

January 2, 2018

The Stillwater Township Board of Education met on January 2, 2018 at 7:00 p.m. in the Stillwater School Library for the Board Reorganization Meeting.

The meeting was called to order by René Metzgar, Board Secretary, at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Township Journal on November 7, 2017. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office, and the Stillwater School website.

Mrs. Metzgar led the flag salute.

REPORT OF ELECTION RESULTS:

Mrs. Metzgar reported the following information:

Jeffery Parrott, Sussex County Clerk, certified the following election results for the Stillwater Township Board of Education:

Three-year full term for membership on the Board of Education:

Krista Galante	981 votes
Dennis DeGroat	1,002 votes
Danielle LoCascio	995 votes
Write-In	52 votes

Two year term for membership on the Board of Education:

Jennifer E. McPeek	1,054 votes
Write-In	20 votes

Congratulations to Mrs. Galante, Mr. DeGroat, Mrs. LoCascio, and Mrs. McPeek!

OATHS FOR NEW & RETURNING BOARD MEMBERS

(N.J.S.A:18A:17.11)

Mrs. Metzgar administered the oaths to the following people for the 3 year full term for membership on the Stillwater Township Board of Education:

- Dennis DeGroat
- Danielle LoCascio

Mrs. Metzgar administered the oath to the following person for the 1-Two-year term for membership on the Stillwater Township Board of Education:

- Jennifer McPeek

Mrs. Metzgar stated that since Mrs. Galante is absent today, she will meet with me this week so she can get sworn in.

Mrs. Metzgar then called roll:

The following Board members were present: Mrs. Svendsen, Mrs. Nothstine, Mr. DeGroat, Mr. Theys, Mrs. LoCascio, Mrs. McPeek, Mrs. Santore and Mrs. Saul.

Absent: Mrs. Galante.

Also present were Matthew Robinson, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

NOMINATIONS & ELECTION OF BOARD PRESIDENT

1. The President shall be elected by a roll call vote of a majority of Board members in attendance.

Mrs. Metzgar opens the floor for nominations for President of the Stillwater Board of Education.

Nominations: Mrs. Santore nominated Mrs. Nothstine, second by Mrs. LoCascio.

Mrs. Metzgar asked for any further nominations. Hearing none;

Motion to close nominations and present the vote for the office of the President of the Board was made by Mr. DeGroat, second by Mr. Theys.

Vote: Mr. DeGroat- Mrs. Nothstine; Mrs. Saul- Mrs. Nothstine; Mrs. Nothstine- Mrs. Nothstine; Mrs. Santore- Mrs. Nothstine; Mrs. Svendsen- Mrs. Nothstine; Mrs. LoCascio- Mrs. Nothstine; Mr. Theys- Mrs. Nothstine; Mrs. McPeek- Mrs. Nothstine.

Unanimously, Mrs. Shannon Nothstine is elected Board President.

THE MEETING IS TURNED OVER TO THE BOARD PRESIDENT

NOMINATIONS & ELECTION OF VICE PRESIDENT

1. The Vice President shall be elected by a roll call vote of a majority of Board members in attendance.

Mrs. Nothstine opened the floor for nominations for Vice President of the Stillwater Board of Education.

Nominations: Mrs. Santore nominated Mrs. LoCascio, second by Mr. DeGroat.

Mrs. Nothstine asked for any further nominations. Hearing none;

Motion to close nominations and present the vote for the office of the Vice President of the Board was made by Mr. DeGroat, seconded by Mr. Theys.

Vote: Mr. DeGroat- Mrs. LoCascio; Mrs. Saul- Mrs. LoCascio; Mr. Theys- Mrs. LoCascio; Mrs. Nothstine- Mrs. LoCascio; Mrs. Santore- Mrs. LoCascio; Mrs. Svendsen- Mrs. LoCascio; Mrs. LoCascio-Mrs. LoCascio; Mrs. McPeek- Mrs. LoCascio.

Unanimously, Mrs. Danielle LoCascio is elected Board Vice President.

ANNUAL MOTIONS

1. Motion made by Mr. Theys, second by Mr. DeGroat to adopt the present Stillwater Township Board of Education policy manual. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Santore to designate the New Jersey Herald as the official newspaper for the 2018 calendar year and the Star Ledger or The Township Journal as an alternate newspaper and for select advertising. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Santore to hold Committee of the Whole meetings on the 2nd Monday of the month & regular meetings of the Board of Education on the 4th Monday of each month, unless otherwise noted, at 7:00 p.m. in the Library of the Stillwater School according to the attached schedule:

Committee of the Whole Meeting

February 12, 2018
March 12, 2018
No Committee Meeting in April
No Committee Meeting in May
June 11, 2018
No Committee Meeting in July
No Committee Meeting in August
September 10, 2018
No Committee Meeting in October
November 5, 2018*
No Committee Meeting in December

Change from 2nd & 4th Monday

A voice vote was taken and unanimously approved.

Regular Meeting

January 22, 2018
February 26, 2018
March 26, 2018
April 23, 2018
May 14, 2018*
June 25, 2018
July 23, 2018
August 20, 2018*
September 24, 2018
October 15, 2018*
November 19, 2018*
December 17, 2018*

4. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve the following resolution regarding public relations and professional services maximum costs for the 2018-2019 school year.

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and

Whereas, the Stillwater Board of Education has established the following maximum dollar limits as required:

Public Relations	\$ 3,500
Architects	\$30,000
Attorneys	\$30,000
Auditors	\$14,000
School Physician	\$ 2,500

Whereas, if these professional services exceed the maximum amount listed, the Stillwater Board of Education will consider another motion to increase amounts listed. A voice vote was taken and unanimously approved.

5. Board Members took turns reading the Board Member Code of Ethics.
6. Motion made by Mrs. LoCascio, second by Mrs. Santore to acknowledge receipt and review of the State of New Jersey Code of Ethics as required by N.J.S.A. 18A. A voice vote was taken and unanimously approved.
7. Review of board member contact information, initial if information is correct. If any changes/additions are needed, please notify Mrs. Metzgar.

ANNUAL BOARD APPOINTMENTS & COMMITTEES

Mrs. Nothstine appointed the following delegates:

1. Delegate and Alternate to the Sussex County School Boards Association
Mrs. Svendsen and Mrs. LoCascio
2. Delegate and Alternate to the New Jersey School Boards Association
Mr. DeGroat and Mrs. Santore
3. Committees/Chairpersons-Forms handed out, please return to Mrs. Nothstine so she can assign committees. Committees will be decided by the next board of education meeting.

BOARD MEMBER TRAINING

Training required for BOE Members: Registration is completed through Mrs. Metzgar.

Dennis DeGroat- Governance IV
 Krista Galante – Governance IV
 Danielle LoCascio- Governance IV
 Jennifer McPeek- Governance I
 Shannon Nothstine- None.
 Christina Santore- None.
 Joanne Saul-Governance III
 Kathleen Svendsen-None.
 Martin Theys-Governance III

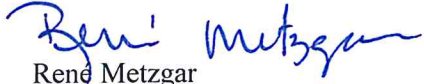
PUBLIC PARTICIPATION

None.

ADJOURN

Motion made by Mr. DeGroat, second by Mrs. Santore to adjourn at 7:17 pm. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary