

Regulation

DISCIPLINE CODE

Classroom Behavior

Students will come to school properly prepared for class:

- A. All assignments will be completed when due;
- B. Necessary materials will be brought to class.

Consequences for coming to class may include:

- A. Consequences for being unprepared will be age appropriate and up to the individual teacher in grades 1-4;
- B. Students in grades 5 and 6 will receive an after school detention for every 3 assignments not completed in the same class. The time will be spent completing late assignments;
- C. Grades will reflect lack of responsibility.

Students will behave in such a manner which will allow for the learning process to take place.

These behaviors include but are not limited to:

- A. Demonstrate proper respect for teachers, peers, and school property;
- B. Arrive promptly and prepare oneself quickly for instruction;
- C. Be actively involved with instruction (pay attention);
- D. Have a pass to leave a teaching or homeroom area.

Consequences disruptive behavior may include:

- A. Classroom teachers will assign teacher detentions for infractions of classroom discipline;
- B. Depending on severity and frequency, students may be sent to the office for administrative detention;
- C. If poor behavior persists, a conference may be set up with parents.

Student Dress

Students will wear clothing which is conducive to the atmosphere of learning:

- A. Shorts which are appropriate in style and wear may be worn on the first school day in May to the last school day in September, or any other time as may be announced by administration;
- B. Pants should be appropriate length and fit;
- C. Shoes should be appropriate for playground or gym;

DISCIPLINE CODE (regulation continued)

D. Hats or head coverings are not to be worn in the school building.

Unacceptable dress would include but is not limited to:

- A. Bare midriff, excessively tight or revealing garments;
- B. Chains hung on clothing;
- C. Torn, faded, or dirty clothing;
- D. Clothing with obscene, insulting or derogatory slogans;

Consequences for dress code violations may include:

- A. Parent will be contacted to bring appropriate clothing to school;
- B. If appropriate clothing cannot be brought, the school nurse will provide alternatives.
- C. Second offense is same as A and B and an after school detention.

Students' personal belongings shall not be taken to school. The school district will not be responsible for expensive or fragile items brought to school. (Backpacks, jackets, hats, pencil boxes, notebooks, etc. should be labeled with the student's name.):

Students who bring personal items to school that distract attention from the education program shall be subject to disciplinary action that may include:

- A. Warning;
- B. Confiscation of item;
- A. Item will be returned to parent only.

Drugs, Alcohol and Steroids

Students will demonstrate respect for their own well being, for the well being of others, for school property, and for the property of others. Possession or use of drugs or alcohol on school property or during school activities:

Consequences for possession, use and abuse of drugs, alcohol and/or steroids or drug paraphernalia may include:

- A. Out of school suspension for not less than 3 days;
- B. Examination by school nurse, (she will determine if further testing is required);
- C. Parental contact;
- D. Contact local police.
- E. Recurrent offences may include long term suspension and/or expulsion from school.

DISCIPLINE CODE (regulation continued)

Tobacco

Possession or use of any tobacco product is prohibited. Consequences for possession or use of tobacco may include:

A. First offense

1. Confiscation;
2. Parental contact;
3. In or out of school suspension.

B. Second Offense

1. Two day in or out of school suspension;
2. Parental contact.

Weapons, Firearms and other Dangerous Instruments

Possession or use of any weapons, firearms and other dangerous instruments (aerosol sprays, matches, or any item being used as a weapon) is prohibited. Consequences may include:

A. First offense

1. Confiscation;
2. Parental contact;
3. After school detention;
4. Expulsion from school for no less than a year;
5. Possible referral to the child study team.

B. Second Offense

1. One day in-school suspension;
2. Parental contact.

Vandalism and/or Damage to School Property

Consequences for students damaging to school property or students tampering with or damaging property of other students or staff members may include:

A. First offense

1. Restoration and remuneration;
2. Depending on severity:
 - a. Detention or in or out-of school suspension;
 - b. Parental contact.

B. Second Offense

1. Restoration and remuneration;
2. Parental contact;
3. In or out-of school suspension.

DISCIPLINE CODE (regulation continued)

Theft

Stealing is prohibited. Students shall be disciplined according to the following guidelines:

- A. First offense depending on severity may include:
 - 1. Restitution
 - 2. After school detention or in or out-of school suspension;
 - 3. Parental contact;
 - 4. Possible legal action.

- B. Second Offense
 - 1. Restoration and remuneration;
 - 2. Parental contact;
 - 3. In or out-of school suspension.

Endangering the Welfare of Others

Consequences may include:

- A. After school detention and/or in school suspension;
- B. Parental contact.

Assault on a Board Member, Teacher or Employee

Consequences may include:

- A. First offence depending on severity:
 - 1. Three day out of school suspension;
 - 2. Parental contact.

- B. Second Offense
 - 1. Ten day out of school suspension;
 - 2. Parental contact;
 - 3. Possible expulsion.

Fighting, Intimidating, Threatening, or Extorting Favor or Funds from Another

Consequences may include:

- A. First offence depending on severity:
 - 1. Three day out of school suspension;
 - 2. Parental contact.

- B. Second Offense
 - 1. Parental contact;
 - 2. In or out-of school suspension.

DISCIPLINE CODE (regulation continued)

Leaving School Grounds without Permission

Consequences may include:

A. First offence:

1. In-school suspension;
2. Parental contact.

B. Second Offense

1. Two days in-school suspension;
2. Parental contact.

Un-excused or Unauthorized Absence from School:

Consequences may include:

A. First offence:

1. In-school suspension;
2. Parental contact.

B. Second Offense

1. Two days in-school suspension;
2. Parental contact.

Willful and Continued Disobedience, Open Defiance, Repeated Need for Discipline

Consequences may include:

A. First offence

1. Recess and/or after school detention;
2. Parental contact.

B. Second offense

1. In or out-of school suspension;
2. Parental contact.

Profane or Obscene Language

Consequences may include:

A. First offense

1. Reprimand;
2. After school detention;
3. Parental contact.

B. Second offense

1. Two day after school detentions;

DISCIPLINE CODE (regulation continued)

2. Parental contact.

C. Directed toward another student or teacher:

1. In-school suspension;
2. Parental contact;
3. Recurrent offences:
 - a. Two day in-school detentions;
 - b. Parental contact.

Failure to Report to Detention Teacher

Consequences may include:

A. First offense

1. After school detention plus make-up of the first;
2. Parental contact.

B. Second Offense

1. Two after school detentions;
2. Parental contact.

Selling items on School Grounds or at Any School Sponsored Event for Personal Benefit

Consequences may include:

A. First offense

1. Return of money for item;
2. Recess detention;
3. Parental contact.

B. Second Offense

1. Return of money for item;
2. After school detention;
3. Parental contact.

School Bus Conduct

Students will conduct themselves appropriately going to and from school to ensure the safety of everyone. School bus drivers are in charge of their buses at all times. The following rules are for the protection of the students. Any intentional infractions could result in the loss of the privilege of riding.

A. Before loading:

1. Be on time at the designated bus stop;
2. Wait on the shoulder of the road, not on the road;
3. Conduct yourself in a safe manner while waiting for the bus;
4. Once the bus has come to a complete stop, enter the bus in an orderly fashion;
5. Be careful of approaching vehicles.

B. While on the bus:

DISCIPLINE CODE (regulation continued)

1. Keep hands and head inside the bus at all times;
2. Remain seated while the bus is moving and wear seat belts if the bus is so equipped;
3. Do not eat, drink, or chew gum on the bus;
4. Assist in keeping the bus safe and clean;
5. Talk quietly and do not distract the driver in any way, to help ensure the safety of all;
6. Treat bus equipment as you would valuable furniture in your own home. Damage to seats, etc. must be paid for by the offender;
7. Avoid leaving articles on the bus;
8. Keep books, packages, coats, and all other objects out of the aisles;
9. Never throw anything out of the bus windows.

C. After leaving the bus:

1. When crossing a highway to reach your destination, students must cross ten steps in front of the bus after the driver has told them it is safe to cross;
2. The driver will not discharge riders at places other than their planned bus stop without a written note from parents;
3. Walk straight to your home.

Consequences may include:

A. A written report is submitted by the bus driver to administration and sent home to parents.

B. Depending on severity:

1. First report: a warning is given;
2. Second report: recess detention;
3. Third report: an after school detention;
4. A fourth report or severe infraction could result in a suspension from riding the bus from 1-5 days.

Lunch Time Behavior

Lunch is the students' time. It gives them a chance to relax, socialize, and eat lunch. The rules for the cafeteria were designed to allow each student to have his/her lunch in an atmosphere consistent with all school behavior.

- A. Demonstrate respect for cafeteria workers, aides, classmates, and teachers;
- B. Be prepared for lunch and for outdoor recess;
- C. Maintain good order in line. Cutting line is discourteous and unfair to others;
- D. Observe good table manners. Talk only with your neighbors in a quiet voice, and not across the room;
- E. Throwing any objects must be considered dangerous and is strictly forbidden;
- F. Toys and equipment should not be brought from home;
- G. After eating, clean your area. Food/snacks/drinks purchased must be consumed during the designated lunch period and will not be permitted outside the cafeteria;
- H. Remain in your seats unless given permission to clean up, purchase snacks, or leave the cafeteria.

Consequences, depending on severity may include:

DISCIPLINE CODE (regulation continued)

- A. Assigned seat – duration to be determined by teacher or administrator;
- B. Placement at the detention table;
- C. Lunch or recess detention or after school detention;
- D. The privilege of eating in the cafeteria may be suspended.

Recess

Recess is the time for healthy fun. Students should be properly prepared for all weather conditions.

- A. Students are to follow directions of the staff on duty at all times;
- B. Students will remain outside for the entire recess time except for emergencies;
- C. Students are to stay within sight of the teachers on duty at all times. They are to stay within the designated playing area;
- D. Students are not to play on the steps, the lawn in front of the school, the shrubbery, or the bleachers;
- E. Equipment is to be used in a safe manner and should not be brought from home;
- F. Students should respect other people's games and play area;
- G. There is to be no shoving, pushing, pulling on clothing, or knocking people down;
- H. When the whistle blows, students should line up quickly and quietly.

Consequences, depending on severity may include:

- A. A warning will be given by a staff member on duty;
- B. Discipline code will be followed for infractions.

Hallway Rules

Students will walk in the right side when passing in the hallway to eliminate congestion in the hallways.

- A. Walk;
- B. Be quiet and courteous in the halls and stairways;
- C. Keep to the right at all times. Students using the stairways are to keep to the right, using the handrail provided, and are to walk up or down the stairs in an orderly fashion. Do not skip or jump steps in the stairwells;
- D. Unless changing classes, all students must have a pass while in the halls.

Consequences may include:

- A. First offense - recess detention.
- B. Second offense

DISCIPLINE CODE (regulation continued)

1. Two recess detentions;
2. Parental contact.

Assembly

When in attendance at assemblies, students will demonstrate politeness to the speakers and/or performers.

- A. Bathrooms should be used prior to attending the assembly. It is distracting to the performers to have attendees walking in and out of the performance;
- B. Be respectful to the speaker or performer by sitting attentively throughout the program;
- C. Respond by clapping at the appropriate times. There should be no whistling, heckling, booing, etc;
- D. Sit in your assigned area and face the performers.

Consequences include:

- A. A warning will be given by the teacher;
- B. Removal from the assembly.

If in the opinion of the administration the initial infraction is of a more serious nature, the administration reserves the right to advance to the more severe consequences.

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