

April 25, 2016

The Stillwater Board of Education met on April 25, 2016, at 7:38 p.m. in the Stillwater School Room A119 for a Regular Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:38 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald and Township Journal on January 5, 2016 and April 20, 2016. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office and Swartwood Post Office.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Santore, Mrs. Svendsen, Mrs. Nothstine, Mr. Theys, Mrs. Galante, Mr. DeGroat and Mrs. LoCascio.

Absent: Mr. Grace and Mrs. Saul.

Also present were George Petty, Interim Superintendent, René Solar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and Matthew Robinson, Assistant Principal.

BOARD BUSINESS

1. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve the Committee of the Whole Board of Education Meeting minutes from April 11, 2016. Motion approved by voice vote, Mr. DeGroat-Aye; Mrs. Santore-Aye; Mrs. Galante-Abstain; Mrs. Nothstine-Aye; Mrs. LoCascio-Aye; Mr. Theys-Aye; Mrs. Svendsen-Abstain.
2. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve the March 31, 2016 Board Secretary's and Treasurer's Reports which balanced in the amount of \$2,003,495.44 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of March 31, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

SUPERINTENDENT'S REPORT

Dr. Petty reported on the following items:

- Omega Man Assembly
- Volleyball Club
- Drug Awareness Post Winners
- Curriculum Update
- Assistant Principal/Teacher Resume Update
- School Garden/Greenhouse Project Update
- School Security Drill Update
- Talent Show

- PARCC Testing Update
- Golf Outing Committee
- Superintendent Roundtable Meeting

CORRESPONDENCE

None.

PRESIDENT'S COMMENTS

Mrs. Nothstine reminded the BOE members that Teacher Appreciate breakfast will be on May 3rd.

PUBLIC PARTICIPATION

Bonnie Hayes- County Route 521, Stillwater, NJ- By sharing a curriculum director, does that mean all the schools have the same programs?

-Mrs. Cramer commented that we have the same set of standards, but the way they are implemented varies from school to school.

ACTION ITEMS:

PERSONNEL

1. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve attached professional days. A voice vote was taken and unanimously approved.
2. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve Matthew Robinson, Meghan Radimer, and Justin Reed (Brendan Post to sub if needed) to receive a stipend of \$75.00 per person for attending the 6th Grade Activity night at Kittatinny Regional High School on May 20, 2016. A voice vote was taken and unanimously approved.

POLICY

None.

EDUCATION & CURRICULUM

1. Mrs. Cramer provided an update on the proposed Preschool Program for next year. We looked into starting a full day inclusion program, however, due to some restrictions we are unable to provide the full day program. However, we were able to start a full day preschool disabled program to allow for students to stay within district.
2. Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve the establishment of a Stillwater School Facebook/Twitter account. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve the submission of the following grants for the Schoolyard Greenhouse and Garden Project:

Donald Samull Classroom Herb Garden Grant – The Herb Society of America- \$200
Walmart Foundation - Community Grant- Local Walmart- \$2,500
Walmart Foundation - Community Grant- Local Sam’s Club- \$2,500
A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Svendsen, second by Mrs. LoCascio to approve a preschool disabled program for the 2016-2017 school year. A voice vote was taken and unanimously approved.

BUILDING & GROUNDS

1. Motion made by Mrs. LoCascio, second by Mr. DeGroat to approve building and use calendar for May 2016. A voice vote was taken and unanimously approved.
2. Motion made by Mrs. LoCascio, second by Mr. DeGroat to approve the purchase of 13 security cameras from ePlus through the Hunterdon County ESC for a total of \$4,336.84. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mr. DeGroat to approve maintenance contract with Gerv, Galt, and Roark for Milestone Cameras and Isonas readers in the amount of \$360 until June 30, 2016. A voice vote was taken and unanimously approved.
4. Miss Solar provided a Bathroom Project Update- Bids were received on Friday, April 22nd. They are currently under attorney review, and will be awarded at the next meeting.
5. Motion made by Mrs. LoCascio, second by Mr. DeGroat to approve Independence Constructors, Inc. to install safety bollards by the gym and generator for a cost of \$9,900.

Other Quotes:

NJ Fence, LLC \$14,915

Precision Striping and Sealcoating: \$19,100

Dirt Worx: No response
 Wantage Excavating: No response
 J. Kramer: No response

A voice vote was taken and unanimously approved.

6. Mr. Robinson provided an update on the Safety Roundtable meeting held on April 25th. We reviewed student accidents, security upgrades, morning drop off procedures, and the county wide safety and security plan.
7. Miss Solar presented the NJSIG 2015 Safety Award to the Board of Education and congratulated everyone for assisting in obtaining the award.

TRANSPORTATION

1. Mr. Robinson provided an update on the bus stop at the Paulinskill Lake tennis courts. The crossing guard has retired, and the stop is very dangerous. We have been in contact with the township to replace the crossing guard as soon as possible. The board discussed other options to assist with the safety as well.

Motion made by Mrs. Santore, second by Mrs. Svendsen to write a letter to the Township Committee regarding the dangerous intersection. A voice vote was taken and unanimously approved.

2. Motion made by Mr. Theys, second by Mrs. LoCascio to approve a new bus stop at West End Drive & Homestead Drive for ST25.

Motion to amend the above motion was made by Mr. Theys, second by Mrs. LoCascio to approve a new bus stop at the following locations for ST25:

West End Drive & Homestead Drive
 West End & Gap View Court
 West End & West Walnut Drive

A voice vote was taken and unanimously approved.

3. Motion made by Mr. Theys, second by Mrs. LoCascio to approve Stocker Bus Company to provide transportation as listed:

Location	Grade	Date	Cost
Franklin Mineral Museum	Grade 3	May 19, 2016	\$597.78
KRHS	Solar Sprints	May 17, 2016	\$157.09
McKeown School	Battle of the Books- Grade 5 & 6	May 31, 2016	\$157.09
KRHS	Drownproofing-Grade 4	June 7,8,9,10, 13	\$157.09/trip
KRHS	Move Up Day-Grade 6	May 24, 2016	\$157.09

A voice vote was taken and unanimously approved.

4. Motion made by Mr. Theys, second by Mrs. LoCascio to retroactively approve Stocker Bus Company to provide an additional bus on April 22, 2016 to the Turtle Back Zoo for a cost of \$309.80. A voice vote was taken and unanimously approved.

BUDGET & FINANCE

1. Miss Solar informed the board that we will be going out to bid for a food service management company for the 2016-2017 school year. The bid advertisement is set to appear in the NJ Herald on April 28th.
2. Motion made by Mrs. Santore, second by Mrs. LoCascio to approve April regular checks numbered 23187 through 23259, N0323, N0324, N0325, N0326, N0415, N0416, N0417, N0418, N0419 for a total of \$573,942.68, and cafeteria checks numbered 2549 in the amount of \$12,342.88. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. Santore, second by Mrs. LoCascio to approve the attached list of purchase orders over \$1,000 for 2015-2016 school year. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. Santore, second by Mrs. LoCascio to approve monthly travel as attached. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Santore, second by Mr. DeGroat to approve transfers from March 1, 2016-March 31, 2016 as attached. A voice vote was taken and unanimously approved.
6. Motion made by Mrs. Santore, second by Mrs. Svendsen to approve participation in the Sustainable Jersey for Schools Certification Program:

Whereas—The Stillwater Twp School Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The Stillwater Twp School Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Stillwater Twp School Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The Stillwater Twp School Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Stillwater Twp School Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Marissa Cramer to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize Stillwater Twp School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

A voice vote was taken and unanimously approved.

LEGISLATION

None.

COMMUNITY RELATIONS

None.

UNFINISHED BUSINESS

1. Board member required training- Due by December 31, 2016.
Mrs. Galante- Gov. 2
Mr. Grace- Gov. 4
Mrs. Nothstine- Gov. 4
Mrs. Svendsen- Gov. 4
Mr. Theys-Gov. 1

NEW BUSINESS

1. Board Self-Evaluation- Must be completed by May 31, 2016.
2. Sussex County SBA Program on Communicating Effectively with Legislators held on Tuesday, May 10, 2016: 6:00 pm registration, 6:45 pm program starts, at Mohawk House.

PUBLIC PARTICIPATION

None.

EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mrs. LoCascio, second by Mr. DeGroat at 8:48 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of Personnel Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion following Executive Session

1. Motion made by Mr. DeGroat, second by Mrs. Santore to advertise for a part-time technology coordinator for the remainder of the 15-16 school year. A voice vote was taken and unanimously approved.

ADJOURN

Motion made by Mrs. Santore, second by Mr. Theys to adjourn the meeting at 8:58 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Solar
Business Administrator/Board Secretary