

March 30, 2020

The Stillwater Township Board of Education met on March 30, 2020 at 7:00 p.m. in the Stillwater School Gymnasium and remotely via Zoom for a Regular Board of Education Meeting.

The meeting was called to order by Dennis DeGroat at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 7, 2020. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website. Notice of remote meeting access due to current emergency situation regarding COVID-19 was also provided to the public on March 27, 2020.

Mr. DeGroat led the flag salute. The following Board members were present: Mr. DeGroat, Mrs. Svendsen, Mrs. Nothstine, Mrs. Williver, Mrs. Thibault, Mrs. Saul, Mrs. Galante, Mrs. LoCascio, and Mrs. Kraft.

Absent: None.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, Cali Roberts Assistant Principal/Regional Curriculum Coordinator, and members of the public.

## **BOARD BUSINESS**

1. Motion made by Mrs. Saul, second by Mrs. Galante to approve the Committee of the Whole Board of Education Meeting minutes from March 16, 2020. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Saul to approve the February 29, 2020 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,207,642.92 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of February 29, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Kraft to approve the Business Administrator/Board Secretary to advertise in the New Jersey Herald for the public hearing on the 2020-2021 school budget to be held on April 27, 2020 in the All Purpose Room, beginning at 6:00 pm, with the regular meeting to follow. A voice vote was taken and unanimously approved.
4. Shared Superintendent Interlocal Plan-Mr. Kochis reviewed the report that is required to be sent to the County Superintendent in regards to the plan for shared services of the Superintendent with the Sandyston-Walpack School District.

## **SUPERINTENDENT'S REPORT**

Mr. Kochis reported on the following items:

- Thanked the Board of Education, faculty, students, and families for all they have done to make our remote learning as smooth as possible for our students.
- Remote learning update-Students & Staff
- Free/Reduced Lunch availability update
- Thanked Mayor Chammings for her constant communication and leadership of the community during this difficult time.

## **CORRESPONDENCE**

None.

## **PRESIDENT'S COMMENTS**

None.

## **PUBLIC PARTICIPATION**

None.

## **ACTION ITEMS:**

### **PERSONNEL**

1. Motion made by Mrs. Nothstine, second by Mrs. Thibault to approve revised maternity leave dates for Laura Ciccolella beginning on or about May 18, 2020 with the intent to return for the 2020-2021 school year. This leave includes up to 12 weeks covered by FMLA & NJFLA. A voice vote was taken and unanimously approved.

### **POLICY**

1. Motion made by Mrs. Svendsen, second by Mrs. Saul to approve the second and final reading of the following revised policy:  
Policy#4111.1/4211.1 Nondiscrimination/Affirmation Action  
A voice vote was taken and unanimously approved.

### **EDUCATION & CURRICULUM**

1. Mr. Kochis presented the NJSLA Science Results including:
  - Comparison of scores from district to state
  - Notable Achievements of our students
  - Number of students tested
  - Intervention strategies
2. Mr. Kochis presented the NJ School Performance Report including:
  - How to access the reports online
  - Academic and Achievement/Overall Proficiency
  - Student Growth
  - Chronic Absenteeism Rate

- The following resolution was made by Mrs. Saul, second by Mrs. Thibault: Be It Hereby Resolved, that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision regarding 2019-2020 Harassment, Intimidation or Bullying Case #4-20. A roll call vote was taken and unanimously approved.

**BUILDING & GROUNDS**

- Mrs. Metzgar provided a Building & Grounds Update on the following items:
  - 1966 Section Boiler Project
  - Front Driveway Gates
- Motion made by Mrs. Galante, second by Mrs. Svendsen to approve building and use calendar for April 2020. A voice vote was taken and unanimously approved.
- Motion made by Mrs. Galante, second by Mrs. Thibault to award the 1966 Section Boiler Replacement at Stillwater Township School Project bid to Liberty Mechanical Contractors for a total bid price of \$358,710.00.  
Bids:

<b>Bidders</b>	<b>Bid</b>
Reiner Group	\$276,688.00- BID REJECTED, Defect
CJ Vanderbeck and Son, Inc.	\$390,000.00
ConstructConnect	No Bid Submitted
H&S Construction and Mechanical Inc	No Bid Submitted
Dodge Data and Analytics	No Bid Submitted
Iron Mountain Contractors, LLC	\$387,995.00
Liberty Mechanical Contractors	\$358,710.00
Industrial Cooling Corp.	No Bid Submitted
The Blue Book and Construction Network	No Bid Submitted
DuMont Mechanical	\$443,485.00
Echelon Services, LLC	No Bid Submitted

A roll call vote was taken and unanimously approved.

**TRANSPORTATION**

None.

**BUDGET & FINANCE**

- Motion made by Mrs. LoCascio, second by Mrs. Nothstine to retroactively approve the emergency March regular checks numbered 26354-26371, N0225, N0228, N0302, N0303, N0313, void check #26277, for a total of \$573,275.72, cafeteria check#2612 in the amount of \$7,513.55. A voice vote was taken and unanimously approved.
- Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve March regular checks numbered 26372-26412 for a total of \$85,194.25, cafeteria

check#2613 in the amount of \$280. A voice vote was taken and unanimously approved.

3. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve February student activity checks numbered 6314-6316, for a total of \$2,189. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the attached list of purchase orders over \$1,000 for 2019-2020 school year. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve transfers from February 1, 2020 to February 29, 2020 as attached. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve monthly travel as attached. A voice vote was taken and unanimously approved.
7. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the donation of the following items to the School Nurses Association to be used at local hospitals due to the current emergency situation pertaining to the Coronavirus:

5 Large Glove Boxes valued at \$97.00  
1 Case of Medium Glove Boxes valued at \$184.43  
2 Boxes of N-95 masks valued at \$55.30  
7 Personal Protective Gowns valued at \$26.60

A voice vote was taken and unanimously approved.

## **LEGISLATION**

Mrs. Kraft reported on the following items:

- Teacher Loan Redemption Program
- Gun Violence Awareness Day-June 2<sup>nd</sup>
- Expanding Pre-Apprentice Program
- Plastic Bag Ban
- March 19<sup>th</sup> many bills regarding Covid-19 were passed.

## **COMMUNITY RELATIONS**

Mrs. Williver reported on the following items:

- Prana for Peace Yoga- Online classes available
- Stillwater Fire Department-Personal Protective Equipment Drive
- Sussex County Teddy Bear Hunt
- Sussex County-NJ Rocks Facebook Page
- Various Facebook Groups-Areas to leave encouraging words to those on the front line of the virus.
- Many local Facebook pages for information, including Stillwater, NJ
- Sussex County Chamber of Commerce

The links gathered will be posted on the Stillwater School website.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

1. Board member Ethics/Financial Disclosure Forms
2. Board member required training- Due December 31, 2020.

**PUBLIC PARTICIPATION**

None.

**EXECUTIVE SESSION**

None.

**ADJOURN**

Motion made by Mrs. Nothstine, second by Mrs. Svendsen to adjourn the meeting at 7:42 p.m.  
A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar  
Business Administrator/Board Secretary