

April 27, 2020

The Stillwater Board of Education met on April 27, 2020, at 6:45 p.m. remotely via Zoom for a Regular Board of Education Meeting.

The meeting was called to order by Dennis DeGroat at 6:45 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald on January 7, 2020 & April 21, 2020. The meeting notice was also provided to the Star Ledger on January 7, 2020. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website. Notice of remote meeting access due to current emergency situation regarding COVID-19 was also provided to the public on April 21, 2020.

Mr. DeGroat led the flag salute. The following Board members were present: Mr. DeGroat, Mrs. Svendsen, Mrs. Nothstine, Mrs. Williver, Mrs. Saul, Mrs. Kraft, Mrs. Galante, Mrs. LoCascio and Mrs. Thibault.

Absent: None.

Also present were William Kochis, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, Cali Roberts Assistant Principal/Regional Curriculum Coordinator, and members of the public.

### **BOARD BUSINESS**

1. Motion made by Mrs. Svendsen, second by Mrs. Thibault to approve the Regular Board of Education Meeting minutes from March 30, 2020. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Nothstine, second by Mrs. Galante to approve the March 31, 2020 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,150,116.86 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of March 31, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

### **SUPERINTENDENT'S REPORT**

Mr. Kochis reported on the following items:

- Thanked the Board of Education, students, staff, and families, for assisting in making remote learning successful!
- Hotspots were delivered to families today without internet access. Thanked Mrs. Metzgar and Mr. Culver for getting them setup.
- Received a thank you letter from Atlantic Health for the donations of protective equipment.
- Thanked Mrs. Pagano and the staff for donating and coordinating meals to donate to Newton Hospital staff.

## **CORRESPONDENCE**

None.

## **PRESIDENT'S COMMENTS**

Mr. DeGroat commented that it is a different time, and unfortunately children are missing sharing friendships and experiences in school. Hopefully we will be back to "normal" soon!

## **PUBLIC PARTICIPATION**

None.

## **ACTION ITEMS:**

### **PERSONNEL**

1. Motion made by Mrs. Nothstine, second by Mrs. Thibault to approve attached professional days. A voice vote was taken and unanimously approved.

### **POLICY**

1. Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve the first reading of the following revised policies:
  - Policy 4111.2/4211.2 Domestic Violence
  - Policy 5134 Married/Pregnant Pupils
  - Policy 5113 Attendance, Absences, and Excuses
  - Policy 5141 Health
  - Policy 6140 Curriculum Adoption
  - Policy 6161.1 Guidelines For Evaluation and Selection of Instructional MaterialsA voice vote was taken and unanimously approved.

### **EDUCATION & CURRICULUM**

1. Motion made by Mrs. Saul, second by Mrs. Nothstine to approve the attached temporary grading rubric for marking period four due to remote learning. Motion approved by voice vote, Mrs. Galante-Aye; Mrs. Williver-Aye; Mrs. Nothstine-Aye; Mrs. LoCascio-Aye; Mrs. Kraft-Aye; Mrs. Saul-Aye; Mrs. Thibault-Aye; Mrs. Svendsen-No; Mr. DeGroat-Aye.
2. Motion made by Mrs. Saul, second by Mrs. Thibault to approve the extended school year summer program from July 6, 2020 - July 30, 2020 and advertise for the following anticipated positions:

1 Preschool Teacher  
2 Special Education Teachers  
5 Paraprofessionals  
1 Nurse  
1 Speech/Language Therapist

## 5 General Education Teachers

Summer positions:

School Social worker (10 days)

A voice vote was taken and unanimously approved.

### **BUILDING & GROUNDS**

1. Motion made by Mrs. Galante, second by Mrs. LoCascio to approve building and use calendar for May 2020. A voice vote was taken and unanimously approved.

### **TRANSPORTATION**

None.

### **BUDGET & FINANCE**

1. Motion made by Mrs. LoCascio, second by Mrs. Nothstine to approve April regular checks numbered 26413-26443, N0331, N0409, N0414 for a total of \$570,718.33, cafeteria check#2614 in the amount of \$5,833.16. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the attached list of purchase orders over \$1,000 for 2019-2020 school year. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Thibault to approve transfers from March 1, 2020 to March 31, 2020 as attached. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve monthly travel as attached. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. LoCascio, second by Mrs. Thibault to approve the submission of grant application for the 2020 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC WEST Subfund for the purposes described in the application, in the amount of \$2,200 for the period July 1, 2020 through June 30, 2021. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. LoCascio, second by Mrs. Thibault to purchase a new PowerEdge R540 data server from Dell in the amount of \$6,763.10. A roll call vote was taken and unanimously approved.
7. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to retroactively approve submission of the GENOUth – COVID-19 Emergency School Nutrition Grant for up to \$3,000 to support meal distribution and delivery efforts for students during the COVID-19 crisis. A voice vote was taken and unanimously approved.

## **LEGISLATION**

Mrs. Kraft reported on the following items:

- Executive Order 117- Student Assessments
- Teacher Evaluation extensions
- State fiscal year extended
- Alyssa's Law Grant and Certification

## **COMMUNITY RELATIONS**

Mrs. Williver reported on the following items:

- Yearbook pictures needed!
- Local "Things to Do"
- PTA Flower Sale, Tricky Tray new date, and talent show update

## **UNFINISHED BUSINESS**

1. Board member required training- Due December 31, 2020
2. Superintendent Evaluation-Due May 1.

## **NEW BUSINESS**

Mr. DeGroat mentioned Mrs. Makarevich could probably use assistance in caring for the garden. Please reach out to her if you would like to volunteer.

## **PUBLIC PARTICIPATION**

-Elaine Makarevich- stated she would love some help with the garden. Please reach out to her directly so she can coordinate.

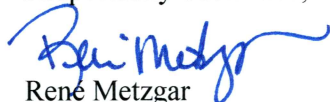
## **EXECUTIVE SESSION**

None.

## **ADJOURN**

Motion made by Mrs. LoCascio, second by Mrs. Svendsen to adjourn the meeting at 7:22 p.m.  
A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar  
Business Administrator/Board Secretary