

December 16, 2019

The Stillwater Township Board of Education met on December 16, 2019 at 7:00 p.m. in the Stillwater School Library for a Regular Board of Education Meeting.

The meeting was called to order by Dennis DeGroat at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Township Journal on January 8, 2019 and the Star Ledger on January 17, 2019. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website.

Mr. DeGroat led the flag salute. The following Board members were present: Mr. DeGroat, Mrs. Svendsen, Mrs. Nothstine, Mrs. Galante, Mrs. Williver, Mrs. Thibault, Mrs. LoCascio, Mrs. Saul, and Mrs. McPeck (arrived 7:01pm).

Absent: None.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills and members of the public.

Mrs. McPeck arrived at 7:01 pm.

BOARD BUSINESS

1. Mrs. Metzgar presented the 2018-2019 Audit Presentation. There were no audit findings or recommendations.
2. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the Regular Board of Education Meeting minutes from November 18, 2019. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Thibault to approve the October 31, 2019 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,227,463.48 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of October 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Thibault to approve the November 30, 2019 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,192,474.15 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of November 30, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

SUPERINTENDENT'S REPORT

Mr. Kochis provided an update on the following items:

- Winter Concert and a special thank you to Miss. Franck
- Senior Luncheon- thank you to all staff!
- Trep\$ Marketplace
- Mr. Kochis thanked the Stillwater Township Road Department, Stocker Bus, and Mayor Chamings for assisting and providing updates during the recent bad weather.
- Tri-County Behavioral Health parent night seminar
- Shared Services with Fredon for a special education paraprofessional
- Governor Educator & Support Staff of the Year awards- Congratulations to Mrs. Radimer and Mrs. Wilson.
- Reminders: Early Dismissal on December 20th and Winter Break

CORRESPONDENCE

None.

PRESIDENT'S COMMENTS

Mr. DeGroat thanked Mrs. McPeck for her service as a board member. She will be missed!

PUBLIC PARTICIPATION

None.

ACTION ITEMS:

PERSONNEL

1. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Nothstine, second by Mrs. Thibault to approve graduate class at Augustana University titled, "Growing Gifts: Stories, Supports, and Strategies for Teachers in Gifted Education," at a cost of \$439.00 for Elaine Makarevich. Reimbursement paid as per SEA Agreement. This course runs from January 2020 to May 2020. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve the following substitute custodian, at the previously approved rate of pay, for the 2019-2020 school year:
Richard Ohl
A voice vote was taken and unanimously approved.

4. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve the following substitute teacher/paraprofessional at the previously approved rate of pay for the 2019-2020 school year:

Danielle Hoon- pending criminal history & background check
A voice vote was taken and unanimously approved.

POLICY

None.

EDUCATION & CURRICULUM

None.

BUILDING & GROUNDS

1. Mrs. Metzgar provided an update on the following building & grounds items:
 - 1966 Emergency Roof Project Completion
 - Gym Wall Cracks
2. Motion made by Mrs. Galante, second by Mrs. LoCascio to approve building and use calendar for January 2020. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Galante, second by Mrs. LoCascio to retroactively approve Parette Somjen Architects to complete additional drawings and professional services for the 1966 roof repair project in the amount of \$8,922.50 in accordance with Title 18A:18A-7. A roll call vote was taken and unanimously approved.
4. Motion made by Mrs. Galante, second by Mrs. LoCascio to approve Parette Somjen Architects to begin professional services for the 1966 Wing Boiler Replacement Project at a cost of \$46,750 plus \$1,500 for reimbursable expenditures. A roll call vote was taken and unanimously approved.
5. Motion made by Mrs. Galante, second by Mrs. LoCascio, upon the recommendation of the Superintendent, to approve that the Stillwater Township Board of Education, in the County of Sussex, New Jersey, authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Boiler Replacement at Stillwater Township School" to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facilities Plan; and

BE IT FURTHER RESOLVED, this project shall be an "Other Capital" project and the Board of Education is NOT seeking state funding, but will fund the project through a withdrawal from Capital Reserve. A roll call vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mrs. Williver, second by Mrs. LoCascio to approve transportation with Stocker Bus for the following field trips for the 2019-2020 school year:

Date	Location	Grade	Cost
February 6, 2020	Dollar Store & Villa Capri, Hampton, NJ	Special Education	\$130.00 Paid by IDEA-B
April 1, 2020	LifeTown, Livingston, NJ	Special Education	\$295.00 Paid by IDEA-B
May 5, 2020	Antler Ridge, Newton	Special Education	\$160.00 Paid by IDEA-B

A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Motion made by Mrs. LoCascio, second by Mrs. Thibault to approve December regular checks numbered 26184-26236, N1119, N1120, N1127, N1213, for a total of \$631,383.91, cafeteria check#2609 in the amount of \$9,795.68. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve revised October student activity checks numbered 6298-6308, N1002, for a total of \$13,398.19. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Thibault to approve November student activity checks numbered 6309-6311, for a total of \$534.68. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve the attached list of purchase orders over \$1,000 for 2019-2020 school year. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. LoCascio, second by Mrs. Thibault to approve monthly travel as attached. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. LoCascio, second by Mrs. Saul to approve transfers from November 1, 2019 to November 30, 2019 as attached. A voice vote was taken and unanimously approved.

LEGISLATION

-Today the assembly was voting on the bill regarding vaccinations for students.

COMMUNITY RELATIONS

- Stillwater Basketball clinic and games will begin the first week of January.
- Saturday, December 21, 2019-KRHS Players are hosting a Santa Experience from 9:30am-11:30 am at KRHS.
- Letters for Troops
- Thank you to the Stillwater Fire Department for having Santa on the Firetruck and Breakfast with Santa.
- Kittatinny Community Awareness Night- January 7th.

UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2019. All board members have completed training!

NEW BUSINESS

1. Save the date! Sussex County School Boards Meeting will be held on December 19, 2019 at the Lafayette House. Registration starts at 6 pm, program 6:45-9:00pm. Topic: Working Together to Address Difficult Education Issues in Sussex County.

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

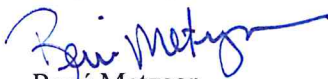
BE IT HEREBY RESOLVED by Mrs. LoCascio, second by Mrs. Saul at 7:41pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of personnel matters and pending litigation, it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mrs. Svendsen and seconded by Mrs. Thibault at 8:42 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

ADJOURN

Motion made by Mrs. Svendsen, second by Mrs. LoCascio to adjourn the meeting at 8:42 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



Reré Metzgar
Business Administrator/Board Secretary