

January 27, 2020

The Stillwater Township Board of Education met on January 27, 2020 at 7:00 p.m. in the Stillwater School Library for a Regular Board of Education Meeting.

The meeting was called to order by Dennis DeGroat at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 7, 2020. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartwood Post Office and the Stillwater School Website.

Mr. DeGroat led the flag salute. The following Board members were present: Mr. DeGroat, Mrs. Svendsen, Mrs. Nothstine, Mrs. Williver, Mrs. Thibault, Mrs. Saul, and Mrs. Kraft.

Absent: Mrs. Galante and Mrs. LoCascio.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, Cali Roberts Assistant Principal/Regional Curriculum Coordinator, and members of the public.

BOARD BUSINESS

1. Motion made by Mrs. Nothstine, second by Mrs. Svendsen to approve the Reorganization Meeting minutes, Committee of the Whole Board of Education Meeting minutes and Executive Session meeting minutes from January 6, 2020. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Nothstine, second by Mrs. Thibault to approve the Special Meeting minutes from January 14, 2020. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Nothstine, second by Mrs. Svendsen to approve the December 31, 2019 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,185,163.91 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of December 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.
4. Mrs. Svendsen provided a Shared Service Committee Meeting Update from their meeting last Tuesday. The spoke about the reduction in funding. The next meeting is scheduled for March 21st.
5. Handouts: Board Member Listings & Committee Assignments
6. Motion made by Mrs. Nothstine, second by Mrs. Svendsen to approve ad hoc committees for budget and negotiations as attached. A voice vote was taken and unanimously approved.

7. Mr. DeGroat asked board members to continue to be part of the Shared Service ad hoc committee.

8. Motion made by Mrs. Thibault, second by Mrs. Nothstine to approve the ad hoc shared service committee with the following members:
Kathleen Svendsen
Shannon Nothstine
Joanne Saul
Dennis DeGroat
A voice vote was taken and unanimously approved.

9. January is Board Recognition Month!!- Mr. Kochis presented all the special items each grade level and special area made for all of the board members to show their appreciation for all they do for our school and community.

SUPERINTENDENT'S REPORT

Mr. Kochis reported on the following items:

- Strategic Planning Update
- Stress Less Workshop
- Puppet Show
- “Caught Being Kind” Challenge
- Thanked the Board of Education in honor of Board Appreciation Month.

CORRESPONDENCE

None.

PRESIDENT'S COMMENTS

Mr. DeGroat thanked all the board members for taking time out of their personal life to volunteer for our school.

PUBLIC PARTICIPATION

Kathy Pevarnik- Thanked the board for holding the strategic planning meetings.

ACTION ITEMS:

PERSONNEL

1. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve attached professional days. A voice vote was taken and unanimously approved.

2. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve the following substitute teacher/paraprofessional at the previously approved rate of pay for the 2019-2020 school year:

Isabelle Becker- pending criminal history & background check
A voice vote was taken and unanimously approved.

3. Motion made by Mrs. Nothstine, second by Mrs. Saul to approve maternity leave for Rebecca Santomartino beginning on or about March 16, 2020 with the intent to return on or about June 16, 2020. This leave includes up to 12 weeks covered by FMLA & NJFLA. A voice vote was taken and unanimously approved.

POLICY

1. Motion made by Mrs. Svendsen, second by Mrs. Nothstine to approve the second and final reading of the following revised policies:

Policy# 1330 Use of School Facilities Building Use Form
Regulation#5131/5131.7 Student Code of Conduct
A voice vote was taken and unanimously approved.

EDUCATION & CURRICULUM

1. SSDS Report- Reporting Period 1 (Sept. 1, 2019 - Dec. 31, 2019)-Mrs. Roberts reported on the following:
For the period September 1, 2019-December 31, 2019 there were 3 incidents. 1 simple threat, 2 confirmed HIB. Trainings were provided to all staff, board of education members, and contract service providers. Many student & community-based programs were implemented during this period in regards to anti-bullying. Activities include those followed during the Week of Respect, Summit Program, Red Ribbon Week, Violence Awareness Week, K-6 classroom visits to discuss the Anti-Bullying Law & respect for one another, Red, White & Blue Day, and Super Hero Day.
2. Motion made by Mrs. Saul, second by Mrs. Svendsen to approve the 2020-2021 school calendar for the Stillwater Township Board of Education. A voice vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar provided an update on the following Building & Grounds items:
 - 1966 Roof Claim
 - 1966 Section Boiler Project
 - Parking lots security gates
 - Gym Wall Cracks
 - Alyssa's Law & Security Grant funds
 - Water Infrastructure Grant funds

2. Motion made by Mrs. Williver, second by Mrs. Svendsen to approve building and use calendar for February 2020. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Williver, second by Mrs. Nothstine to approve the 2019 Long Range Facility Plan (LRFP) Major Amendment for the Stillwater Township Board of Education. A roll call vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mrs. Thibault, second by Mrs. Svendsen to approve transportation with Stocker Bus for the following field trips for the 2019-2020 school year:

Date	Location	Grade	Cost
February 4, 2020	Sandyston-Walpack School	Pinwheel	\$225.00
March 9, 2020	Kittatinny Regional HS	District Band & Choir	\$250.00
March 13, 2020	Kittatinny Regional HS	District Band & Choir	\$250.00
March 16, 2020	Kittatinny Regional HS	District Band & Choir	\$250.00
April 3, 2020	Crayola Factory- Easton, PA	Grade 2	\$410.00

A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Mrs. Nothstine provided a Budget Committee Update. The budget committee met on January 27th at 5:30. Discussed the state aid loss projections. All areas of the budget are being looked at. Consideration of shared services on an administrative level is also being researched.
2. Motion made by Mrs. Nothstine, second by Mrs. Thibault, to approve January regular checks numbered 26237-26300, N1218, N1220, N0106, N0107, N0108, N0115 for a total of \$650,429.87, cafeteria check#2610 in the amount of \$13,954.22. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, to approve December student activity checks numbered 6312, for a total of \$6.00. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Nothstine, second by Mrs. Thibault, to approve the attached list of purchase orders over \$1,000 for 2019-2020 school year. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, to approve monthly travel as attached. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. Nothstine, second by Mrs. Saul, to approve transfers from December 1, 2019 to December 31, 2019 as attached. A voice vote was taken and unanimously approved.

7. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, to accept the donation in the amount of \$125.00 from Tanya McCabe to be put towards a sustainable/environmental item. A voice vote was taken and unanimously approved.
8. Motion made by Mrs. Nothstine, second by Mrs. Svendsen, to approve submission of the following grant:

-2020 Gro More Good Grassroots Grant- Garden/Greenhouse, up to \$1,000
A voice vote was taken and unanimously approved.

LEGISLATION

Mrs. Kraft reported on the following items:

- Anti-hazing policy bill
- January is declared board appreciation month.

COMMUNITY RELATIONS

Mrs. Williver reported on the following items:

- 100th Day of School Collection for Connect for Communities
- February 7th- PTA Father/Daughter Dance
- PTA Candy Gram Sale
- NJSMA Concert is February 1st. Many students from KRHS are involved.
- Kittatinny Players club clothing drive
- The Addam's Family show at KRHS-tickets are going fast!

Mrs. Thibault thanked Mr. Nick and Mr. Reed again for all their assistance in rec basketball.

- Newton HS is hosting a Transition seminar on February 27th.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Board member Ethics/Financial Disclosure Forms
2. Board member required training- Due December 31, 2020.

PUBLIC PARTICIPATION

Kathy Pevarnik- Security gates for the parking lot sound like a great idea.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. Saul, second by Mrs. Svendsen at 7:55pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of personnel matters and pending litigation, it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mrs. Nothstine and seconded by Mrs. Svendsen at 8:15 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

ADJOURN

Motion made by Mrs. Nothstine, second by Mrs. Svendsen to adjourn the meeting at 8:15 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary