

May 8, 2017

The Stillwater Township Board of Education met on May 8, 2017, at 7:00 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald and Township Journal on January 5, 2017. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office, and Stillwater School Website.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Svendsen, Mrs. Nothstine, Mr. Theys, Mr. DeGroat, Mrs. Santore, Mrs. Saul, and Mrs. LoCascio.

Absent: Mrs. Galante and Mr. Grace.

Also present were Matthew Robinson, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, Cali Roberts, Assistant Principal, and members of the public.

PUBLIC PARTICIPATION

None.

BOARD BUSINESS

1. Health Benefits Presentation- Liberty Benefit Advisors, presented by John DiMartino. Possible switch to the SHIF for our health care & prescription, leaving the State Health Benefits Plan. Presentation is attached to the minutes. Various questions were asked by the board of education members, as well as our teaching staff members in the audience.
2. Board Member reminder: CSA Evaluation & Board Self Evaluation Reminder- Due May 19th
3. Mrs. Nothstine shared with the board a letter she received from the Hampton Board President regarding forming a committee to discuss potential share service opportunities.

COMMITTEE REPORTS

PERSONNEL

1. Motion made by Mr. DeGroat, second by Mrs. Santore to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve the intent to return from leave for Sherilyn Distasi-McMahon effective August 31, 2017. A voice vote was taken and unanimously approved.

3. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the following substitute teacher for the 2016-2017 school year:

Rebecca Freeborn- pending criminal history & background check
A voice vote was taken and unanimously approved.
4. Motion made by Mr. DeGroat, second by Mrs. Svendsen, upon recommendation of the Superintendent, to approve Laura Ciccolella as the 6th Grade math teacher for the 2017-2018 school year, at MA, Step 4 for a salary of \$62,553. A voice vote was taken and unanimously approved.
5. Motion made by Mr. DeGroat, second by Mrs. Svendsen, upon the recommendation of the Superintendent, to approve Lisa Roycroft as the full-time School Secretary to begin June 7, 2017 to June 30, 2017 at an annual salary of \$40,000 (pro-rated to time worked). A voice vote was taken and unanimously approved.
6. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Superintendent, to approve Charles Culver as the Part-Time Technology Coordinator for the 2017-2018 school year at salary of \$20,000. A voice vote was taken and unanimously approved.
7. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Superintendent, to approve Michael Maggio as the full-time Head Custodian/Maintenance & Grounds Person for the 2017-2018 school year at an annual salary of \$61,320. A voice vote was taken and unanimously approved.
8. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Superintendent, to offer contracts to the following full-time, 12 month custodial staff for employment for the 2017-2018 school year, as per the SEA agreement:

Nick Carbonaro- \$55,022.44 plus \$600 longevity
Gary Post- \$42,450.48

A voice vote was taken and unanimously approved.
9. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Superintendent, to approve contract for the 2017-2018 school year with Joseph VanSkiver as a part time, 12 month, 25 hours/week custodian, at a salary of \$18,773.25 (\$15.64/hr). A voice vote was taken and unanimously approved.
10. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Superintendent, to offer contracts to the following full-time, 12 month administrative assistants for employment for 2017-2018 school year, as per the SEA agreement:

Deborah Berger-\$41,902
Lisa Roycroft- \$40,000

A voice vote was taken and unanimously approved.
11. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Superintendent, to offer contracts to the following full-time, 12 month

administrative assistants for employment for 2017-2018 school year:

Megan Reed- \$42,924
 Renee Woehr-\$48,545

A voice vote was taken and unanimously approved.

12. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the following personnel for the summer program from July 3, 2017-July 27, 2017, salaries to be paid through the General Fund, IDEA-BASIC Grant, or NCLB Grant:

Teachers:

Denise Bessemer \$2,380
 Georgeanne Vellela \$2,380
 Beth Johnson \$2,380 (NCLB)
 Ramona Knapp \$2,380
 Christine Pagano \$2,380 (IDEA)
 Maureen Riva \$2,380 (IDEA)
 Lorraine Bickhardt \$2,380
 Alicia Parsons \$2,380
 Erin Richards \$2,380
 Janet Mahedy \$2,380

Art Program

Melissa Piazza \$2,380

Library

Helen Salitt \$1,600 (NCLB)

Nurse

Colleen Hurley \$2,380 (IDEA)

Speech

Jessica Garrigan \$2,380 (IDEA)

Paraprofessionals

Kathy Pevarnik \$950 (IDEA)
 Raychel MacLean \$950 (IDEA)
 Jeralyn Dalling \$950 (IDEA)

CST

Ruth Najemian (10 Days) \$2,440 (IDEA)

A voice vote was taken and unanimously approved.

13. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the following graduate classes at Centenary College for Justin Reed. No reimbursement paid as per SEA Agreement:

Course	Dates	Cost
Students, Teachers, Social Policy and the Law	May 15 -June 26, 2017	\$1,326
Finance & Facilities	July 5-August 15, 2017	\$1,326

A voice vote was taken and unanimously approved.

14. Motion made by Mr. DeGroat, second by Mrs. Santore to accept with regret, the resignation of Renee Woehr, effective June 30, 2017. A voice vote was taken and unanimously approved.

POLICY

1. Motion made by Mrs. Santore, second by Mrs. LoCascio to approve the second and final reading of the following policy:

Policy#3542.1 Wellness and Nutrition
 A voice vote was taken and unanimously approved.

EDUCATION & CURRICULUM

1. Motion made by Mrs. Svendsen, second by Mrs. Santore to dispose of the attached list of trade books due to the age and condition. A voice vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Mrs. Metzgar provided the following building & grounds update:
 - Drainage Project bid walkthrough scheduled for 5/10/17.
 - RFQ's released for summer projects
2. Mr. Robinson provided an update on the lead testing results. A few of our outlets came back with elevated results. Those outlets were immediately disabled, bottled water was provided, and a letter was sent home to all parents. They will be retested and a solution will be provided for repair. All other outlets passed.

TRANSPORTATION

1. Motion made by Mr. Theys, second by Mr. DeGroat to approve Stocker Bus Company to provide transportation as listed:

Location	Grade/Activity	Date	Cost
KRHS	Junior Solar Sprints	May 16, 2017	\$157.98
KRHS	Move Up Day-Grade 6	May 23, 2017	\$157.98
H.I.L.L.S House	Various	June 7, 2017	\$225 (IDEA Grant)
McKeown Elementary School	5 th /6 th Battle of the Books	May 19, 2017	\$157.98

A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Motion made by Mrs. LoCascio, second by Mrs. Santore to accept the anonymous donation in the amount of \$100 to help offset outstanding reduced lunch bills. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Santore to purchase 80 Dell Chromebooks and 3 laptop carts for a total of \$24,181.77, to be paid for by the REAP grant and general fund monies. A voice vote was taken and unanimously approved.

COMMUNITY RELATIONS

- This month's PTA meeting had a really good turnout. Elections were held. They also approved the funding for the second phase of the playground equipment!
- Apex Fun Run is June 2nd

LEGISLATIVE

None.

PUBLIC PARTICIPATION

- Mrs. Svendsen asked about the before and after school programs to promote wellness and exercise if anything was decided, and if any free play was being considered?
- Mr. Robinson said he has a proposal for a before school club to begin next year. We will be seeing it on the agenda in September!

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. Santore and second by Mr. DeGroat at 8:17 p.m. the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of Personnel Matters & Individual Privacy it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

The board took a six minute break before heading into executive session at 8:23 pm.

Motion made by Mr. DeGroat and seconded by Mrs. Svendsen at 8:47 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

MOTIONS FOLLOWING EXECUTIVE SESSION

1. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Superintendent, to offer the following contracts to the non-tenured instructional staff members for employment for the 2017-2018 school year, at the 2017-2018 salary and step, as per the SEA Agreement:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
DiRienzo, Mary	SpEd	Step BA, 4	\$ 58,353
Franck, Katrina	Music	Step BA, 4	\$ 58,353
Garrigan, Jessica	Speech	Step MA, 7	\$ 65,088
Parsons, Alicia	Grade 3	Step BA, 2	\$ 56,433
Richards, Erin	Grade 3	Step BA, 5	\$ 59,198
Steffens, Jessica	Grade 5/6 Social Studies	Step MA, 8	\$ 65,933

A voice vote was taken and unanimously approved.

2. Motion made by Mr. DeGroat, second by Mrs. Svendsen, upon the recommendation of the Superintendent to re-hire the tenured instructional staff members for employment for the 2017-2018 school year, at the 2017-2018 salary and step, as per the SEA Agreement:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Beckman, Maureen	Nurse	Step BA+20, L3	\$ 83,634
Bessemer, Denise	Kindergarten	Step BA, L3	\$ 81,534
Bickhardt, Lorraine	Grade 5 Math	Step MA, L3	\$ 85,734
Callanan, Lenore	SpEd	Step BA, L3	\$ 81,534
Celentano, Brittany	Grade 4	Step MA, 8	\$ 65,933
Collier, Lynda	Grade 2	Step BA, 13	\$ 71,033
Conry, Lisa	Library/ELA Coach	Step MA+30, 14	\$ 78,283
Distasi- McMahon, Sherilyn	Grade 5/6 Science	Step MA, 8	\$ 65,933
Fryer, Kelly	SpEd	Step BA, 8	\$ 61,733
Grau, Lisa	Kindergarten	Step BA, L3	\$ 81,534
Iradi, Fred	BSI	Step MA+30, L1	\$ 82,433
Johnson, Beth	Grade 1	Step MA, L3	\$ 85,734
Knapp, Ramona	Grade 1	Step BA+20, L3	\$ 84,684
Maeurer, Keri	Grade 4	Step MA, 9	\$ 67,733
Mahedy, Janet	Grade 3	Step MA, 10	\$ 69,533
Makarevich, Elaine	STEAM/Pinwheel	Step MA, L3	\$ 85,734
Murphy, Stacy	Grade 2	Step MA, 9	\$ 67,733
Najemian, Ruth	Social Worker	Step MA, L3	\$ 85,734
Newman, Jessica	SpEd	Step MA, 8	\$ 65,933
Pagano, Christine	SpEd	Step BA, 12	\$ 69,083
Piazza, Melissa	Art	Step BA, L2	\$ 79,333
Pierson, Susan	PSD	Step MA, 13	\$ 75,233
Radimer, Meghan	Health/Phys. Ed	Step BA, 8	\$ 61,733
Reed, Justin	Health/Phys. Ed	Step BA+10, 10	\$ 69,533
Riva, Maureen	SpEd	Step BA, 6	\$ 60,043
Smith, Eileen	Grade 2	Step BA+20, L3	\$ 83,634
Swakopf, Corrine	Grade 5 LA	Step MA, 11	\$ 71,383
Then, Erica	Grade 4	Step BA, 7	\$ 60,888
Winay, Victoria	Grade 6	Step BA, L3	\$ 81,534

A voice vote was taken and unanimously approved.

3. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Superintendent, to offer contracts to the following full-time Para-Professional staff members for employment for the 2017-2018 school year:

Kathy Pevarnik-Step 14 \$19,820.27 + \$100 HQ + \$200 Long.

A voice vote was taken and unanimously approved.

4. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Superintendent, to offer contracts to the following part-time 27.5 hours/week Para-Professional staff members for employment for the 2017-2018 school year:

Tracey Coombs- Step 8	\$14,134
Karen Grodsky- (LPN- off guide)	\$26,691.86

A voice vote was taken and unanimously approved.

ADJOURNMENT

Motion made by Mr. DeGroat and seconded by Mrs. Santore to adjourn the meeting at 8:50 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Metzgar
Business Administrator/Board Secretary