

May 9, 2016

The Stillwater Board of Education met on May 9, 2016, at 7:00 p.m. in the Stillwater School Library for a Committee of the Whole Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald and Township Journal on January 5, 2016. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office and Swartswood Post Office.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Nothstine, Mrs. Santore, Mrs. Saul, Mr. Grace, Mrs. Galante, Mrs. Svendsen, Mrs. LoCascio, Mr. Theys, and Mr. DeGroat.

Absent: None.

Also present were George Petty, Interim Superintendent, René Solar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and Matthew Robinson, Assistant Principal.

## **BOARD BUSINESS**

1. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the Budget Public Hearing Minutes, Regular Board of Education Meeting minutes and executive session minutes from April 25, 2016. Motion approved by voice vote, Mrs. Santore-Aye; Mrs. LoCascio-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Abstain; Mr. DeGroat-Aye; Mr. Grace- Abstain; Mr. Theys- Aye; Mrs. Galante- Aye; Mrs. Svendsen- Aye.
2. Miss Solar provided an update on Professional Services. The legal services advertisement will appear in the Thursday edition of the NJ Herald. All RFPs are due by June 1. Once we see who has submitted a proposal we will go from there.

## **SUPERINTENDENT'S COMMENTS**

Dr. Petty reported on the following items:

- Safety Meeting
- Bus Stop Update
- Superintendent Roundtable Update
- Bring your child to work day
- Green Assembly
- Assistant Principal/Teacher interviews
- Teacher appreciation week
- Scoliosis screening update
- Cinco de Mayo

## COMMITTEE REPORTS

### PERSONNEL

1. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mrs. LoCascio to establish a Part-Time Network Technology Coordinator position and approve attached job description. A voice vote was taken and unanimously approved.
3. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve the revised job description for the Technology Coordinator. A voice vote was taken and unanimously approved.
4. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve Mark Meijer as the Part-Time Technology Coordinator for the remainder of the 2015-2016 school year, to be paid at \$45 per hour. A voice vote was taken and unanimously approved.
5. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve internship for Tasha Wehrenberg to work with Ruth Najemian for 120 hours beginning May 16, 2016, at no cost to the district. A voice vote was taken and unanimously approved.
6. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve graduate class at Centenary College titled, "Curriculum Development and Evaluation," at a cost of \$1,305 for Justin Reed. Reimbursement paid as per SEA Agreement. This course runs from August 31, 2016-December 19, 2016. A voice vote was taken and unanimously approved.
7. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve the following graduate classes at Centenary College for Justin Reed. No reimbursement paid as per SEA Agreement:

Course	Dates	Cost
Principles and Practices of Supervision	May 16 -June 30, 2016	\$1,305
Seminar in Instructional Leadership	May 16- June 30, 2016	\$1,305
Case Studies in Supervision	July 5-August 18, 2016	\$1,305
Field Supervision Internship I	August 31- December 19, 2016	\$1,305

A voice vote was taken and unanimously approved.

8. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve the following graduate classes at Centenary College for Ramona Knapp. Reimbursement paid as per SEA Agreement:

Course	Dates	Cost
Social Issues for Children w/Special Needs	May 16- June 30, 2016	\$1,305
Children at the Crossroads of Life	August 31- December 19, 2016	\$1,338

A voice vote was taken and unanimously approved.

9. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the following personnel for the summer program from July 5, 2016-July 28, 2016, salaries to be paid through the General Fund, IDEA-BASIC Grant, or NCLB Grant:

**Teachers:**

Denise Bessemer	\$2,380
Kelly Fryer	\$2,380 (IDEA)
Beth Johnson	\$2,380 (NCLB)
Sue Pierson	\$2,380 (IDEA)
Ramona Knapp	\$2,380
Christine Pagano	\$2,380 (IDEA)
Maureen Riva	\$2,380 (IDEA)
Lorraine Bickhardt	\$2,380
Mary DiRienzo	\$2,380
Alicia Parsons	\$2,380
Erin McGinniss	\$2,380
Janet Mahedy	\$2,380

**Art Program**

Melissa Piazza	\$2,380
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**Library**

Helen Salitt	\$1,600 (NCLB)
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**Nurse**

Karen Grodsky	\$2,380 (IDEA)
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**Speech**

Jennifer Pepe	\$2,380 (IDEA)
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**Paraprofessionals**

Danielle Fisher	\$950 (IDEA)
Kathy Pevarnik	\$950 (IDEA)

**CST**

Ruth Najemian (10 Days)	\$2,440 (IDEA)
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A voice vote was taken and unanimously approved.

10. Motion made by Mr. DeGroat, second by Mrs. Santore to accept with regret, the resignation of Kathleen Rosenkrans, effective July 1, 2016, for the purpose of retirement. A voice vote was taken and unanimously approved.

**POLICY**

1. Motion made by Mrs. Galante, second by Mr. DeGroat to approve the first reading of the following policies/regulations:  
Policy# 3570 District Records and Reports  
Regulation# 3570 Public Records  
Policy# 5120 Assessment of Individual Needs  
Regulation# 5120 Assessment of Individual Needs  
Policy# 9250 Expenses and Reimbursements

A voice vote was taken and unanimously approved.

**EDUCATION & CURRICULUM**

1. Motion made by Mrs. Svendsen, second by Mr. Grace to approve the DEA Aviation-Northeastern Aviation Resident Office to provide a helicopter static display & presentation on Monday, June 6, 2016 (rain date June 7) to address standards of college and career readiness. A voice vote was taken and unanimously approved.

- Motion made by Mrs. Svendsen, second by Mr. Grace to approve the submission of the following grants for the Schoolyard Greenhouse and Garden Project:

Mazda Foundation- \$7,500

A voice vote was taken and unanimously approved.

## **BUILDING & GROUNDS**

- Miss Solar provided the following Building and Grounds update:
  - Quotes in progress for the 1941 doors
  - Quotes in progress for the 1966 drainage project
- Motion made by Mrs. Saul, second by Mr. DeGroat to award the Restroom Renovations Project bid to Wallkill Group for a total bid price of \$188,534, as recommended by the architect.

Bids:

<b>Bidders</b>	<b>Bid</b>
Zitone Construction	\$293,300
Lanyi & Tevald	\$229,900
Wallkill Group	\$188,534
Aero Plumbing & Heating	\$277,400
GK Fotinas	\$229,000

Motion approved by roll call vote, Mrs. Santore-Aye; Mrs. LoCascio-Aye; Mrs. Nothstine-Aye; Mrs. Saul-Aye; Mr. DeGroat-Aye; Mr. Grace- Aye; Mr. Theys- Abstain; Mrs. Galante- Aye; Mrs. Svendsen- Aye.

## **TRANSPORTATION**

- Mr. Robinson informed the board that he will be meeting with Stocker to look at other options for the Paulinskill Lake Tennis Court bus stop.

## **BUDGET & FINANCE**

No Report.

## **COMMUNITY RELATIONS**

The Friday Paulinskill Lake Newsletter will have a crossing guard ad to hopefully find someone to cover the tennis court stop.

## **LEGISLATIVE**

New HIB clarification on the role of the Principal.

## **PUBLIC PARTICIPATION**

None.

## **EXECUTIVE SESSION**

BE IT HEREBY RESOLVED by Mrs. Santore, second by Mr. DeGroat at 7:45 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of Personnel Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mr. Grace, second by Mrs. Svendsen at 9:37 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

A five minute break was taken.

BE IT HEREBY RESOLVED by Mrs. Svendsen, second by Mr. Grace at 9:43 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of Personnel Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mr. DeGroat, second by Mr. Grace at 9:57 p.m. to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

## **MOTIONS FOLLOWING EXECUTIVE SESSION**

1. Motion made by Mr. DeGroat, second by Mr. Grace, upon the recommendation of the Interim Superintendent, to retroactively approve paid suspension for employee #824 to from April 21, 2016 to May 9, 2016. A roll call vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mr. Grace, upon the recommendation of the Interim Superintendent, to accept the resignation of Patricia Pruser effective immediately. Motion approved by roll call vote, Mrs. Santore-Aye; Mrs. LoCascio-No; Mrs. Nothstine-Aye; Mrs. Saul-Aye; Mr. DeGroat-Aye; Mr. Grace- Aye; Mr. Theys- Aye; Mrs. Galante- Aye; Mrs. Svendsen- Aye.
3. Motion made by Mr. DeGroat, second by Mrs. LoCascio to offer the following contracts to the non-tenured instructional staff members for employment for the 2016-2017 school year, as recommended by the Interim Superintendent, at the 2016-2017 salary and step, as per the SEA Agreement:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
DiLorenzo, Sarah	Library	Step MA, 6	\$ 63,609
DiRienzo, Mary	SpEd	Step BA, 3	\$ 56,874
Franck, Katrina	Music	Step BA, 3	\$ 56,874
Garrigan, Jessica	Speech	Step MA, 6	\$ 63,609
McGinniss, Erin	Grade 4 Math	Step BA, 4	\$ 57,719
Parsons, Alicia	Grade 3	Step BA, 1	\$ 54,724
Riva, Maureen	SpEd/Behaviorist	Step BA, 5	\$ 58,564
Steffens, Jessica	Grade 5/6 Social Studies	Step MA, 7	\$ 64,454

Discussion was had that the positions listed are their current 2015-2016 positions, and may be different due to the potential reduction in kindergarten.  
A roll call vote was taken and unanimously approved.

- Motion made by Mr. DeGroat, second by Mrs. Svendsen to re-hire the tenured instructional staff members for employment for the 2016-2017 school year, as recommended by the Interim Superintendent, at the 2016-2017 salary and step, as per the SEA Agreement:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Beckman, Maureen	Nurse	Step BA+20, L3	\$ 83,005
Bessemer, Denise	Kindergarten	Step BA, L2	\$ 78,699
Bickhardt, Lorraine	Grade 5 Math	Step MA, L2	\$ 82,899
Callanan, Lenore	SpEd	Step BA, L3	\$ 80,905
Celentano, Brittany	Grade 4	Step BA+20, 7	\$ 62,354
Ciccolella, Marianne	Grade 6 Math	Step MA, L3	\$ 85,105
Collier, Lynda	Grade 2	Step BA, 12	\$ 68,449
Conry, Lisa	Grade 6 LA	Step MA+30, 13	\$ 75,649
Fryer, Kelly	SpEd	Step BA, 7	\$ 60,254
Grau, Lisa	Kindergarten	Step BA, L3	\$ 80,905
Iradi, Fred	Technology	Step MA+30, 15	\$ 79,699
Johnson, Beth	Grade 1	Step MA, L3	\$ 85,105
Knapp, Ramona	Grade 1	Step BA+10, L3	\$ 81,955
Maeurer, Keri	Grade 1	Step MA, 8	\$ 65,299
Mahedy, Janet	Grade 3	Step MA, 9	\$ 67,099
Makarevich, Elaine	Spanish/Pinwheel	Step MA, L3	\$ 85,105
Murphy, Stacy	Kindergarten	Step MA, 8	\$ 65,299
Najemian, Ruth	Social Worker	Step MA, L3	\$ 85,105
Newman, Jessica	SpEd/Behaviorist	Step MA, 7	\$ 64,454
Pagano, Christine	PSD/SpEd	Step BA, 11	\$ 66,549
Piazza, Melissa	Art	Step BA, L1	\$ 76,549
Pierson, Susan	PSD	Step MA, 12	\$ 72,649

Radimer, Meghan	Health/Phys. Ed	Step BA, 7	\$ 60,254
Reed, Justin	Health/Phys. Ed	Step BA, 9	\$ 62,899
Smith, Eileen	Grade 2	Step BA+20, L3	\$ 83,005
Swakopf, Corrine	Grade 5 LA	Step MA, 10	\$ 68,899
Then, Erica	Grade 3	Step BA, 6	\$ 59,409
Winay, Victoria	Grade 4	Step BA, L3	\$ 80,905

A roll call vote was taken and unanimously approved.

Motion made by Mr. Grace second by Mrs. Svendsen to extend the board of education meeting past 10:00 pm. A voice vote was taken and unanimously approved.

- Motion made by Mr. DeGroat, second by Mrs. LoCascio to offer contracts to the following full-time Para-Professional staff members for employment for the 2016-2017 school year, as recommended by the Interim Superintendent:

Kathy Pevarnik-Step 13     \$19,049.73 + \$100 HQ + \$200 Long.

A roll call vote was taken and unanimously approved.

- Motion made by Mr. DeGroat, second by Mrs. Svendsen to offer contracts to the following part-time 27.5 hours/week Para-Professional staff members for employment for the 2016-2017 school year, as recommended by the Interim Superintendent:

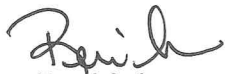
Tracey Coombs- Step 7                                     \$13,414  
Karen Grodsky- (LPN- off guide)                     \$26,117.28

A roll call vote was taken and unanimously approved.

## **ADJOURNMENT**

Motion made by Mr. Grace, second by Mr. DeGroat to adjourn the meeting at 10:02 p.m.  
A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Solar  
Business Administrator/Board Secretary