

September 11, 2017

The Stillwater Township Board of Education met on September 11, 2017, at 7:00 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald and Township Journal on January 5, 2017. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office, and Stillwater School Website.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Svendsen, Mrs. Nothstine, Mrs. Galante, Mr. Theys, Mr. DeGroat, Mrs. Santore, Mrs. Saul, and Mrs. LoCascio.

Absent: Mr. Grace.

Also present were Matthew Robinson, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

BOARD BUSINESS

A moment of silence was had in honor of September 11th. Mrs. Nothstine read a poem titled, "One September," by Cheryl Sawyer.

1. Motion made by Mrs. LoCascio, second by Mrs. Santore, to form an ad-hoc committee to develop board goals action plans with the following members:

- Kathleen Svendsen
- Joanne Saul
- Christina Santore
- Shannon Nothstine

A voice vote was taken and unanimously approved.

2. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the Regular Board of Education Meeting minutes from August 21, 2017. Motion approved by vote voice: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mrs. Galante-Abstain; Mr. Theys-Aye; Mr. DeGroat-Aye; Mrs. Santore-Aye; Mrs. Saul-Aye; Mrs. LoCascio-Aye.
3. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve the July 31, 2017 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,364,417.86 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of July 31, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

4. Mrs. Nothstine notified the board that the regional shared service committee of board members will be looking to meet at the end of September. She will provide feedback after the meeting.

COMMITTEE REPORTS

PERSONNEL

1. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve the following substitute teachers/paraprofessionals for the 2017-2018 school year:

Rebecca Freeborn
Samantha Ritter-pending criminal history & background check
A voice vote was taken and unanimously approved.
3. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve maternity leave for Brittany Celentano beginning November 1, 2017 (or earlier/later if needed) with the intent to return on March 26, 2018. This leave includes 12 weeks covered by FMLA & NJFLA. A voice vote was taken and unanimously approved.
4. Motion made by Mr. DeGroat, second by Mrs. Santore to approve graduate class at Fairleigh Dickinson University titled, "World of Math: Numbers," at a cost of \$2,073 for Janet Mahedy. Reimbursement paid as per SEA Agreement. This course runs from August 2017 to December 2017. A voice vote was taken and unanimously approved.

POLICY

1. Motion made by Mrs. Galante, second by Mrs. LoCascio to approve the second and final reading of the following revised policy:

Policy#4117.41 Rice Notice and Nonrenewal
A voice vote was taken and unanimously approved.

EDUCATION & CURRICULUM

1. Motion made by Mrs. Svendsen, second by Mr. DeGroat to declare sale of surplus & dispose of the following outdated books:

"The Indian In The Cupboard," by Lynne Reid Banks, Copyright 1980
"English," Houghton Mifflin, Copyright 1993
"Intermediate Dictionary," Scott Foresman, Copyright 1988
"Beginning Dictionary," Scott Foresman, Copyright 1988
"In Other Words," A Junior Thesaurus, Copyright 1982
A voice vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar provided an update on the following buildings and grounds items:

- New website
- Drainage project
- Greenhouse status
- Completion of sealcoating and line striping
- New playground equipment installed
- Shared Service discussion with Township for fuel

2. Motion made by Mrs. Saul, second by Mrs. Santore to approve shared services agreement with the Township of Stillwater for the use of the gas pumps for our equipment. A voice vote was taken and unanimously approved.

3. Integrated Pest Management Plan- Mrs. Metzgar
The plan calls for the use of non-toxic means of addressing pest infestations. Mr. Maggio has been trained in these procedures and is the coordinator of the program. The extermination service that we use must conform to these practices. If there is a situation that requires the use of toxic chemicals, the public must be informed and signs displayed 72 hours before and after the application. Annually we send a letter to parents about the program with a copy of the policy. A copy of the policy is also available on our website.

TRANSPORTATION

1. Motion made by Mr. Theys, second by Mrs. Santore to approve the following new bus stop for ST8:

- 981A Mount Benevolence Road

A voice vote was taken and unanimously approved.

2. Motion made by Mr. Theys, second by Mrs. Santore to approve transportation with Stocker Bus for the 4th grade drown proofing trips to Kittatinny Regional High School from September 25-29, 2017 at a cost of \$158.46/trip.

Motion was made by Mr. Theys, second by Mrs. Santore to amend the above motion to read, motion to approve transportation with Stocker Bus for the 4th grade Aquatics Safety Course trips to Kittatinny Regional High School from September 25-29, 2017 at a cost of \$158.46/trip. A voice vote was taken and the amended motion was unanimously approved.

BUDGET & FINANCE

1. Mrs. Metzgar provided the following finance update:
 - No update of the application of lost state aid
 - Audit is scheduled to begin September 26th

2. Motion made by Mrs. Santore, second by Mrs. Svendsen to approve the tuition rate for the LLD Program for the 2017-2018 school year to be \$20,000/student. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Santore, second by Mrs. LoCascio to approve the submission of the following grant as listed:

First Energy STEM Grant - \$1,000 Aquaponics
A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Santore, second by Mrs. Svendsen to approve the participation in the Alliance for Competitive Telecommunications (ACT) with the Middlesex Regional Educational Services Commission (MRESC) and the New Jersey Association of School Business Officials (NJASBO) for the period July 1, 2017 to June 30, 2022. A roll call vote was taken and unanimously approved.

COMMUNITY RELATIONS

- PTA BBQ was this past weekend and a great success!
- The first PTA meeting was on September 7th
- Upcoming Events: Homeroom Mothers Tea, Back to School Night, Mums Sale, book fair
- Stillwater Fall Fest- October 14th

LEGISLATIVE

No Report.

PUBLIC PARTICIPATION

Mr. DeGroat spoke about the NJ Herald article regarding a county wide school system. Discussion was had with the board, but right now there is no plan from the county.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mrs. Santore and seconded by Mr. Theys to adjourn the meeting at 7:39 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary