

January 3, 2017

The Stillwater Township Board of Education met on January 3, 2017 at 7:00 p.m. in the Stillwater School Library for the Board Reorganization Meeting.

The meeting was called to order by René Metzgar, Board Secretary, at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Township Journal on November 29, 2016. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office, Swartswood Post Office, and the Stillwater School website.

Mrs. Metzgar led the flag salute.

REPORT OF ELECTION RESULTS:

Mrs. Metzgar reported the following information:

Jeffery Parrott, Sussex County Clerk, certified the following election results for the Stillwater Township Board of Education:

Three-year full term for membership on the Board of Education:

Christina Santore	1,654 votes
Joanne L. Saul	1,445 votes
No Petition Filed	0 votes
Write-In	249 votes

Congratulations to Mrs. Santore and Mrs. Saul!

As stated at our December Regular Board of Education meeting, the write-in candidate winner rescinded his acceptance for the position. According to statute, due to the timing, the Executive County Superintendent appoints a person to fill the open seat.

OATHS FOR RETURNING BOARD MEMBERS

(N.J.S.A:18A:17.11)

Mrs. Metzgar administered the oaths to the following people for the 3 year full term for membership on the Stillwater Township Board of Education:

- Christina Santore
- Joanne Saul

Mrs. Metzgar also administered the oath for the 1-One-year term for membership on the Board of Education appointed by the Executive County Superintendent:

-Michael Grace

Mrs. Metzgar then called roll:

The following Board members were present: Mrs. Svendsen, Mrs. Nothstine, Mr. DeGroat, Mrs. Galante, Mr. Grace, Mrs. Santore and Mrs. Saul.

Absent: Mr. Theys and Mrs. LoCascio.

Also present were Matthew Robinson, Superintendent, René Metzgar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, Cali Roberts, Assistant Principal and members of the public.

NOMINATIONS & ELECTION OF BOARD PRESIDENT

1. The President shall be elected by a roll call vote of a majority of Board members in attendance.

Motion to open for nominations for President of the Stillwater Township Board of Education was made by Mr. Grace, second by Mr. DeGroat.

Nominations: Mrs. Santore nominated Mrs. Nothstine, second by Mr. Grace.

Mrs. Metzgar asked for any further nominations. Hearing none;

Motion to close nominations and present the vote for the office of the President of the Board was made by Mr. DeGroat, second by Mr. Grace.

Vote: Mr. DeGroat- Mrs. Nothstine; Mrs. Saul- Mrs. Nothstine; Mrs. Galante-Mrs. Nothstine; Mrs. Nothstine- Mrs. Nothstine; Mrs. Santore- Mrs. Nothstine; Mrs. Svendsen- Mrs. Nothstine; Mr. Grace-Mrs. Nothstine.

Unanimously, Mrs. Shannon Nothstine is elected Board President.

THE MEETING IS TURNED OVER TO THE BOARD PRESIDENT

NOMINATIONS & ELECTION OF VICE PRESIDENT

1. The Vice President shall be elected by a roll call vote of a majority of Board members in attendance.

Motion to open for nominations for Vice President of the Stillwater Township Board of Education was made by Mr. Grace, second by Mr. DeGroat.

Nominations: Mr. Grace nominated Mrs. Santore, second by Mr. DeGroat.

Mrs. Nothstine asked for any further nominations. Hearing none;

Motion to close nominations and present the vote for the office of the Vice President of the Board was made by Mr. DeGroat, seconded by Mr. Grace.

Vote: Mr. DeGroat- Mrs. Santore; Mrs. Saul- Mrs. Santore; Mrs. Galante- Mrs. Santore; Mr. Grace- Mrs. Santore; Mrs. Nothstine- Mrs. Santore; Mrs. Santore- Mrs. Santore; Mrs. Svendsen- Mrs. Santore.

Unanimously, Mrs. Christina Santore is elected Board Vice President.

ANNUAL MOTIONS

1. Motion made by Mr. Grace, second by Mrs. Santore to adopt the present Stillwater Township Board of Education policy manual. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Santore, second by Mr. DeGroat to designate the New Jersey Herald as the official newspaper for the 2017 calendar year and the Star Ledger or The Township Journal as an alternate newspaper and for select advertising. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Santore, second by Mr. Grace to hold Committee of the Whole meetings on the 2nd Monday of the month & regular meetings of the Board of Education on the 4th Monday of each month, unless otherwise noted, at 7:00 p.m. in the Library of the Stillwater School according to the attached schedule:

Committee of the Whole Meeting

February 13, 2017
March 13, 2017
April 10, 2017
May 8, 2017
No Committee Meeting in June
No Committee Meeting in July
No Committee Meeting in August
September 11, 2017
No Committee Meeting in October
November 6, 2017*
No Committee Meeting in December

Regular Meeting

January 23, 2017
February 27, 2017
March 27, 2017
April 24, 2017
May 22, 2017
June 19, 2017*
July 17, 2017*
August 21, 2017*
September 25, 2017
October 16, 2017*
November 20, 2017*
December 18, 2017*

*Change from 2nd & 4th Monday

A voice vote was taken and unanimously approved.

4. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the following resolution regarding public relations and professional services maximum costs for the 2017-2018 school year.

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and

Whereas, the Stillwater Board of Education has established the following

maximum dollar limits as required:

Public Relations	\$ 3,500
Architects	\$30,000
Attorneys	\$30,000
Auditors	\$14,000
School Physician	\$ 2,500

Whereas, if these professional services exceed the maximum amount listed, the Stillwater Board of Education will consider another motion to increase amounts listed. A voice vote was taken and unanimously approved.

5. Board Members took turns reading the Board Member Code of Ethics.
6. Motion made by Mrs. Santore, second by Mr. Grace to acknowledge receipt and review of the State of New Jersey Code of Ethics as required by N.J.S.A. 18A. A voice vote was taken and unanimously approved.
7. Review of board member contact information, initial if information is correct. If any changes/additions are needed, please notify Mrs. Metzgar.

ANNUAL BOARD APPOINTMENTS & COMMITTEES

1. Mrs. Nothstine appointed the following delegates:

Delegate and Alternate to the Sussex County School Boards Association
Mrs. Santore & Mrs. Svendsen

Delegate and Alternate to the New Jersey School Boards Association
Mr. Grace & Mr. DeGroat
2. Committees/Chairpersons-Forms handed out, please return to Mrs. Nothstine so she can assign committees. Committee will be decided by the next board of education meeting.

BOARD MEMBER TRAINING

Training required for BOE Members: Registration is completed through Mrs. Metzgar.

Dennis DeGroat- None.
Krista Galante – Governance III
Michael Grace-TBD
Danielle LoCascio- None.
Shannon Nothstine- None.
Christina Santore- Governance IV
Joanne Saul-Governance II
Kathleen Svendsen-None.
Martin Theys-Governance II

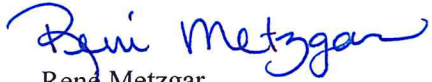
PUBLIC PARTICIPATION

None.

ADJOURN

Motion made by Mrs. Santore, second by Mrs. Svendsen to adjourn at 7:16 pm. A voice vote was taken and unanimously approved.

Respectfully Submitted,



Rene Metzgar

Business Administrator/Board Secretary