

November 4, 2019

The Stillwater Township Board of Education met on November 4, 2019, at 7:00 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Dennis DeGroat at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Township Journal on January 8, 2019 and to the Star Ledger on January 17, 2019. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website.

Mr. DeGroat led the flag salute. The following Board members were present: Mr. DeGroat, Mrs. Svendsen, Mrs. Nothstine, Mrs. Williver, Mrs. LoCascio, and Mrs. Thibault.

Absent: Mrs. Galante, Mrs. Saul & Mrs. McPeek.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

BOARD BUSINESS

1. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve the Regular Board of Education Meeting minutes & Executive session meeting minutes from October 15, 2019. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Thibault to approve the September 30, 2019 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,185,132.05 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of September 30, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve the 2020 Board Reorganization Meeting & Committee of the Whole Meeting to be held on Monday, January 6, 2020 with a snow date of Tuesday, January 7, 2020, beginning at 7:00 pm. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve the action plans for the 2019-2020 board goals as attached. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. LoCascio, second by Mrs. Thibault to approve the following Special Board of Education Meetings for the purpose of Strategic Planning beginning at 7pm:

-Tuesday, January 14, 2020

-Tuesday, February 11, 2020 Snow date: Thursday, February 20, 2020

-Thursday, March 5, 2020 Snow date: Monday, March 9, 2020
-Snow Date: Monday, March 30, 2020

A voice vote was taken and unanimously approved.

6. Mr. DeGroat, Mrs. Williver, Mr. Kochis & Mrs. Metzgar provided a NJSBA Convention Summary regarding some of the trainings that were attended, and different networking opportunities they experienced.

COMMITTEE REPORTS

PERSONNEL

1. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Nothstine, second by Mrs. LoCascio to approve Kay Hatch as the pianist for the 2019-2020 holiday & spring concerts and rehearsals for a total of \$300.00. A voice vote was taken and unanimously approved.

POLICY

No Report.

EDUCATION & CURRICULUM

1. BE IT HEREBY RESOLVED by Mrs. Svendsen, second by Mrs. Nothstine, that the Stillwater Township Board of Education approves the submission of the 2020-2021 PEA (Preschool Education Aid) Grant Application to the NJ Department of Education, Division of Early Childhood Education (Grant application and execute a grant contract with the New Jersey Department of Education for three full-day Pre-K classrooms).

NOW, THEREFORE, BE IT RESOLVED that the Board formally approves the application submission for the grant listed above for a total award up to \$586,845, based on per pupil costs.

BE IT FURTHER RESOLVED that the school administrators are hereby authorized to submit an electronic grant application to the New Jersey Department of Education on behalf of the Stillwater Township Board of Education.

BE IT FURTHER RESOLVED that Superintendent and Business Administrator are hereby authorized to sign the grant agreement on behalf of the Stillwater Township Board of Education and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement. A roll call vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar provided an update on the following Building & Grounds items:
 - 1941/1956 Roof Replacement
 - 1966 Roof Repairs
 - Drainage by garden/greenhouse area
2. Motion made by Mrs. Thibault, second by Mrs. Nothstine to approve Zitone Construction to complete the roofing repairs to the 1966 roof repair project takeover in the amount of \$62,000 in accordance with Title 18A:18A-7. A roll call vote was taken and unanimously approved.
3. Motion made by Mrs. Thibault, second by Mrs. Svendsen to approve Article 16 maintenance agreement annual addendum of the uniform state memorandum of agreement between education and law enforcement officials and to re-adoption of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials and authorize the submission of same to the County Superintendent, County Prosecutor and Law Enforcement Officials. (Copy is available in the Superintendent's Office for review). A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Thibault, second by Mrs. Nothstine to approve the Annual Safety and Security Plan and submit the SOA to the county office (Copy is available in the Superintendent's Office for review). A voice vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mrs. Williver, second by Mrs. LoCascio to approve the following new bus stop:

ST25- 916 Route 619
A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Williver, second by Mrs. LoCascio to approve Kittatinny Regional High School for transportation coordination services for aid in lieu students, preschool, charter school and non-public routes for the 2019-2020 school year as listed:
 - Administrative fee of 4%, equal to \$1,074.52
 - Non-Public Route- \$2,921.52
 - Aid in lieu, 5 students- \$5,000
 - Sussex Charter School Route- \$3,000
 - Preschool Route- \$15,941.60A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve a donation of \$100 from Ronetco Supermarkets for a new awards plaque. A voice vote was taken and unanimously approved.

2. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to accept the 2019 safety grant funds in the amount of \$2,000 from New Jersey Schools Insurance Group. A voice vote was taken and unanimously approved.

COMMUNITY RELATIONS

- Rec Basketball & Wrestling started this week.
- Veteran's Day Assembly-Wednesday, November 13th
- PTA Vendor Fair was this past Saturday. Very well attended.
- Chili Cook off was this past weekend at Paulinskill Lake.
- Mr. DeGroat worked with the garden club to plant garlic.

LEGISLATIVE

None.

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mr. DeGroat, second by Mrs. Svendsen at 7:27 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of Individual Privacy it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mrs. LoCascio and seconded by Mrs. Svendsen at 7:29 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

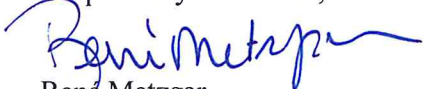
Mrs. Svendsen quickly updated the board on the Regional Shared Service meeting that recently held.

The board asked how the Halloween Parade went, and spoke about some potential changes in the future for security reasons.

ADJOURNMENT

Motion made by Mrs. LoCascio, second by Mrs. Nothstine to adjourn the meeting at 7:38 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary