

April 10, 2017

The Stillwater Township Board of Education met on April 10, 2017, at 7:00 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:01 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald and Township Journal on January 5, 2017. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office, and Stillwater School Website.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Svendsen, Mrs. Nothstine, Mr. DeGroat, Mrs. Santore, Mrs. Galante, Mr. Grace, Mrs. Saul, and Mrs. LoCascio.

Absent: Mr. Theys.

Also present were Matthew Robinson, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills and members of the public.

BOARD BUSINESS

1. Board Goals Update- Mrs. Nothstine provided the board with a progress report on the two board goals for 2016-2017. Goal 1 of increased training specifically in the areas of Budget and Finance has been completed. We had the following trainings:
 - 11/7/16- Anthony Ardito provided a review of the audit with some additional trainings on the Audit/CAFR.
 - 11/21/16- Mrs. Metzgar provided the board with finance 101 training.
 - 12/12/16-Mrs. Metzgar provided the board with budget 101 training.

The second goal was to enhance engagement with community based organizations. We now have a Board and Admin rep at every PTA meeting, and board members have been more present at school events.

2. Motion made by Mr. DeGroat, second by Mr. Grace to approve the Regular Board of Education Meeting minutes & executive session minutes from March 27, 2017. Motion approved by voice vote: Mrs. Svendsen-Abstain; Mrs. Nothstine-Aye; Mrs. Saul-Aye; Mr. Grace-Aye; Mrs. Santore- Abstain, Mrs. LoCascio-Aye, Mrs. Galante- Aye; Mr. DeGroat- Abstain.

COMMITTEE REPORTS

PERSONNEL

1. Motion was made by Mr. DeGroat, second by Mr. Grace to approve attached professional days. A voice vote was taken and unanimously approved.

2. Motion was made by Mr. DeGroat, second by Mr. Grace to advertise for the following anticipated 2017 summer school positions:

- 12 Teachers
- 4 Paraprofessionals (as needed)
- 1 Librarian
- 1 Nurse
- 1 Speech Therapist
- 1 CST Member (10 days)
- Summer school subs

A voice vote was taken and unanimously approved.

3. Motion was made by Mr. DeGroat, second by Mrs. LoCascio to approve the following substitute teacher & substitute nurse for the 2016-2017 school year:

- Kerry Burneyko- Pending Criminal history & background check

A voice vote was taken and unanimously approved.

POLICY

No Report.

EDUCATION & CURRICULUM

1. Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve extended school year summer program from July 3, 2017-July 27, 2017. A voice vote was taken and unanimously approved.
2. Washington DC Trip discussion- Mr. Robinson suggested to the board that due to the timing of this trip, that we table this discussion about revisions to the trip until next year. We start booking for the trip now, so its short notice for the class of 2018. Further discussion involving the public can be had for the following year.

Mrs. Nothstine reminded the board regarding a discussion at a previous meeting that the Washington DC trip is now in question for a variety of reasons. Financial, safety and security, curriculum alignment, the busses, and maturity level of the students at this age. Other trip(s) options were being researched to potentially replace the trip to DC.

BUILDING & GROUNDS

1. Mrs. Metzgar provided a building and grounds update on the following items:
 - Septic Repair status
 - Drainage Project update
 - Spring Break Projects

TRANSPORTATION

1. Motion made by Mrs. Santore, second by Mrs. LoCascio to approve Stocker Bus Company to provide transportation as listed:

Location	Grade	Date	Cost
N.J. State Fairgrounds	Kindergarten	May 19, 2017	\$184.30
Turtleback Zoo	Grade 1	June 13, 2017	\$311.57

A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Motion made by Mr. Grace, second by Mr. DeGroat to approve a school sponsored dance fundraiser for Stillwater, Hampton, Fredon, and Sandyston students in grades 4-6 on Friday, June 9, 2017. Proceeds will go to fund the school greenhouse garden project. A voice vote was taken and unanimously approved.

COMMUNITY RELATIONS

-The Tricky Tray made \$18,852, there were over 300 baskets. Thank you to the teachers and administration for all the assistance.

-This past Saturday was the Stillwater Fire Department's Easter Egg hunt held on the school property. This was a successful and fun event!

-Teacher Appreciation Week coming up the first week in May.

-Mrs. Makarevich and Mrs. Metzgar are working on presenting the garden/greenhouse project to the planning board committee this month on April 19th. We are just waiting to get the final plans.

-Mr. DeGroat mentioned two individuals, Elsie Roof & Lawrence Earl, who we should recognize for all their support and dedication to Stillwater School over the years.

LEGISLATIVE

Mr. Grace reported on the following:

-May 25th there is a legislative advocacy meeting in Trenton if anyone would like to attend, sponsored by NJSBA.

PUBLIC PARTICIPATION

Arlene Konar, PTA representative, wanted to know the location of the septic repair to confirm it wouldn't interfere with the Fun Run. Administration responded that the septic repair is in the back of the building and wouldn't affect the Fun Run.

She also thanked the board for attending the PTA meetings. It really sends the right message and we are all finally working together. The great thing about a PTA versus at PTO, is that with PTAs, the money goes right to the students.

Mrs. Konar also asked about the June 9th school dance event because the Mother/Son night is the same evening. Mrs. Cramer responded that she already spoke to PTA, and they will be changing the Mother/Son night.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mr. Grace and second by Mrs. LoCascio at 7:39 p.m. the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of Student Privacy & Personnel Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mr. DeGroat and seconded by Mr. Grace at 8:11 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

ADJOURNMENT

Motion made by Mr. DeGroat and seconded by Mr. Grace to adjourn the meeting at 8:11 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



Rene Metzgar
Business Administrator/Board Secretary