

November 18, 2019

The Stillwater Township Board of Education met on November 18, 2019 at 7:00 p.m. in the Stillwater School Library for a Regular Board of Education Meeting.

The meeting was called to order by Dennis DeGroat at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Township Journal on January 8, 2019 and the Star Ledger on January 17, 2019. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website.

Mr. DeGroat led the flag salute. The following Board members were present: Mr. DeGroat, Mrs. Svendsen, Mrs. Nothstine, Mrs. Galante, Mrs. Williver, Mrs. Thibault, and Mrs. Saul.

Absent: Mrs. LoCascio and Mrs. McPeek.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills and members of the public.

BOARD BUSINESS

1. Motion made by Mrs. Saul, second by Mrs. Svendsen to approve the Committee of the Whole Board of Education Meeting minutes and Executive Session Meeting minutes from November 4, 2019. A voice vote was taken and unanimously approved.

SUPERINTENDENT'S REPORT

Mr. Kochis reported on the following items:

- Halloween Parade
- Veteran's Day Assembly
- Lockdown Alert
- Safety Roundtable Meeting Update
- Student Council Food Drive
- Second Grade PJ Drive
- Upcoming Dates & Events-11/27 early dismissal, 12/3 winter concert, 12/10 Senior Luncheon.

CORRESPONDENCE

- Thank you card from Mrs. Cramer and Mrs. Roberts for attending their conference.
- TREP\$ Marketplace Invitation

PRESIDENT'S COMMENTS

Mr. DeGroat spoke more about the safety roundtable meeting. Our staff along with law enforcement are always looking to continue to increase the safety and security for our students, staff and community.

PUBLIC PARTICIPATION

Mr. Sam Scocozza, a Stillwater teacher, introduced himself to the Board of Education.

ACTION ITEMS:

PERSONNEL

1. Motion made by Mrs. Nothstine, second by Mrs. Saul, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Nothstine, second by Mrs. Svendsen to approve the following graduate classes at Centenary University for William Kochis as per contract:

<u>Title of Course</u>	<u>Dates</u>	<u>Cost</u>
Technology	1/13/20-5/2/20	\$2,191.50
Ethics	1/13/20-5/2/20	\$2,191.50

A voice vote was taken and unanimously approved.

3. Resolution made by Mrs. Nothstine, second by Mrs. Svendsen for William Kochis and René Metzgar to attend the New Jersey Association of School Administrators Techspo conference on January 30, 2020-January 31, 2020:

WHEREAS, The Stillwater Board of Education is required pursuant to *N.J.S.A. 18A:11-12* to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The board of education has determined that the conference and informational programs sponsored by New Jersey Association of School Administrators Techspo and set forth below are directly related to and within the scope of the employees duties; and

WHEREAS, The board of education has determined that the workshop, training and informational programs sponsored by New Jersey Association of School Administrators Techspo forth below are directly related to and within the scope of the traveler's current responsibilities and the board's professional development plan; and

WHEREAS, The board of education has determined that participation in the New Jersey Association of School Administrators Techspo workshop, training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures to New Jersey Association of School Administrators Techspo programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the mileage reimbursement rate of [\$.35] per mile is a reasonable rate; and

WHEREAS, the board of education has determined that participation in the New Jersey Association of School Administrators Techspo workshop training and informational programs is in compliance with the district policy on travel; therefore be it

RESOLVED, That the Stillwater board of education hereby approves the attendance of the listed district employees at the listed New Jersey Association of School Administrators Techspo Network conference training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Stillwater Board of Education authorizes in advance, as required by statute, attendance at the following New Jersey Association of School Administrators Techspo, training programs and informational events:

New Jersey Association of School Administrators Techspo
January 30, 2020-January 31, 2020
Registration \$475/per person
Hotel Room per person- \$95.00 plus occupancy fees
Mileage- \$0.35/mile plus tolls
M&IE- \$49.50 per day/person

A roll call vote was taken and unanimously approved.

POLICY

None.

EDUCATION & CURRICULUM

1. Be It Hereby Resolved by Mrs. Saul, second by Mrs. Thibault, that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision regarding 2019-2020 Harassment, Intimidation or Bullying Case #2-20. A roll call vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar provided a Building & Grounds Update on the following items:
 - 1966 Emergency Roof Repair
 - Boilers/1966 Boiler Replacement Project
2. Motion made by Mrs. Galante, second Mrs. Svendsen to approve building and use calendar for December 2019. A voice vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mrs. Williver, second by Mrs. Svendsen to approve transportation with Stocker Bus for the following field trips for the 2019-2020 school year:

Date	Location	Grade	Cost
December 4, 2019	Fredon School	Pinwheel-Brain Bowl	\$165.00
December 17, 2019	High Point Regional HS	Grade 5 Pinwheel	\$335.00

A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Motion made by Mrs. Svendsen, second by Mrs. Nothstine to approve November regular checks numbered 26108-26183, N1030, N1031, N1115, for a total of \$624,663.06, cafeteria check#2608 in the amount of \$10,918.25. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Svendsen, second by Mrs. Nothstine to approve October student activity checks numbered 6298-6308, for a total of \$13,338.10. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Svendsen, second by Mrs. Nothstine to approve the attached list of purchase orders over \$1,000 for 2019-2020 school year. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Svendsen, second by Mrs. Nothstine to approve monthly travel as attached. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Svendsen, second by Mrs. Thibault to approve transfers from October 1, 2019 to October 31, 2019 as attached. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. Svendsen, second by Mrs. Nothstine to approve the attached list of Preschool Education Aid transfers and submit to Department of Education as required. A voice vote was taken and unanimously approved.

LEGISLATION

None.

COMMUNITY RELATIONS

Mrs. Thibault informed the board that Stillwater Rec Basketball has now added 7th and 8th grade. She also wanted to thank Mr. Nick for always helping coordinate the night events.

-Trep\$ Marketplace- December 5th

-KRHS Holiday Concert is December 11th. The Fundraiser for choir is also that evening.

-KRHS Jr. High Holiday Concert is December 18th.

UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2019.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

None.

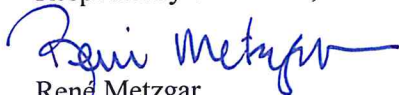
EXECUTIVE SESSION

None.

ADJOURN

Motion made by Mrs. Saul, second by Mrs. Thibault to adjourn the meeting at 7:24 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary