for the After School Learning Center for a total of 50 sessions at a rate of \$75/session for the 2021-2022 school year. Paid through Title I:

Kelly Fryer

A voice vote was taken and unanimously approved.

5. Motion made by Mrs. Williver, second by Mrs. Svendsen to rescind the following motion that was approved at the August 23, 2021 Regular Board of Education Meeting:

Motion made by Mrs. Galante, second by Mrs. Williver, upon the recommendation of the Superintendent, to approve the following Interlocal Shared Services Agreements with the Fredon Township Board of Education from September 1, 2021 to June 30, 2022:

<i>Name</i>	<i>Subject/FTE</i>	<i>Cost to STE</i>
<i>DeAngelis, Danielle</i>	<i>Teacher's Aide –.75 hours/day, 5 days /week = total of 3.75 hrs/wk (.15 FTE of .7 FTE)</i>	<i>\$1,873.87</i>
<i>Scott, Laura</i>	<i>Teacher's Aide –2.50 hours/day, 5 days /week = total of 12.5 hrs/wk (.5 FTE of .7 FTE)</i>	<i>\$5,998.85</i>

A voice vote was taken and unanimously approved.

A voice vote was taken and unanimously approved.

6. Motion made by Mrs. Williver, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve the following Interlocal Shared Services Agreements with the Fredon Township Board of Education from September 1, 2021 to June 30, 2022:

Name	Subject/FTE	Cost to STE
DeAngelis, Danielle	Teacher's Aide –.75 hours/day, 5 days /week = total of 3.75 hrs/wk	\$1,874.11

Scott, Laura	Teacher's Aide –2.38 hours/day, 5 days /week = total of 11.9 hrs/wk	\$5,701.00
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A voice vote was taken and unanimously approved.

7. Motion made by Mrs. Williver, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to revise the following substitute rate effective October 16, 2021:
 Teacher \$90 per day, [Once substitute works 20 full days in the same school year, rate increases to \$100/day). [If the substitute is in the same position for more than twenty (20) days the rate will be 1/200th of step 0 on the salary guide]. A voice vote was taken and unanimously approved.

POLICY

1. Motion made by Mrs. Svendsen, second by Mr. Franek, to approve the third and final reading of the following new policies:
 Policy#5141.10 Face Coverings
 Policy#5141.11 Vaccination and Testing
 A voice vote was taken and unanimously approved.

EDUCATION & CURRICULUM

1. Motion made by Mrs. Svendsen, second by Mrs. Kraft, to approve the submission of a program for Virtual or Remote Instruction Plan for the 2021-2022 school year. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Svendsen, second by Mrs. Thibault, to approve the ASE/SEEK Program, running October 20, 21, 25, 26, 2021 for a total cost to Fairview Lake YMCA in the amount of \$560, paid for by Title IV. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Svendsen, second by Mrs. Thibault, to approve the 6th grade class trip to the YMCA Fairview Lake Camp on June 6 & 7, 2022. Student cost is TBD. Transportation to be paid for by the Board of Education. A voice vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar provided an update on the following Buildings & Grounds items:
 -Single Stall Restroom Project update
 -Future anticipated projects: library upgrade, gym ventilation & ceiling upgrades, classroom ventilation.
 -Preschool Shed
2. Motion made by Mrs. Williver, second by Mrs. Svendsen to approve building and use calendar for November 2021. A voice vote was taken and unanimously approved.

3. Motion made by Mrs. Williver, second by Mrs. Svendsen to approve the M-1 Annual Maintenance Budget Worksheet. A roll call vote was taken and unanimously approved.

4. *Motion made by Mrs. Williver, second by Mrs. Svendsen to approve submission of Comprehensive maintenance plan:*

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Stillwater Township Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Stillwater Township Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Stillwater Township Board of Education in compliance with Department of Education requirements. A roll call vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mr. Franek, second by Mrs. Thibault, to approve the following field trips for the 2021-2022 school year:

Location	Grade
MetLife Stadium-NY Jets Game	Select Grade 6 Students
Fairview Lake YMCA	SEEK/ASE

A voice vote was taken and unanimously approved.

2. Motion made by Mr. Franek, second by Mrs. Svendsen, to approve transportation with Stocker Bus for the following field trips for the 2021-2022 school year:

Date	Location	Grade	Cost
October 22, 2021 Rain date: October 25, 2021	Tranquility Farms	Grade 3	\$340.00
October 20, 2021	Fairview Lake, YMCA	ASE/SEEK	\$77.55 (Title 4)
October 21, 2021	Fairview Lake, YMCA	ASE/SEEK	\$77.55 (Title 4)

October 25, 2021	Fairview Lake, YMCA	ASE/SEEK	\$77.55 (Title 4)
October 26, 2021	Fairview Lake, YMCA	ASE/SEEK	\$77.55 (Title 4)
November 21, 2021	MetLife Stadium	Select Grade 6 Students	\$620.00 + parking, paid by NY Jets

A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Motion made by Mrs. Thibault, second by Mr. Franek, to approve regular checks from September 28, 2021-October 12, 2021 numbered 27499-27548, N0930, N0931, N1001, for a total of \$301,746.28. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Thibault, second by Mrs. Kraft, to approve the attached list of purchase orders over \$1,000 for 2021-2022 school year. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Thibault, second by Mr. Franek to approve monthly travel as attached. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Thibault, second by Mrs. Svendsen, to approve School Device Coverage to provide an optional parent paid insurance program for student chromebooks at a cost of \$22/device/year. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Thibault, second by Mrs. Svendsen, to approve tuition contract with Lower Township Elementary School from September 1, 2021-June 30, 2022 for total amount of \$16,909 for student 05092012. A voice vote was taken and unanimously approved.

LEGISLATION

Mrs. Kraft reported on the following two items regarding Food Insecurity:

-One bill requires the state to provide a 10-cent per meal supplement to the existing federal reimbursement to operators of federal summer food service programs and the Seamless Summer Option. This law goes into effect on June 1, 2022.

-Another bill requires the state to provide a 10-cent per breakfast supplement to the existing federal reimbursement to a school district with schools that participate in the federal school breakfast program by providing “breakfast after the bell.” This law will take effect at the beginning of the 2022-2023 school year.

COMMUNITY RELATIONS

Mrs. Williver reported on the following items:

- Picture Day retakes- 10/26
- Fall Conferences 10/27 & 10/28
- School clubs are back this year!
- Stillwater/Fredon wrestling are looking for new coaches this year!
- Congratulations to all the coloring contest winners!
- PTA Membership is open
- Friday, October 15th is PTA Bingo
- 6th Grade recognition committee fundraiser- Coffee & gourmet snacks
- Stillwater School spirit wear is on sale!
- KRHS Players- Performing Alice & Wonderland-visit the website for ticket information.
- Skyland's Ballpark is featuring the Jack-o-lantern Tour.
- Many local farms have pumpkin picking, apple picking, and corn mazes!

UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2021.
2. Reminder: NJSBA Virtual Conference- October 26-October 28, 2021

NEW BUSINESS

-Garlic planting presentation by Mr. DeGroat will be at the Stillwater School Garden on Thursday at 3:00 pm. Anyone who would like to join is welcome.

PUBLIC PARTICIPATION

Alicia Gardner- 921 Millbrook Road- Mentioned she had to switch laundry detergent because her second grade daughter was getting runny noses from the chemicals in the detergent on the facemasks. She was concerned on why her daughter was not provided a new mask since it got dirty. She also asked if the chromebook insurance was required for parents to purchase.

John Wesley- 908 Rosewood Drive- Was concerned regarding the masks. His granddaughter is very shy and was unable to ask to go to the restroom. Children at this age need the teachers to be able to see their mouths to help with speaking. Masks do not work and stated there must be a better way to do this. He also questioned the insurance for chromebooks to be purchased by the parents.

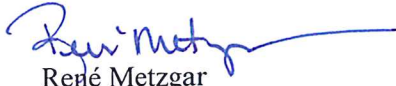
EXECUTIVE SESSION

None.

ADJOURN

Motion made by Mrs. Thibault, second by Mr. Franek to adjourn the meeting at 7:50 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary