

June 27, 2022

The Stillwater Township Board of Education met on June 27, 2022 at 7:00 p.m. in the Stillwater School All Purpose Room for a Regular Board of Education Meeting.

The meeting was called to order by Dennis DeGroat, President, at 7:04 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 4, 2022. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website.

Mr. DeGroat led the flag salute. The following Board members were present: Mr. DeGroat, Mr. Franek, Mrs. Kraft, Mrs. Frey, and Mrs. Voris.

Absent: Mrs. Galante, Mrs. LoCascio, Mrs. Thibault and Mrs. Williver.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

BOARD BUSINESS

1. Motion made by Mr. Franek, second by Mrs. Frey, to approve the Regular Board of Education meeting minutes & Executive Session meeting minutes from May 23, 2022. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Frey, second by Mrs. Kraft, to approve the May 31, 2022 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,997,322.47 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of May 31, 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Frey, second by Mr. Franek, to accept with regret, the resignation of Board Member, Danielle LoCascio, effective July 1, 2022. A voice vote was taken and unanimously approved.
4. Motion made by Mr. Franek, second by Mrs. Frey, to approve the following resolution:
WHEREAS, your personal commitment to quality education, your valued participation in establishing effective policies and your readiness to render services in seeking educational excellence have contributed immeasurable to the progress of our school system;

BE IT RESOLVED, that on behalf of your colleagues, teachers and students, we thank you for your dedicated services and wish you good health and happiness in your years to come.

STILLWATER TOWNSHIP BOARD OF EDUCATION MEMBER:

Danielle LoCascio

A roll call vote was taken and unanimously approved.

SUPERINTENDENT’S REPORT

Dr. Kochis reported on the following items:

- Aquatics Course at KRHS
- Kindergarten Orientation
- 6th Grade field trip
- Preschool Graduation
- 6th Grade Promotion Ceremony- Thanked staff for all their hard work.
- QSAC visitation update
- ESY Program begins 7/5.
- Planning has begun for September!

CORRESPONDENCE

None.

PRESIDENT’S COMMENTS

Mr. DeGroat thanked the board for always being here to help the children and for all the members taking time and for their years of service.

He gave an extra thank you to Danielle LoCascio for all her years of service and noting she was always the voice of reason. She will be greatly missed!

PUBLIC PARTICIPATION

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. ***Members of the public are requested to keep their comments to a maximum of 5 minutes. ***

None.

ACTION ITEMS:

PERSONNEL

1. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.

2. Motion made by Mrs. Frey, second by Mrs. Kraft, to accept with regret, the resignation of Shannon Wilson, Paraprofessional, effective June 18, 2022. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve Daniel Yardley as a substitute technology coordinator if needed at a rate of \$61.20/hour for the 2022-2023 school year. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve Kathleen Kane as Treasurer of School Monies from July 1, 2022 to June 30, 2023 for a stipend of \$3,536.32. A roll call vote was taken and unanimously approved.

5. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve the following graduate classes at New Jersey City University for Christine Pagano, reimbursement as per SEA contract:

Title of Course	Dates	Cost
Early Childhood Curriculums & Programs	September 1, 2022-December 22, 2022	\$2,400
Child Study Basis Educational Planning	September 1, 2022-December 22, 2022	\$2,400

A voice vote was taken and unanimously approved.

6. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following graduate class at The College of New Jersey for Maureen Riva, reimbursement as per SEA contract:

Title of Course	Dates	Cost
Contextual Issues in the Development of Curriculum for Children	June 12, 2022-July 3, 2022	\$2,058

A voice vote was taken and unanimously approved.

7. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve Cali Roberts as the 10 Month/200 day, Assistant Principal/Regional Curriculum Coordinator at an annual salary of \$87,603.70 plus a \$2,000 after school program stipend for the 2021-2022 school year as per negotiations. A roll call vote was taken and unanimously approved.
8. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve Cali Roberts as the 10 Month/200 day, Assistant Principal/Regional Curriculum Coordinator at an annual salary of \$90,056.60 plus a \$2,000 after school program stipend for the 2022-2023 school year. A roll call vote was taken and unanimously approved.
9. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve shared service contract for the 2022-2023 school year for the part-time Regional Curriculum Coordinator (Cali Roberts), at annual cost of \$61,776.48, split equally between Sandyston-Walpack, Fredon, Hampton, Stillwater,

and Kittatinny Regional High School. The Stillwater Township Board of Education will serve as the LEA. A voice vote was taken and unanimously approved.

10. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to appoint Meghan Earley as the Staff Wellness Coordinator as per the SHIF grant for the 2022-2023 school year, to be paid a stipend not to exceed \$1,000 (TBD pending grant application). To be paid directly from the SHIF. A voice vote was taken and unanimously approved.
11. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve employment contract with Brianne Dennis from August 31, 2022-June 30, 2023 as a part-time School Psychologist for the 2022-2023 school year, at MA+30, Step 10, at .2 FTE for an annual salary of \$15,042.60, no benefits. A roll call vote was taken and unanimously approved.
12. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve contract from July 5, 2022 to June 30, 2023 with Kimberly Kampka as a part time, 12 month, 25 hours/week custodian, for an annual salary of \$16,800 (\$14.00/hr), to be paid partially through PEA funds, pending criminal history and background check. A roll call vote was taken and unanimously approved.
13. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve contract from August 1, 2022 to June 30, 2023 with Kimberly Williams as a part time, 12 month, 27.5 hours/week Administrative Assistant to the Superintendent, for an annual salary of \$32,000 (to be pro-rated to start date), pending criminal history and background check. A roll call vote was taken and unanimously approved.
14. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve the following staff to hold Preschool Summer Playground Meet-ups at a rate of \$34/hour, not to exceed 3 hours:
 - Katie Bradley
 - Christine Pagano
 - Janessa Green
 - Jennifer Gryzeski
 - Susan PiersonA voice vote was taken and unanimously approved.
15. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve an increase in summer school pay rates for the 2022-2023 school year to the following:
 - Summer School Teacher: \$3,380
 - Summer School Paraprofessional: \$1,150A voice vote was taken and unanimously approved.
16. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following personnel for the summer program from July 5, 2022-July 28, 2022 (16 days), funding source as listed:

Jennifer Gryzeski: Preschool \$3,380 (IDEA-PS)
 Michele Bird: Grade K \$3,380 (ESSER II-Learning Loss)
 Beth Johnson: Grades 1/2 \$3,380 (ESSER II-Learning Loss)
 Sam Scocozza: Grades 3/4 \$3,380 (ESSER III-Summer Learning)
 Kelly Fryer: Grades 3/4 \$3,380 (ESSER III-Summer Learning)
 Janet Mahedy: Grades 5/6 \$3,380 (ESSER III-Summer Learning)
 Mary DiRienzo: Grades 5/6 \$3,380 (ESSER III-Summer Learning)
 Kerri LoCicero: LLD \$3,380 (IDEA-B)
 Danielle Hoon: Resource/LLI \$3,380 (Title 1)
 Jessica Garrigan: Speech \$3,380 (IDEA-B)
 Colleen Hurley: Nurse \$3,380 (IDEA-B)
 Jeanne Smetana: Social Worker-10 days- \$2,440 (IDEA-B)
 Helen Salitt: Bus Aide \$280 (ESSER III-Summer Learning)
 Stephanie Herbison: Paraprofessional- \$1,150 (IDEA-B)- Weeks 1&2 Only
 Hellen Salitt: Paraprofessional-\$1,150(IDEA-B)
 Kamryn Polowy: Paraprofessional- \$1,150 (IDEA-B)
 Nicole DiRienzo- Paraprofessional- \$1,150 (IDEA-PS)
 Stephanie Block: Paraprofessional- \$1,150 (IDEA-B)-Pending Criminal History & Background check
 Kathy Pevarnik- Substitute Paraprofessional/Substitute Teacher
 Meghan Earley- Substitute Paraprofessional/Teacher- to be paid at the summer teacher daily rate
 Maureen Riva: ABA Instructional Services- \$211.25/day (ESSER III-Summer Learning)
 A roll call vote was taken and unanimously approved.

17. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following substitute teachers/paraprofessionals/main office secretaries for the 2022-2023 school year:

Nicole DiRienzo
 Margo Donovan
 Michelle Gerkhardt
 Eileen Lockburner
 Maureen Newman
 Kathleen Riva
 Helen Sallitt
 Heather Vivian
 Stephanie Herbison
 Holly DeStefano
 Rebecca Pavlick
 Sandro Mazzola
 Maria Amella
 Kamryn Polowy
 Gina Capano
 Emily Perez
 Leah Slobodzian

A voice vote was taken and unanimously approved.

18. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve the following substitute paraprofessionals/main office secretaries for the 2022-2023 school year:

Stephanie Block

A voice vote was taken and unanimously approved.

19. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following substitute nurses for the 2022-2023 school year:

Jennifer Mondrone

A voice vote was taken and unanimously approved.

20. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following substitute custodians & hourly rates for the 2022-2023 school year:

Joseph Falotico- \$15.42/hour

Sean Mahedy- \$14.00/hour

Glenn Van Horn- \$17.69/hour

Kimberly Kampka- \$14.00/hour

A voice vote was taken and unanimously approved.

21. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to approve NJ Boiler License Course for Low Pressure Black Seal NJ Boiler Operator for Glenn VanHorn in the amount of \$600. A voice vote was taken and unanimously approved.

22. Motion made by Mrs. Frey, second by Mrs. Kraft, upon the recommendation of the Superintendent, to approve Christine Pagano to be paid an hourly rate of \$34/hour for 12 hours for the Intro to Creative Curriculum Preschool, to be paid through PEA funds. A voice vote was taken and unanimously approved.

23. Motion made by Mrs. Frey, second by Mr. Franek, upon the recommendation of the Superintendent, to retroactively fund 100% of the salary of Paraprofessional, Shannon Wilson, from May 16, 2022- June 30, 2022 through ARP-IDEA Basic Funds. A voice vote was taken and unanimously approved.

POLICY

None.

EDUCATION & CURRICULUM

1. Be It Hereby Resolved by Mrs. Kraft, second by Mrs. Frey, that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision regarding 2021-2022 Harassment, Intimidation or Bullying Case #2-2122. A roll call vote was taken and unanimously approved.
2. Be It Hereby Resolved by Mrs. Kraft, second by Mr. Franek, that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision regarding 2021-2022 Harassment, Intimidation or Bullying Case #3-2122. A roll call vote was taken and unanimously approved.
3. Motion made by Mrs. Kraft, second by Mrs. Frey, to approve Stillwater Township School District in the ARP-HCY II Consortium. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Kraft, second by Mr. Franek, to approve contract agreement for 2022 Summer ESY program with ABA Initiatives, LLC, for a BCBA Consultant, Amanda Davis, for an hourly rate of \$100/hour for direct services & \$85/hour for indirect services, not to exceed 6 hours per week. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Kraft, second by Mrs. Frey, to approve contract agreement from July 1, 2022-June 30, 2023 with Sussex County Educational Services Commission, for a LDTC, Kathleen Grennan for an hourly rate of \$91.00 plus 3% admin fee for up to 15 hours per month. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. Kraft, second by Mr. Franek, to approve the New Jersey National Archery In Schools Program for the 2022-2023 school year. A voice vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar provided an update on the following Building and Grounds items:
 - Sprinkler heads
 - Knox Box for Fire Department
 - Steam Table for Cafeteria
 - Cyber Security Insurance Update
 - Summer Mason Projects
2. Motion made by Mrs. Voris, second by Mr. Franek, to approve building and use calendar for July 2022. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Voris, second by Mrs. Frey, to approve the maintenance contract with Morris County Elevator from July 1, 2022-June 30, 2023, at a yearly cost of \$2,760. A voice vote was taken and unanimously approved.

3. Motion made by Mr. Franek, second by Mrs. Kraft, to approve monthly travel as attached. A voice vote was taken and unanimously approved.
4. Motion made by Mr. Franek, second by Mrs. Frey, to approve transfers from May 1, 2022 to May 31, 2022 as attached. A voice vote was taken and unanimously approved.
5. Motion made by Mr. Franek, second by Mrs. Kraft, to accept the following 2022 summer tuition students:

<u>Sending District</u>	<u>Student</u>	<u>Tuition Cost</u>	<u>Grade Level</u>
Fredon	040617	\$850	K-6 SpEd
Fredon	082217	\$850	K-6 SpEd
Fredon	051715	\$850	K-6 SpEd
Fredon	122110	\$850	K-6 SpEd
Fredon	031017	\$850	K-6 SpEd
Fredon	010414	\$850	K-6 SpEd
Fredon	011114	\$850	K-6 SpEd
Fredon	011514	\$850	K-6 SpEd

A voice vote was taken and unanimously approved.

6. Motion made by Mr. Franek, second by Mrs. Frey, to authorize the submission of the IDEA Part B and IDEA Preschool Grant application for FY2023, and accept the grant award of these funds upon subsequent approval of the FY2023 application as listed:

IDEA Part B- \$74,050
IDEA Preschool-\$5,892

A voice vote was taken and unanimously approved.

7. Motion made by Mr. Franek, second by Mrs. Frey, to approve the 2022-2023 membership participation fee for Morris County Cooperative Pricing Council (“Township of Randolph”) in the amount of \$1,100. A voice vote was taken and unanimously approved.
8. Motion made by Mr. Franek, second by Mrs. Kraft, to retroactively approve the submission of the 2022 Little Seeds Pollinator Pals Grant in the amount of \$500 to support/expand the pollinator garden. A voice vote was taken and unanimously approved.
9. Motion made by Mr. Franek, second by Mrs. Frey, to approve the purchase of a new steam table & installation for the cafeteria in the amount of \$21,394.07 from Edward Don & Company.

Other Quotes:

Win Depot- \$33,886
Singer Equipment- no quote
EA Supply- no quote
Jay Hill- no quote

A voice vote was taken and unanimously approved.

10. Motion made by Mr. Franek, second by Mrs. Kraft, to approve resolution for Report of Awarded Contracts:

Pursuant to PL 2015, Chapter 47 the Stillwater Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200 as per attached list. A roll call vote was taken and unanimously approved.

11. Motion made by Mr. Franek, second by Mrs. Frey, to approve resolution transfer of current year surplus to capital reserve:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

A roll call vote was taken and unanimously approved.

12. Motion made by Mr. Franek, second by Mrs. Frey, to approve resolution transfer of current year surplus to maintenance reserve:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

A roll call vote was taken and unanimously approved.

LEGISLATION

Mrs. Kraft reported on the following items:

The following bills are waiting for Governor signature:

- Electric School Bus Program
- Purple Star Schools Program

The following bills passed the senate committee and head to full senate for approval:

- Therapy Dog Program
- Spring Break Recommendations
- Lyme's Disease guidelines for curriculum/policy

COMMUNITY RELATIONS

None.

UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2022.
2. School Board Petitions due to the County Clerk's Office by July 25, 2022 by 4:00 pm.

NEW BUSINESS

1. NJSBA Convention- October 24-October 26, 2022. Please let Mrs. Metzgar know if you would like to attend.

PUBLIC PARTICIPATION

This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address

*for the record. ***Members of the public are requested to keep their comments to a maximum of 5 minutes. ***

None.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. Kraft, second by Mr. Franek at 7:49 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing Superintendent Evaluation & Pending/Anticipated Litigation in regards to the restroom project at Stillwater School it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Mrs. Cramer left the meeting at 7:49 pm.

Mrs. Metzgar and Dr. Kochis were excused from Executive Session at 8:01 pm.

Dr. Kochis was invited back into Executive Session at 8:06 pm.

Motion made by Mr. Franek and seconded by Mrs. Kraft at 8:12 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

MOTIONS COMING OUT OF EXECUTIVE SESSION

1. Motion made by Mr. Franek, second by Mrs. Frey, to approve Iron Mountain to complete the Restroom Renovation project takeover in the amount of \$29,535.00 plus an estimate of \$1,000 for small area retile and grout in C111 and C12. Total not to exceed \$30,535.

Other quote: Drill Construction \$36,500.

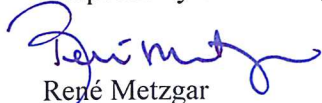
A roll call vote was taken and unanimously approved.

2. Motion made by Mr. Franek, second by Mrs. Frey, to approve additional costs to Parette Somjen Architects for professional services for the Restroom Renovation project takeover to be paid in accordance with the Architect of Record Agreement, not to exceed \$6,000. A roll call vote was taken and unanimously approved.

ADJOURN

Motion made by Mr. Franek, second by Mrs. Kraft to adjourn the meeting at 8:14 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary