

January 4, 2021

The Stillwater Township Board of Education met on January 4, 2021 at 7:00 p.m. remotely via Zoom for the Board Reorganization Meeting.

The meeting was called to order by René Metzgar, Board Secretary, at 7:01 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on November 4, 2020. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website. Notice of remote meeting access due to current emergency regarding COVID-19 was also provided to the public on December 16, 2020.

Mrs. Metzgar led the flag salute.

REPORT OF ELECTION RESULTS:

Mrs. Metzgar reported the following information:

Jeffery Parrott, Sussex County Clerk, certified the following election results for the Stillwater Township Board of Education:

Three-year full term for membership on the Board of Education:

Krista Galante	1,708 votes
Dennis DeGroat	1,737 votes
Danielle LoCascio	1,728 votes
Write-In	78 votes

Congratulations to Mrs. Galante, Mr. DeGroat, and Mrs. LoCascio!

OATHS FOR NEW & RETURNING BOARD MEMBERS

(N.J.S.A:18A:17.11)

Mrs. Metzgar administered the oaths to the following people for the 3 year full term for membership on the Stillwater Township Board of Education:

- Krista Galante
- Dennis DeGroat
- Danielle LoCascio

Mrs. Metzgar administered the oath to the following individual for the 1 year unexpired term for membership on the Board of Education from January 4, 2021 to December 31, 2021:

- Darrick Franek

ROLL CALL

Mrs. Metzgar then called roll:

The following Board members were present: Mr. DeGroat, Mrs. Svendsen, Mrs. Nothstine, Mrs. Kraft, Mrs. Williver, Mrs. Galante, Mr. Franek, Mrs. Thibault, and Mrs. LoCascio.

Absent: None.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, Cali Roberts, Assistant Principal/Regional Curriculum Coordinator, and members of the public.

NOMINATIONS & ELECTION OF BOARD PRESIDENT

1. The President shall be elected by a roll call vote of a majority of Board members in attendance.

Mrs. Metzgar opened the floor for nominations for President of the Stillwater Board of Education.

Nominations: Mrs. LoCascio nominated Mr. DeGroat, seconded by Mrs. Nothstine. Mr. DeGroat accepted the nomination.

Mrs. Metzgar asked for any further nominations. Hearing none;

Mrs. Metzgar closed the nominations for Board President and called for a vote.

Vote: Mr. DeGroat- Mr. DeGroat; Mr. Franek- Mr. DeGroat; Mrs. Nothstine- Mr. DeGroat; Mrs. Galante- Mr. DeGroat; Mrs. Svendsen- Mr. DeGroat; Mrs. LoCascio- Mr. DeGroat; Mrs. Williver- Mr. DeGroat; Mrs. Kraft- Mr. DeGroat; Mrs. Thibault-Mr. DeGroat.

Unanimously, Mr. Dennis DeGroat is elected Board President.

THE MEETING IS TURNED OVER TO THE BOARD PRESIDENT

NOMINATIONS & ELECTION OF VICE PRESIDENT

1. The Vice President shall be elected by a roll call vote of a majority of Board members in attendance.

Mr. DeGroat opened the floor for nominations for Vice President of the Stillwater Board of Education.

Nominations: Mrs. Nothstine nominated Mrs. Svendsen, seconded by Mrs. Williver. Mrs. Svendsen respectfully declined the nomination.

Mrs. Thibault nominated Mrs. LoCascio, seconded by Mrs. Nothstine. Mrs. LoCascio accepted the nomination.

Mr. DeGroat asked for any further nominations. Hearing none;

Motion to close nominations and present the vote for the office of the Vice President of the Board was made by Mrs. Thibault, seconded by Mrs. Nothstine.

Vote: Mr. DeGroat- Mrs. LoCascio; Mr. Franek- Mrs. LoCascio; Mrs. Galante- Mrs. LoCascio; Mrs. Nothstine- Mrs. LoCascio; Mrs. Williver- Mrs. LoCascio; Mrs. Svendsen- Mrs. LoCascio; Mrs. LoCascio- Mrs. LoCascio; Mrs. Kraft- Mrs. LoCascio; Mrs. Thibault-Mrs. LoCascio.

Unanimously, Mrs. Danielle LoCascio is elected Board Vice President.

ANNUAL MOTIONS

1. Motion made by Mrs. LoCascio, second by Mrs. Thibault to adopt the present Stillwater Township Board of Education policy manual. Motion approved by voice vote: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mrs. Galante-Aye; Mrs. LoCascio-Aye; Mr. DeGroat-Aye; Mrs. Williver- Aye; Mrs. Thibault-Aye; Mrs. Kraft-Aye; Mr. Franek-Abstain.
2. Motion made by Mrs. Nothstine, second by Mrs. Svendsen to designate the New Jersey Herald as the official newspaper for the 2021 calendar year and the Star Ledger or The Township Journal as an alternate newspaper and for select advertising. Motion approved by voice vote: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mrs. Galante-Aye; Mrs. LoCascio-Aye; Mr. DeGroat-Aye; Mrs. Williver- Aye; Mrs. Thibault-Aye; Mrs. Kraft-Aye; Mr. Franek-Abstain.
3. Motion made by Mrs. Svendsen, second by Mrs. Thibault to hold Committee of the Whole meetings on the 2nd Monday of the month & regular meetings of the Board of Education on the 4th Monday of each month, unless otherwise noted, at 7:00 p.m. in the Library of the Stillwater School according to the attached schedule:

Committee of the Whole Meeting

February 8, 2021
March 15, 2021*
No Committee Meeting in April
No Committee Meeting in May
June 7, 2021*
No Committee Meeting in July
No Committee Meeting in August
September 13, 2021
No Committee Meeting in October
November 1, 2021*
No Committee Meeting in December

Regular Meeting

January 25, 2021
February 22, 2021
March 29, 2021*
April 26, 2021
May 10, 2021*
June 21, 2021*
July 19, 2021*
August 23, 2021
September 27, 2021
October 12, 2021* (Tuesday)
November 15, 2021*
December 13, 2021*

*Change from 2nd & 4th Monday

A voice vote was taken and unanimously approved.

4. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the following resolution regarding public relations and professional services maximum costs for the 2021-2022 school year.

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and

Whereas, the Stillwater Board of Education has established the following maximum dollar limits as required:

Public Relations	\$ 3,500
Architects	\$50,000
Attorneys	\$40,000
Auditors	\$14,000
School Physician	\$ 2,500

Whereas, if these professional services exceed the maximum amount listed, the Stillwater Board of Education will consider another motion to increase amounts listed.

Motion approved by voice vote: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mrs. Galante-Aye; Mrs. LoCascio-Aye; Mr. DeGroat-Aye; Mrs. Williver- Aye; Mrs. Thibault-Aye; Mrs. Kraft-Aye; Mr. Franek-Abstain.

5. Board Members took turns reading the Board Member Code of Ethics.
6. Motion made by Mrs. LoCascio, second by Mrs. Kraft to acknowledge receipt and review of the State of New Jersey Code of Ethics as required by N.J.S.A. 18A. Motion approved by voice vote: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mrs. Galante-Aye; Mrs. LoCascio-Aye; Mr. DeGroat-Aye; Mrs. Williver- Aye; Mrs. Thibault-Aye; Mrs. Kraft-Aye; Mr. Franek-Abstain.
7. Review of board member contact information. If any changes/additions are needed, please notify Mrs. Metzgar.

ANNUAL BOARD APPOINTMENTS & COMMITTEES

Mr. DeGroat appointed the following delegates:

1. Delegate and Alternate to the Sussex County School Boards Association
Mrs. LoCascio and Mrs. Thibault
2. Delegate and Alternate to the New Jersey School Boards Association
Mrs. Nothstine and Mrs. Williver
3. Committees/Chairpersons-Forms handed out, please return to Mr. DeGroat so he can assign committees. Committees will be decided by the next board of education meeting.

BOARD MEMBER TRAINING

Training required for BOE Members: Registration is completed through Mrs. Metzgar.

Dennis DeGroat- Governance IV
Krista Galante – Governance IV
Jennifer Kraft- Governance II
Danielle LoCascio- Governance IV
Shannon Nothstine- None
Darrick Franek- Governance I
Kathleen Svendsen-None
Karen Thibault-Governance III
Cheryl Williver-Governance III

PUBLIC PARTICIPATION

None.

ADJOURN

Motion made by Mrs. Williver, second by Mrs. Svendsen to adjourn at 7:24 pm. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar

*Business Administrator/Board Secretary