

January 25, 2016

The Stillwater Board of Education met on January 25, 2016, at 7:00 p.m. in the Stillwater School Library for a Regular Board of Education Meeting.

The meeting was called to order by Shannon Nothstine at 7:00 p.m. In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald and Township Journal on January 5, 2016. Notices were posted in the Stillwater School, Town Hall, Lakeland Bank, Stillwater Post Office, Middleville Post Office and Swartswood Post Office.

Mrs. Nothstine led the flag salute. The following Board members were present: Mrs. Santore, Mrs. Svendsen, Mrs. Nothstine, Mrs. Saul, Mrs. LoCascio (arrived 7:03 pm), Mr. Theys and Mr. DeGroat.

Absent: Mr. Grace & Mrs. Galante.

Also present were George Petty, Interim Superintendent, René Solar, Business Administrator/Board Secretary, Marissa Cramer, Principal/Supervisor of CST and Special Education/Basic Skills, and Matthew Robinson, Assistant Principal.

## **BOARD BUSINESS**

Mrs. LoCascio arrived at 7:03 pm.

1. Mr. Annunziata from the NJ School Boards Association provided board members with an update on Ethics training.
2. Mrs. Nothstine provided the board with a status of the progress on the 2015-2016 board goals.
3. Handouts: Board Member Listings & Committee Assignments
4. Motion made by Mrs. Santore, second by Mr. DeGroat to approve ad hoc committees for budget and negotiations as attached. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. Santore, second by Mr. DeGroat to approve the following meeting minutes from January 4, 2016:
  - Reorganization Meeting minutes
  - Committee of the Whole Board of Education Meeting minutes
  - Executive Session #2 Meeting minutesA voice vote was taken and unanimously approved.
6. Motion made by Mrs. Santore, second by Mr. DeGroat to approve the executive session #1 minutes from January 4, 2016. A voice vote was taken and unanimously approved.
7. Motion made by Mrs. Santore, second by Mr. DeGroat to approve the December 31, 2015 Board Secretary's and Treasurer's Reports which balanced in the amount of \$1,978,864.49 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of December 31, 2015 after review of the secretary's monthly financial report (appropriations

section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. A voice vote was taken and unanimously approved.

## **SUPERINTENDENT'S REPORT**

Dr. Petty reported on the following items:

- Lunch Menu Update
- Colonial Day
- Severe weather drill
- Kindergarten registration
- PARCC Score Parent Night
- Lip Dub
- Kindness Challenge

Mrs. Cramer & Mr. Robinson provided views from the classroom and what they have observed.

## **CORRESPONDENCE**

- Board Appreciation Month!
- Thank you letter for attendance at Google Summit from Mrs. Celentano
- Thank you letter for a fantastic Veteran's Day Celebration from Gene Conquy

## **PRESIDENT'S COMMENTS**

Mrs. Nothstine thanked all the teachers and students for the all the board goodies! Reminds the board the reason we are all here.....for the students!

## **PUBLIC PARTICIPATION**

None.

## **ACTION ITEMS:**

### **PERSONNEL**

1. Mr. DeGroat provided the board with a superintendent search update. He encouraged the board to review the resumes in the business office. Also, mentioned we will probably be having a special meeting to interview the final candidates with the full board.

2. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve attached professional days. A voice vote was taken and unanimously approved.
3. Motion made by Mr. DeGroat, second by Mrs. Santore to approve a medical leave of absence in accordance to FMLA for Kathleen Rosenkrans from February 22, 2016 to May 14, 2016. (earlier or later return may be possible). This leave includes up to 12 weeks covered by FMLA. A voice vote was taken and unanimously approved.
4. Motion made by Mr. DeGroat, second by Mrs. LoCascio to approve Justin Reed to mentor Brendan Post for a pro-rated stipend of \$275 from February 1, 2016-June 30, 2016. A voice vote was taken and unanimously approved.
5. Motion made by Mr. DeGroat, second by Mrs. Svendsen to approve maternity leave for Jessica Newman beginning March 14, 2016 (or earlier if needed) with the intent to return on September 1, 2016. This leave includes 12 weeks covered by FMLA & NJFLA. A voice vote was taken and unanimously approved.
6. Motion made by Mr. DeGroat, second by Mrs. Santore to approve the stipend of \$410 for Erin McGinniss for the volleyball club to replace Mary DiRienzo. A voice vote was taken and unanimously approved.

## **POLICY**

1. Motion was made by Mrs. Santore, second by Mrs. LoCascio to suspend policy #3542.1 for 2/11 & 2/12 for the limited purpose of the PTA Valentine Lollipop Sale. A voice vote was taken and unanimously approved.
2. Motion was made by Mrs. Santore, second by Mrs. LoCascio to approve the first reading of the following policy:  
Policy # 3515 Smoking Prohibition  
A voice vote was taken and unanimously approved.

## **EDUCATION & CURRICULUM**

No Report.

## **BUILDING & GROUNDS**

1. Miss Solar provided a building and grounds update on the future bathroom upgrades.
2. Motion made by Mrs. Saul, second by Mrs. Santore to approve building and use calendar for February 2016. A voice vote was taken and unanimously approved.

## **TRANSPORTATION**

1. Motion made by Mr. Theys, second by Mrs. Santore to approve transportation to Kittatinny Regional High School for the Kittatinny Junior High Play for the 5<sup>th</sup> and 6<sup>th</sup> grade, on February 3, 2016, with Stocker Bus, at a cost of \$314.18. A voice vote was taken and unanimously approved.
2. Motion made by Mr. Theys, second by Mr. DeGroat to approve the following field trips for Mrs. Riva's class to the H.I.L.L.S. House at Centenary College on 1/21, 2/25, 3/17, 4/21, 5/19, paid for by the HIPP Grant. A voice vote was taken and unanimously approved.

## **BUDGET & FINANCE**

1. Budget/Election Calendar handout & update was provided by Miss Solar. The budget committee meeting is scheduled for February 8, 2016 at 5:15pm.
2. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve January regular checks numbered 23033 through 23087, N1216, N1217, N1218, N1219, N1221, N1222, N1228, N1229, N0113, N0114, N0115, N0116 for a total of \$599,003.78, and cafeteria checks numbered 2544-2545 in the amount of \$12,361.06. A voice vote was taken and unanimously approved.
3. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve the attached list of purchase orders over \$1,000 for 2015-2016 school year. A voice vote was taken and unanimously approved.
4. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve monthly travel as attached. A voice vote was taken and unanimously approved.
5. Motion made by Mrs. LoCascio, second by Mrs. Santore to approve transfers from December 1, 2015-December 31, 2015 as attached. A voice vote was taken and unanimously approved.

## **LEGISLATION**

No Report.

## **COMMUNITY RELATIONS**

No Report.

## UNFINISHED BUSINESS

1. Board member required training- Due by December 31, 2016.

## NEW BUSINESS

1. Personal/Relative Ethics Disclosure Forms
2. NJSBA Highlights of Workshop Bootcamp will be held on Saturday, February 27<sup>th</sup> at Princeton Marriott Hotel and Conference Center. Registration is \$199/person.

## PUBLIC PARTICIPATION

None.

## EXECUTIVE SESSION

BE IT HEREBY RESOLVED by Mr. DeGroat, second by Mrs. Santore at 9:21 pm the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing attorney-client privilege it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists. A voice vote was taken and unanimously approved.

Motion made by Mr. DeGroat, second by Mr. Theys at 9:49 pm to come out of executive session and return to public session. A voice vote was taken and unanimously approved.

## ADJOURN

Motion made by Mr. DeGroat, second by Mrs. Santore to adjourn the meeting at 9:49 p.m. A voice vote was taken and unanimously approved.

Respectfully Submitted,



René Solar  
Business Administrator/Board Secretary