

April 26, 2021

The Stillwater Board of Education met on April 26, 2021, at 7:39 p.m. remotely via Zoom for a Regular Board of Education Meeting.

The meeting was called to order by Danielle LoCascio at 7:39 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald on January 5, 2021 and April 21, 2021. It was also provided to the Township Journal & Star Ledger on January 5, 2021. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website. Notice of remote meeting access due to current emergency regarding COVID-19 was also provided to the public on April 16, 2021.

Mrs. LoCascio led the flag salute. The following Board members were present: Mr. DeGroat, Mrs. Svendsen, Mrs. Nothstine, Mrs. Williver, Mr. Franek, Mrs. Kraft, and Mrs. LoCascio.

Absent: Mrs. Thibault and Mrs. Galante.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, Cali Roberts Assistant Principal/Regional Curriculum Coordinator, and members of the public.

Mrs. LoCascio turned the meeting back over to Mr. DeGroat.

BOARD BUSINESS

1. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve the Regular Board of Education Meeting minutes from March 29, 2021. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the Executive Session Board of Education Meeting minutes from March 29, 2021. Motion approved by voice vote: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mr. DeGroat-Aye; Mrs. Williver- Aye; Mrs. Kraft-Abstain; Mr. Franek-Aye; Mrs. LoCascio-Aye.

SUPERINTENDENT'S REPORT

Dr. Kochis provided an update on the following items:

- Building status for boilers & plumbing issue- Thanked parents and faculty for their understanding
- Staff Wellness Grant program update- Thanked Miss Radimer & Mrs. Metzgar for organizing the staff events.
- NJ student assessments are postponed this year.
- 6th grade recognition update

CORRESPONDENCE

None.

PRESIDENT'S COMMENTS

None.

PUBLIC PARTICIPATION

None.

ACTION ITEMS:

PERSONNEL

1. Motion made by Mrs. LoCascio, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve the contract with Precision HR Solutions from April 27, 2021 to June 30, 2021 for a part-time custodian for \$22.00/hour. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mr. Franek, upon the recommendation of the Superintendent, to approve the following teachers and administrator as chaperones for the Camp Linwood MacDonald trip on June 1 & June 2, 2021 to be paid \$175 each.

Cali Roberts-Administrator
Janet Mahedy
Jessica Steffens
Mary DiRienzo
Colleen Hurley-Nurse

A roll call vote was taken and unanimously approved.

4. Motion made by Mrs. LoCascio, second by Mrs. Svendsen, upon the recommendation of the Superintendent to approve the following substitute teacher/paraprofessional for the 2020-2021 school year, to be paid at the previously approved substitute rate:

Kathleen Riva- Pending criminal history & background check
A voice vote was taken and unanimously approved.

POLICY

1. Motion made by Mrs. Nothstine, second by Mrs. LoCascio to approve the second and final reading of the following revised policy:

Policy #3541.1 Transportation Routes and Services
A voice vote was taken and unanimously approved.

EDUCATION & CURRICULUM

None.

BUILDING & GROUNDS

1. Mrs. Metzgar provided an update on the following Buildings and Grounds items:
 - 1966 Section Boiler Project
 - Ionizers for univents
 - Dishwasher update
 - Security gate
 - Tree removal
2. Motion made by Mrs. Williver, second by Mrs. Svendsen to approve building and use calendar for May 2021. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Williver, second by Mrs. LoCascio to approve Iron Mountain Mechanical for the installation of the uninvent ionizers in the amount of \$28,695 to be paid through ESSER II funds.
Other quotes:
 - Tri-Tech Energy- \$28,762
 - ATC Systems- \$56,550A roll call vote was taken and unanimously approved.
4. Motion made by Mrs. Williver, second by Mrs. Svendsen to approve NV Designs, LLC to install window blinds in 12 classrooms in the amount of \$19,251. Paid though PEA Funds & General Fund.
Other quote:
 - RFS Commercial: \$21,374.20A roll call vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mr. Franek, second by Mrs. Svendsen to approve the following field trip and transportation with Stocker Bus:

| Date | Location/Purpose | Grade | Cost |
|--------------|------------------|-------|----------|
| May 17, 2021 | KRHS-Move Up Day | 6 | \$177.97 |

A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Federal Procurement Review of School Nutrition Programs Update- Mrs. Metzgar updated the board that we are currently under review and the initial submission of items requested from the reviewer is complete.
2. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve regular checks from March 30, 2021-April 26, 2021 numbered 27086-27134, N0331, N0401, N0415, void check#27083, for a total of \$588,153.24. Cafeteria checks 2639-2640 in the amount of \$13,777.37. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mr. Franek to approve March student activity checks numbered 6352-6353, for a total of \$32.67, void check numbers 6339 & 6351 for a total of \$32.67. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the attached list of purchase orders over \$1,000 for 2020-2021 school year. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve monthly travel as attached. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve 4th year contract renewal with Maschio's Food Service Inc. as the cafeteria food service vendor for the 2021-2022 school year. The management fee will be \$8,146.77 and the guarantee subsidy will be zero, no cost. A voice vote was taken and unanimously approved.
7. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to accept the grant award from the American Dairy Association for a new Yogurt counter refrigerator and cooler bags, valued up to \$3,000. A voice vote was taken and unanimously approved.
8. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the submission of grant application for the 2021 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC WEST Subfund for the purposes described in the application, in the amount of \$2,300 for the period July 1, 2021 through June 30, 2022. A voice vote was taken and unanimously approved.
9. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve submission of the grant application "I speak for the Trees" grant program through the Lorax Project in the amount of \$150 to be used for pollinator garden plants, garden signs, and stepping stones. A voice vote was taken and unanimously approved.
10. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to authorize the submission of the CRRSA Grant applications and accept the grant award of these funds upon subsequent approval of the application as listed:

ESSER II- \$87,879
Learning Loss- \$25,000

Mental Health- \$45,000

A voice vote was taken and unanimously approved.

11. **MOTION made by Mrs. LoCascio, second by Mrs. Svendsen AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2026**

WHEREAS, the Morris County Cooperative Pricing Council (“MCCPC”) was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, The Stillwater Township Board of Education desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to **renew** its membership in the MCCPC for the period of October 1, 2021 through September 30, 2026.

BE IT RESOLVED, by the Stillwater Township Board of Education, County of Sussex, State of New Jersey as follows:

1. The Stillwater Township Board of Education hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2021, pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for **renewal** of membership in the MCCPC for a five (5) year period from October 1, 2021, through September 30, 2026.
2. The Stillwater Township Board of Education Business Administrator/Board Secretary is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC. This Resolution shall take effect immediately upon final passage according to law. All appropriate Stillwater Township Board of Education officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

A roll call vote was taken and unanimously approved.

LEGISLATION

None.

COMMUNITY RELATIONS

Mrs. Williver reported on the following items:

- Stillwater School Website & Newsletter- Check it out!
- Nacho Average 5K May 1st & 2nd
- Stillwater School spirit wear now on sale
- 6th Grade Recognition Committee pancake breakfast- May 2nd
- PTA Flower sale
- Center of Prevention and Counseling activities

UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2021.
2. Board member Ethics/Financial Disclosure Forms-Complete!
3. Superintendent Evaluation & Board Self Evaluation-now open.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. Nothstine, second by Mrs. Svendsen at 8:04 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing SEA Contract Negotiations & Personnel Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Mrs. Cramer and Mrs. Roberts were excused from the meeting at 8:04 pm.
Mrs. Kraft was excused from the meeting at 8:11 pm.

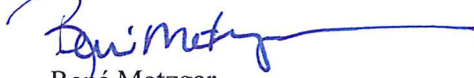
Motion made by Mrs. Nothstine and seconded by Mrs. LoCascio at 8:36 p.m. to come out of

executive session and return to public session. A voice vote was taken and unanimously approved.

ADJOURN

Motion made by Mrs. LoCascio, second by Mr. Franek to adjourn the meeting at 8:37 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary