

February 12, 2018

The Stillwater Township Board of Education met on February 12, 2018, at 7:00 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald and Township Journal on January 3, 2018. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office, and Stillwater School Website.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Svendsen, Mrs. Nothstine, Mr. Theys, Mr. DeGroat, Mrs. Saul, Mrs. McPeek, and Mrs. Galante.

Absent: Mrs. Santore and Mrs. LoCascio.

Also present were Matthew Robinson, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and members of the public.

Mrs. Nothstine called for a moment of silence to honor former board member Alan Jones. Mr. Jones was a friend and colleague who did so much for the school and community. He will be greatly missed.

BOARD BUSINESS

1. Stillwater students and staff would like to celebrate board appreciation month!
2. Motion made by Mr. DeGroat, second by Mr. Theys to approve the Regular Board of Education Meeting minutes & executive session minutes from January 22, 2018. Motion approved by voice vote: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Abstain; Mrs. Galante-Aye; Mr. DeGroat- Aye; Mr. Theys- Aye; Mrs. McPeek-Aye.

COMMITTEE REPORTS

PERSONNEL

1. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mr. Theys to approve the following substitute teachers/paraprofessionals for the 2017-2018 school year:
Sara Webb- pending criminal history & background check
A voice vote was taken and unanimously approved.

3. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve Cali Roberts, Meghan Radimer, and Justin Reed to receive a stipend of \$75.00 per person for attending the 6th Grade Activity night at Kittatinny Regional High School on February 23, 2018. A voice vote was taken and unanimously approved.
4. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve the following after school program for the 2017-2018 school year. The stipend \$410.

Art Enrichment Melissa Piazza Grade 6
A voice vote was taken and unanimously approved.

POLICY

1. Motion made by Mrs. McPeek, second by Mr. DeGroat to approve second and final reading of the following revised policy:

Policy#6171.3 Title 1 Improving Academic Achievement and Parent
and Family Engagement
A voice vote was taken and unanimously approved.

2. Motion made by Mrs. McPeek, second by Mrs. Svendsen to approve first reading of the following revised policies:

Policy#2131 Chief School Administrator
Policy#4131/4131.1 Staff Development; In-service Education/
Visitations/Conferences
Policy#4115 Supervision
Policy#4116 Evaluation of Teaching Staff Members
Regulation#4116 Evaluation of Teaching Staff Members
Policy#6145.1/6145.2 Intramural Competition; Interscholastic
Competition
A voice vote was taken and unanimously approved.

EDUCATION & CURRICULUM

1. Motion made by Mrs. Svendsen, second by Mr. DeGroat to approve the 2018-2019 school calendar for the Stillwater Township Board of Education. A voice vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Motion made by Mrs. Galante, second by Mrs. Svendsen to authorize the Business Administrator/Board Secretary to submit the LRFPA amendment request form to the Office of School Facilities. (This is to include the 1941 crawl space abatement project, 1941 ceiling & lighting upgrades, and 1956 section ceiling & lighting upgrades). A roll call vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mrs. Saul, second by Mr. DeGroat to approve transportation to Kittatinny Regional High School for District Band and Chorus students on March 19, 23, 27, 2018 (snow date 3/28) with Stocker Bus, at a cost of \$158.45 per trip. A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Budget Committee Update- An update was provided by Mrs. Metzgar and Mr. Theys. A meeting was held on 2/12 at 5:30 pm to review changes in the budget calendar, as well general discussion on changes in expenditures, and anticipated building projects. Due to the change in release in state aid, the board meeting scheduled on March 12th will have to move to March 19th so the tentative budget can be approved.
2. Motion made by Mr. Theys, second by Mr. DeGroat to retroactively accept PSD tuition student #071514 from the Hampton Township Board of Education to begin January 24, 2018 for an annual amount of \$8,000 to be pro-rated to start date. A voice vote was taken and unanimously approved.

COMMUNITY RELATIONS

Mrs. McPeck reported on the following items:

- Kindness Concert held on February 2nd was fantastic! Already looking to book again for next year.
- 100th Day of school collection will be on Friday
- Valentine's Lollipop sale will be 2/13 & 2/14
- Father/Daughter dance was on February 9th

LEGISLATIVE

Mr. Theys reported on the following items:

- The following bills are in the advancing in the assembly: Advertisement of the Child Abuse Hotline, Opioid Policy, and a policy on chronic absenteeism.

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. Svendsen, second by Mr. Theys at 7:32 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of SEA Contract Negotiations it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

A short break was taken for a board of education picture. The board went into executive session at 7:38pm.

Mrs. Saul, Mrs. Svendsen, & Mr. Theys were excused from the meeting at 7:38 pm.

Motion made by Mr. DeGroat and seconded by Mrs. Galante at 7:49 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

ADJOURN

Motion made by Mr. DeGroat and seconded by Mrs. Galante to adjourn the meeting at 7:49 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary