

June 13, 2016

The Stillwater Board of Education met on June 13, 2016, at 7:00 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:02 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald and Township Journal on January 5, 2016. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office and Swartswood Post Office.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Nothstine, Mrs. Santore, Mrs. Saul, Mrs. Svendsen, Mrs. LoCascio, and Mr. DeGroat.

Absent: Mrs. Galante, Mr. Grace, and Mr. Theys.

Also present were George Petty, Interim Superintendent, René Solar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and Matthew Robinson, Assistant Principal.

### **BOARD BUSINESS**

1. Motion made by Mrs. Santore, second by Mr. DeGroat to approve the Regular Board of Education Meeting minutes and executive session minutes from May 23, 2016. Motion approved by voice vote, Mrs. Santore-Aye; Mrs. LoCascio-Abstain; Mrs. Nothstine-Aye; Mrs. Saul-Aye; Mr. DeGroat-Aye; Mrs. Svendsen- Aye.
2. Miss Solar provided a professional services update for the board attorney. Three proposals were received. The board would like to interview two of the three at the next board meeting.
3. School Board Member Petitions are due to the County Clerk's office no later than 4:00 PM on July 25, 2016. Petition packets are available in the board office or online through the county clerk's website.

### **SUPERINTENDENT'S COMMENTS**

Dr. Petty reported on the following items:

- ELA Curriculum Update
- Student Council car wash
- NJASK Complete
- Preschool Graduation
- Battle of the Books Contest
- District Spelling Bee Contest
- Kindergarten Orientation
- Mrs. Riva & Mrs. Najemian's B-Alive Program
- Preschool open house
- Field Day
- Drown proofing program
- Preschool Land of Make Believe Trip
- 6<sup>th</sup> Grade Recognition

- School Dance
- Walmart Grant awarded \$500

## COMMITTEE REPORTS

### PERSONNEL

1. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve summer ELA professional development at KRHS to be paid \$34/hour up to 5 hours per day for the following staff members:
  - Beth Johnson (June 21)
  - Lisa Conry (June 23)
 A voice vote was taken and unanimously approved.
3. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve Mark Meijer as the Part-Time Technology Coordinator for the 2016-2017 school year, to be paid at \$45 per hour. A voice vote was taken and unanimously approved.
4. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve Daniel Yardley as the Part-Time Network Technology Coordinator for the 2016-2017 school year, to be paid \$61.20 per hour. A voice vote was taken and unanimously approved.
5. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Interim Superintendent, to offer contracts to the following 12-month custodial staff and administrative assistants for employment for the 2016-2017 school year, as per the SEA agreement:
  - Nick Carbonaro- \$53,838 plus \$600 longevity
  - Gary Post- \$41,536.67
  - Deborah Berger-\$41,000
  - Sue Sager-\$42,085.33
 A voice vote was taken and unanimously approved.
6. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Interim Superintendent, to approve contract for the 2016-2017 school year with J. Todd Radimer, as a 12-month Maintenance Person/Head Custodian for the salary of \$79,309.75 plus \$600 longevity. A voice vote was taken and unanimously approved.
7. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve Todd Radimer's Maintenance Certification stipend for the 2016-2017 school year in the amount of \$2,000. A voice vote was taken and unanimously approved.
8. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve contract for the 2016-2017 school year with Joseph VanSkiver as a part time, 12-month custodian,

at a salary of \$18,369.13, (\$15.30/hr), for 25 hours a week or as mutually agreed upon, as recommended by the Interim Superintendent. A voice vote was taken and unanimously approved.

9. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve Michelle Sohayda-Benson as substitute caller for the 2016-2017 school year at a yearly stipend of \$3,184. A voice vote was taken and unanimously approved.
10. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve advancement on guide for the following staff members for the 2016-2017 school year, pending receipt of official transcripts:

Brittany Celentano- MA, Step 7 \$64,454  
Ramona Knapp- BA+20, Step L3 \$83,005  
Justin Reed- BA+10, Step 9 \$63,949

A voice vote was taken and unanimously approved.

11. Motion made by Mr. DeGroat, second by Mrs. Santore, upon the recommendation of the Interim Superintendent, to provide Jessica Garrigan with an additional 7.5 bereavement days. A voice vote was taken and unanimously approved.
12. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve the following summer custodians and rates as recommended by the Interim Superintendent:

Skylar Rodriguez	\$8.75/hour
Ryan Mahedy	\$8.75/hour
Gerald McCrea	\$12.00/hour
Jeralyn Dalling	\$12.00/hour
Joseph Falatico	\$12.00/hour
Nicholas Carbonaro	\$500 summer lead stipend

A voice vote was taken and unanimously approved.

13. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve Ellen VanSkiver as the summer board office assistant at an hourly rate of \$13.50, upon recommendation of the Interim Superintendent. A voice vote was taken and unanimously approved.
14. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve contract with Joanne Welles to provide Physical Therapy services for the 2016-2017 school year at a rate of \$98.00/hour. A voice vote was taken and unanimously approved.
15. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve contract with Margaret Auer, of Fast Forward Skill Learning Center, LLC, to provide Occupational Therapy services for the 2016-2017 school year at a rate of \$88.00/hour. A voice vote was taken and unanimously approved.
16. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve contract with Diane Hornung to provide LDTC testing services for the 2016-2017 school year at a rate of \$325/test with report, and/or \$50/IEP meeting. Contracted at least 1 day per

month as part of the CST Department. A voice vote was taken and unanimously approved.

17. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve contract with Dr. Tamagnini of Vernon Psychological Services, to provide Psychological testing services for the 2016-2017 school year at a rate of \$325/case as needed, and/or \$50/IEP meeting if required to attend by the CST Department. A voice vote was taken and unanimously approved.
18. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve contract with Applied Behavioral Consulting, to provide ABA services for the 2016-2017 school year at a rate of \$125/hour. A voice vote was taken and unanimously approved.
19. Motion made by Mr. DeGroat, second by Mrs. Santore, to approve the following salaries to be funded through IDEA Basic, effective June 1, 2016-June 30, 2016 as listed:  

Karen Grodsky- \$2,548.03 (100% funded)  
Danielle Fisher-\$154.53 (9% funded)

A voice vote was taken and unanimously approved.
20. Motion made by Mr. DeGroat, second by Mrs. LoCascio, upon recommendation of the Interim Superintendent, to approve Laura Ciccolella as the 5<sup>th</sup>/6<sup>th</sup> Science maternity leave replacement teacher for the 2016-2017 school year, at MA, Step 3 for a salary of \$61,074. A voice vote was taken and unanimously approved.

## **POLICY**

No Report.

## **EDUCATION & CURRICULUM**

No Report.

## **BUILDING & GROUNDS**

1. Miss Solar provided an update on the following building projects:
  - Bollard Project
  - Bathroom Project
  - Camera install
  - Phone System
  - Drainage Quotes
  - 1941 Door Replacement
2. Motion made by Mrs. Saul, second by Mr. DeGroat to approve JM Carpet Express to carpet room B14 in the amount of \$1,595. A voice vote was taken and unanimously approved.

3. Motion made by Mrs. Saul, second by Mr. DeGroat to approve JM Carpet Express to refinish the stage in the amount of \$1,700. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Saul, second by Mr. DeGroat to approve Apex PTA fundraiser for the 2016-2017 school year. A voice vote was taken and unanimously approved.

**TRANSPORTATION**

1. Motion made by Mrs. Santore, second by Mr. DeGroat to approve a new bus stop at Mount Benevolence Road and Stillwater Road for ST7. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. Santore, second by Mr. DeGroat to approve school activity transportation contract with Easton Coach Company for the Washington D.C. trip for the 6th grade students from November 2, 2016 to November 4, 2016 in the following amount as listed:

Identification Number	Destination	Departure Time/ Return Time	Basis of the Bid Per Bus	Basis of the Bid Cost per Bus	Basis of the Adjustm ent	Basis of the Adjustment Cost	Aide Cost
DC-2016	Washington, DC	5:30am/6:30pm	Two 55 Passenger Coach Buses	\$4,275	N/A	N/A	N/A

**TOTAL COST            \$8,550**

Other quotes obtained: Trans Bridge Lines: Not interested  
 Lakeland Bus Company: Cannot accommodate trip  
 Academy Bus: No Response

A voice vote was taken and unanimously approved.

**BUDGET & FINANCE**

1. Motion made by Mrs. LoCascio, second by Mrs. Santore to authorize the submission of the NCLB Title I Part A and NCLB Title II Part A Grant application for FY2017, and accepts the grant award of these funds upon subsequent approval of the FY2017 application. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve the 2016-2017 membership participation fee for Morris County Cooperative Pricing Council (“Township of Randolph”) in the amount of \$1,100. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Santore to accept the donation from Target in the amount of \$18.62. A voice vote was taken and unanimously approved.

4. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve contract with Duff & Phelps for \$1,165 for Property Record Management as of June 30, 2016. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve tax service and agency processing through R&L Data Centers in the amount of \$112 per month. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. LoCascio, second by Mrs. Santore to purchase a copy machine from T.A. Mountford, state contract #A53090 for the Board of Education office, in the amount of \$6,604. A voice vote was taken and unanimously approved.
7. Motion made by Mrs. LoCascio, second by Mrs. Santore to purchase 20 Dell Chromebooks and 1 laptop cart for a total of \$6,729.79 to be paid as listed:
  - \$2,661.90 IDEA-B (10 chromebooks)
  - \$4,067.89 General Fund
 A voice vote was taken and unanimously approved.
8. Motion made by Mrs. LoCascio, second by Mr. DeGroat to approve the following resolution:

AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2021

**WHEREAS**, the Morris County Cooperative Pricing Council (“MCCPC”) was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

**WHEREAS**, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

**WHEREAS**, The Stillwater Township Board of Education desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to **renew** its membership in the MCCPC for the period of October 1, 2016 through September 30, 2021.

**BE IT RESOLVED**, by the Stillwater Township Board of Education,  
County of Sussex, State of New Jersey as follows:

1. The Stillwater Township Board of Education hereby authorize the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2016, pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for **renewal** of membership in the MCCPC for a five (5) year period from October 1, 2016, through September 30, 2021.
2. The Stillwater Township Board of Education Secretary is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Stillwater Township Board of Education officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.  
A voice vote was taken and unanimously approved.

### **COMMUNITY RELATIONS**

-Crossing guard update- Township reports that lines would be repainted, signs would be put in place, speed bumps will be installed and a crossing guard will start in September. Mr. Morville is working with us and the township to get this resolved.

### **LEGISLATIVE**

No Report.

## **PUBLIC PARTICIPATION**

Mr. DeGroat wanted to know if our peace pole could be updated with a new coat of paint.

## **EXECUTIVE SESSION**

BE IT HEREBY RESOLVED by Mrs. Nothstine, second by Mr. DeGroat at 7:42 pm by the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of Individual Privacy & Contract Negotiations it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mr. DeGroat, second by Mrs. Santore at 8:50 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

## **ADJOURNMENT**

Motion made by Mr. DeGroat, second by Mrs. Santore to adjourn the meeting at 8:50 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Solar

Business Administrator/Board Secretary