

February 26, 2018

The Stillwater Township Board of Education met on February 26, 2018, at 7:00 p.m. in the Stillwater School Library for a Regular Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Township Journal on January 3, 2018. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office and the Stillwater School Website.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Nothstine, Mrs. LoCascio, Mrs. Saul, Mr. Theys (left at 8:11 pm), Mrs. Galante, Mrs. Svendsen, Mrs. McPeek, and Mrs. Santore.

Absent: Mr. DeGroat.

Also present were Matthew Robinson, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, Cali Roberts, Assistant Principal and members of the public.

BOARD BUSINESS

1. Mrs. Nothstine provided an update on the 2017-2018 Board Goals.
Goal 1: Financial and Budget needs- this goal is always being worked on. Discussed many needs/restraints during our budget committee meeting.
Goal 2: Curricular Changes/Communication: Inviting parents to see the Makerspace, also looking to display projects at the last meeting in June. Always working on ways to strengthen the communication.
2. Mr. Robinson provided an update on the 2017-2018 District Goals as attached to the minutes.
3. Motion made by Mrs. LoCascio, second by Mrs. McPeek to approve the Committee of the Whole Board of Education Meeting minutes from February 12, 2018. Motion approved by voice vote: Mrs. Svendsen-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Aye; Mrs. Galante-Aye; Mr. Theys- Aye; Mrs. McPeek-Aye; Mrs. LoCascio-Abstain; Mrs. Santore-Abstain.
4. Motion made by Mrs. Galante, second by Mrs. McPeek to approve the executive session meeting minutes from February 12, 2018. Motion approved by voice vote: Mrs. Svendsen-Abstain; Mrs. Nothstine-Aye; Mrs. Saul-Abstain; Mrs. Galante-Aye; Mr. Theys- Abstain; Mrs. McPeek-Aye; Mrs. LoCascio-Abstain; Mrs. Santore-Abstain.
5. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve the January 31, 2018 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,259,990.22 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of January 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our

knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

SUPERINTENDENT'S REPORT

Mr. Robinson provided a report on school security due to the recent events in our country. He reviewed items we have put in place over the past few years as well as reviewed items he would like to implement in the near future.

CORRESPONDENCE

-Thank you card for the flowers from Pat Jones and Family.

PRESIDENT'S COMMENTS

None.

PUBLIC PARTICIPATION

None.

ACTION ITEMS:

PERSONNEL

1. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to approve the following substitute teacher/paraprofessional for the 2017-2018 school year:
-Pam Gumbman
A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mr. Theys to approve the following after school program for the 2017-2018 school year. The stipend \$410.

Makerspace Magic Club Elaine Makarevich Grades 5 & 6
A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Svendsen to accept with regret, the resignation of Melissa Gabilanes, effective March 7, 2018. A voice vote was taken and unanimously approved.

5. Mr. Robinson discussed the morning drop off issues. Students are being dropped off at 8am. He is proposing for the remainder of this year, until a better solution is found, to allow for a stipend for someone to watch the students.
6. Motion made by Mr. Theys, second by Mrs. LoCascio to approve a morning drop off stipend for the remainder of the 2017-2018 school year. A voice vote was taken and unanimously approved.

POLICY

1. Motion made by Mrs. Santore, second by Mrs. LoCascio to approve the second and final reading of the following revised policies:

Policy#2131 Chief School Administrator
 Policy#4131/4131.1 Staff Development; In-service Education/
 Visitations/Conferences
 Policy#4115 Supervision
 Policy#4116 Evaluation of Teaching Staff Members
 Regulation#4116 Evaluation of Teaching Staff Members
 Policy#6145.1/6145.2 Intramural Competition; Interscholastic
 Competition

A voice vote was taken and unanimously approved.

EDUCATION & CURRICULUM

1. Motion made by Mrs. Svendsen, second by Mrs. Santore to approve the ASE/SEEK Program, running May 17, 24, 31, and June 7, 2018 with the following costs:

Stipend-Justin Reed: \$410
 Transportation-Stocker Bus: \$291.04
 Fairview Lake: \$520
 Supplies, not to exceed: \$40.00

A voice vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar provided and update on the following Building & Grounds items:
 - Lower Level Bathroom Project
 - UST Replacement
 - 1941 Crawl Space Abatement Project
2. School Security Discussion- Discussion was regarding hiring a School Resource Officer for the school. Administration was asked to research costs.
3. Motion made by Mrs. Galante, second by Mrs. Santore to approve building and use calendar for March 2018. A voice vote was taken and unanimously approved.

4. Motion made by Mrs. Galante, second by Mrs. LoCascio to approve a contract with CenturyLink to provide a fiber internet connection of 200 mbps in the amount of \$1,170/month for a 36 month term. Service to begin July 1, 2018.
 Other Quotes: PenTeleData: \$1,800/month for a 36 month term
 Cologix: \$2,678.75/month for a 36 month term
 AireSpring: \$1,522.03/month for a 36 month term
 A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Galante, second by Mrs. LoCascio to extend internet contract with Cologix from June 15, 2018-June 30, 2018 at a monthly rate of \$2,460 to be prorated. A voice vote was taken and unanimously approved.

TRANSPORTATION

1. Motion made by Mrs. Saul, second by Mrs. LoCascio to approve transportation with Stocker Bus for the following field trips:

Date	Location	Grade	Cost
March 22, 2018	McKeown School-Battlebots	3 rd & 4 th Pinwheel	\$158.45
May 22, 2018	KRHS-Move Up Day	Grade 6	\$158.45
May 23, 2018	Rizzo's Wildlife World	Grade 3	\$312.50

A voice vote was taken and unanimously approved.

2. Motion made by Mrs. Saul, second by Mrs. LoCascio to approve a walking field trip to Lakeland Bank for Grade 3 on March 5 and March 19, 2018. A voice vote was taken and unanimously approved.

BUDGET & FINANCE

Mrs. LoCascio

1. Mrs. LoCascio & Mrs. Metzgar provided a budget committee update. Another meeting was held prior to the board of education meeting. Expenditures were reviewed and discussed in detail. Providing funding for an SRO and an increase in security items were a large focus. Mrs. Metzgar notified the board of the change in board meeting dates due to the budget calendar. We will have to reschedule our regular board meeting on April 23, 2018 to April 24, 2018.
2. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve February regular checks numbered 24714-24774, N0119, N0131, N0132, N0213, N0214, N0215, for a total of \$655,544.15, cafeteria check numbered 2580 in the amount of \$18,701.75. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve January student activity checks numbered 6228-6229 in the amount of \$330.55. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve the attached list of purchase orders over \$1,000 for 2017-2018 school year. A voice vote was taken and unanimously approved.

5. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve monthly travel as attached. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve transfers from January 1, 2018 to January 31, 2018 as attached. A voice vote was taken and unanimously approved.
7. Motion made by Mrs. LoCascio, second by Mrs. Santore to authorize the submission of the IDEA Preschool Grant amendment to the application for FY2018. A voice vote was taken and unanimously approved.

LEGISLATION

None.

COMMUNITY RELATIONS

-Tricky Tray- May 18, 2018- theme is "Over the Rainbow."
-Tremendously Treasured Troops were here last Friday. Students participated in making care packages to send to troops overseas.
-Fall Fest- October 13th

UNFINISHED BUSINESS

1. Board member required training- Due December 31, 2018.

NEW BUSINESS

1. Board member Ethics/Financial Disclosure Forms

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. LoCascio, second by Mrs. Santore at 8:08 pm by the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of Personnel Matters & Individual Privacy it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Mrs. Roberts was excused from the meeting at 8:08 pm.

Mr. Theys left the meeting at 8:11 pm.

A four minute break was taken. The board went into executive session at 8:12pm.

Mrs. Cramer and Mr. Robinson were excused from the meeting at 8:39 pm.

Motion made by Mrs. McPeck and seconded by Mrs. Santore at 9:15 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

ADJOURN

Motion made by Mrs. LoCascio and seconded by Mrs. Galante to adjourn the meeting at 9:15 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary